



**Town of Windham**  
Office of the Town Manager  
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## MEMORANDUM

To : Town Council  
From : Anthony T. Plante, Town Manager *ATP*  
Date : October 20, 2017  
Re : Town Manager's Report

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### Schedule.

T	October 24	6:15 p.m.	Appointments Committee
T	October 24	7:00 p.m.	Council Meeting
Sat	October 28	9:00 a.m.	Shared Maintenance Facility Open House with Pumpkin Paint-n-Drop+ (185 Windham Center Rd.)
T	October 31		No Meeting (5 <sup>th</sup> Tuesday)
Sat	November 4	10:00 a.m.	Shared Maintenance Facility Drop-In+ (Windham Public Library)
T	November 7		No Meeting (Election Day)
F	November 10		Offices Closed (Veterans Day Observance)
Sat	November 11	11:00 a.m.	Veterans Day Ceremonies (Windham Veterans Center)
T	November 14	7:00 p.m.	Council Meeting
T	November 21	7:00 p.m.	Council Meeting
Th	November 23		Offices Closed (Thanksgiving Day)
F	November 24		Offices Closed (Thanksgiving Observance)
T	December 5	7:00 p.m.	Council Meeting
T	December 12	7:00 p.m.	Council Meeting
T	December 19	7:00 p.m.	Council Meeting

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**Scheduling Notes.**

The Appointments Committee will meet at 6:15 p.m. on Tuesday, October 24, 2017 to interview candidates for the Summerfest Organizing Committee.

Please note the dates of open houses and other events for the public to become informed about the Shared Maintenance Facility project. Council members, RSU board members, and community members of the Joint Project Team are encouraged to attend and help people understand the reasons for the project and the way it will benefit them and the community.

**Report.**

*Facebook Live.*

The TV-7 WireCast system (control software for the studio) has been updated to include the ability to provide video and audio feed directly to Facebook Live. We will be doing a test of this for next Tuesday's meeting as well as Thursday night's Speak Out with Bill Diamond. Our plan is to put meetings up on Facebook Live as well as TV-7 as well as be able to do select Facebook Live events outside the building.

*Shared Maintenance Facility.*

See the schedule above for remaining open house dates and times and other events. Ads will continue to appear in both local weekly papers beginning this week until the election on November 7<sup>th</sup>.

On October 28<sup>th</sup> we will hold the last scheduled open house at the maintenance facility, including a %Pumpkin Paint-n-Drop+in time for Halloween. November 3<sup>rd</sup> is the final planned event, a %Pop-in+at the public library.

*Highland Lake.*

The Council will discuss a number of suggestions, as I outlined in my report of October 6, 2017, for amending several town ordinances to strengthen water quality protection in the Highland Lake watershed at its meeting of October 24, 2017 (see CD 17-323).

On a related note, you will see a copy of the 2017 Forest Lake Watershed Survey in correspondence for next Tuesday's meeting. We have been asked to schedule a brief presentation of the survey's findings with representatives of the Forest Lake Association and Cumberland County Soil & Water Conservation District at an upcoming meeting. Initially, we had hoped to get this on the agenda for October 24, but have had other

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things come up and were not able to confirm that date. We will find another date and put it on the Council schedule.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.