



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, October 23, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 18-354](#) To approve the Minutes of the September 18, 2018 Council meeting.

Attachments: [Minutes-Town Council -9-18-2018](#)

[CD 18-353](#) To approve the Minutes of the September 25, 2018 Council meeting.

Attachments: [Minutes-Town Council-9-25-2018](#)

[CD 18-352](#) To approve the Special Minutes of the October 3, 2018 Council meeting.

Attachments: [Minutes-Spec. Town Council-10-3-2018](#)

[CD 18-356](#) To approve the Minutes of the October 2, 2018 Council meeting.

Attachments: [Minutes-Town Council-10-2-2018](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

CD 18-340 Resident Concerns - Highland Lake Campground Development

Attachments: [Letter from Resident re Highland Lake Property Development](#)

CD 18-341 Town of Cumberland - Mineral Extraction Ordinance Review

Attachments: [Town of Cumberland - Review of Windham's Mineral Extraction Ordinance](#)

CD 18-327 Social Services Monthly Report - August 2018

Attachments: [Social Services Monthly Report - August 2018](#)

CD 18-338 Social Services Monthly Report - September 2018

Attachments: [Social Services Monthly Report - September 2018](#)

CD 18-337 Fire-Rescue Department Monthly Report - September 2018

Attachments: [September 2018 Monthly Report](#)

CD 18-347 Assessing & GIS Department Report for August and September

Attachments: [Assessing & GIS Department August-September 2018](#)

[CD 18-349](#) Parks and Recreation Monthly Report - September 2018

Attachments: [Parks and Recreation Monthly Report - Sept2018](#)

[Programs & Events Sept Oct 18](#)

[CD 18-350](#) Financial Reports

Attachments: [YTD Expense Report](#)

[YTD Revenue Report](#)

[CD 18-351](#) Police Department Monthly Report - Sept 2018

Attachments: [PD Monthly Report - September 2018](#)

[CD 18-355](#) Susan Collins - Congratulatory Note

Attachments: [Correspondence Susan Collins](#)

VII. Town Manager's Report.

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Highland Lake Leadership Team.
4. Shared Maintenance Facility Joint Project Team.
5. Windham Economic Development Corporation
6. Mineral Extraction Committee.
7. Private Roads ad hoc Committee.

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-219](#) To authorize the purchase of a vehicle for use by the Building and Grounds Maintenance division of Public Works.

Attachments: [18-219 Cover Sheet](#)

[Cargo Van Memo and Bids](#)

[18-221](#) To appoint David Whitten to the Retail Adult-Use and Medical Marijuana Task Force.

Attachments: [18-221 Cover Sheet](#)

[18-222](#) To appoint Charles Boehm to the Retail Adult-Use and Medical Marijuana Task Force.

Attachments: [18-222 Cover Sheet](#)

[18-223](#) To appoint Shaw Dwight to the Retail Adult-Use and Medical Marijuana Task Force.

Attachments: [18-223 Cover Sheet](#)

[18-224](#) To appoint Travis Connolly to the Retail Adult-Use and Medical Marijuana Task Force.

Attachments: [18-224 Cover Sheet](#)

[18-225](#) To appoint Maggie Terry to the Retail Adult-Use and Medical Marijuana Task Force.

Attachments: [18-225 Cover Sheet](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 18-271](#) Old South Windham fire station re-use update and CDBG grant status.

Attachments: [180628 WMED Kitchen Conversion Study Final](#)

[CDBG Planning Application 2017](#)

[2017 FINAL ALLOCATION - County.xlsx](#)

[J_A_Andrew_School_Final_Phase_I_ESA_12302017 \(18MB\)](#)

[2018.23dvs](#)

[South_Windham_Fire_Station_Final_Phase_I_ESA_10192018 \(18MB\)](#)

[CD 18-343](#) Process for Town Manager Search.

Attachments: [REVISED Draft Time Line Windham](#)

[CD 18-344](#) Discussion of Opus Consulting Group Report.

Attachments: [Town of Windham Report](#)

[CD 18-346](#) Mineral Extraction Committee Recommendations.

Attachments: [TC_Packet_MEC_10-18-18](#)

XIII. Agendas & Scheduling.

[CD 18-357](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 10.18.18](#)

[Agenda Items to be Scheduled 10.18.18](#)

[Projects & Issues List 10.18.18](#)

XIV. ADJOURN.