

**TOWN OF WINDHAM:
DISBURSEMENT WARRANT ORDINANCE (DRAFT)**

Chapter 46: Disbursement Warrants

§ 46-1 Purpose.

The purpose of this chapter is to provide an alternative to the statutory procedure for approval of warrants authorizing the Treasurer to disburse money.

§ 46-2 Authority.

This chapter is enacted pursuant to 30-A M.R.S. §§ 3001 and 5603(2)(A).

§ 46-3 Procedure for approval.

- A. The Treasurer may disburse money only on the authority of a warrant drawn for the purpose, when affirmatively voted and signed by a majority of the municipal officers at a duly called public meeting, except as provided in Subsection B.
- B. Notwithstanding the provision in Subsection A, the Treasurer may disburse money on the authority of a warrant reviewed, approved and signed by either the Chair or the Vice Chair of the Town Council, for the following purposes:
 - (1) Municipal Treasurer's disbursement warrants for wages and benefits, state fees, and municipal education costs; and
 - (2) All other Municipal Treasurer's disbursement warrants for the payment of amounts due under any of the Town's accounts payable.