



**Bureau of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement**

# Application for License for Incorporated Civic Organization

<b>DIVISION USE ONLY</b>	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

**\$50.00 Fee / \$10.00 Filing Fee - Check Payable: Treasurer, State of Maine  
72 Hours in Advance of Said Event or Gathering is REQUESTED**

1. Full Name of Applicant: Riding To The Top Therapeutic Riding Center  
(Corporate Name)

Authorized Corporate Office: Same

Address:

Telephone Number: 207-892-2813 X10 Fax: 207-892-6523

Email Address (Please print): info@ridingtothetop.org or  
sbronson@ridingtothetop.org

## INFORMATION PERTAINING TO SPECIAL EVENTS OR GATHERINGS

2. Title and Purpose of Event: Triple B-Boots, Band and BBQ - a fund-raising event to benefit RTI's clients, horses & programs.

Date of Event: 10/15/18 Time: From: 5:00 AM/PM To: 11:00 AM/PM

Multi Day Event: Start Date 10/14 End Date \_\_\_\_\_ (one per year)

Time: From: \_\_\_\_\_ AM/PM To: \_\_\_\_\_ AM/PM

Inside       Outside Event (attach diagram of area)

Location of Event: 14f Lilac Dr., Windham, ME 04062

Number of Persons Attending: 375

Name and Address of Sponsor: Same

Address: \_\_\_\_\_ Town/City: \_\_\_\_\_ State: \_\_\_\_\_

Name and Address of Caterer: Denny Mike's Whole Hog Catering, Inc.

Address: PO Box 256 Town/City: York State: ME

(If other than licensee): \_\_\_\_\_

(If food is to be served): Yes

Type of building to be occupied: RTT's Program and Arena Space

Area to be licensed: Same

Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

Dated at: Windham, ME on 4/9, 2018  
Town/City, State Month/Day

This application must be signed by a duly authorized officer of the corporation executing the application and approved by the Municipal Officer or County Commissioners and filed with the Division.

Riding To The Top Therapeutic Riding Center

NAME OF CORPORATION

BY: Sarah Bronson, Exec. Dir. Sarah Bronson, Ex. Director  
CORPORATE OFFICER'S SIGNATURE - TITLE PRINTED NAME & TITLE

If said event or gathering is located in an unincorporated place, the application must be approved by the County Commissioners of the County wherein the event or gathering is to take place and the above approval form may be changed in accordance with the fact. ***Please enclose a copy of the receipt from the County Commissioners.***

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Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, ME 04333  
Telephone Inquiries: (207) 624-7220  
Fax Number: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06-13-2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:		
	PHONE (A/C No., Ext):	FAX (A/C No.):	
	E-MAIL ADDRESS:		
INSURED	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: MARKEL INSURANCE COMPANY		38970
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> <b>GEN'L AGGREGATE LIMIT APPLIES PER:</b> <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	3602AG078891-19	07-01-2017	07-01-2018	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <b>Y/N</b> <b>ANY PROPRIETOR/PARTNER/EXECUTIVE</b> <input type="checkbox"/> <b>OFFICER/MEMBER EXCLUDED?</b> <b>(Mandatory in NH)</b> <b>If yes, describe under</b> <b>DESCRIPTION OF OPERATIONS below</b>	N/A	<input type="checkbox"/>				<input type="checkbox"/> WC STATU- <input type="checkbox"/> OTH- TORY LIMITS ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

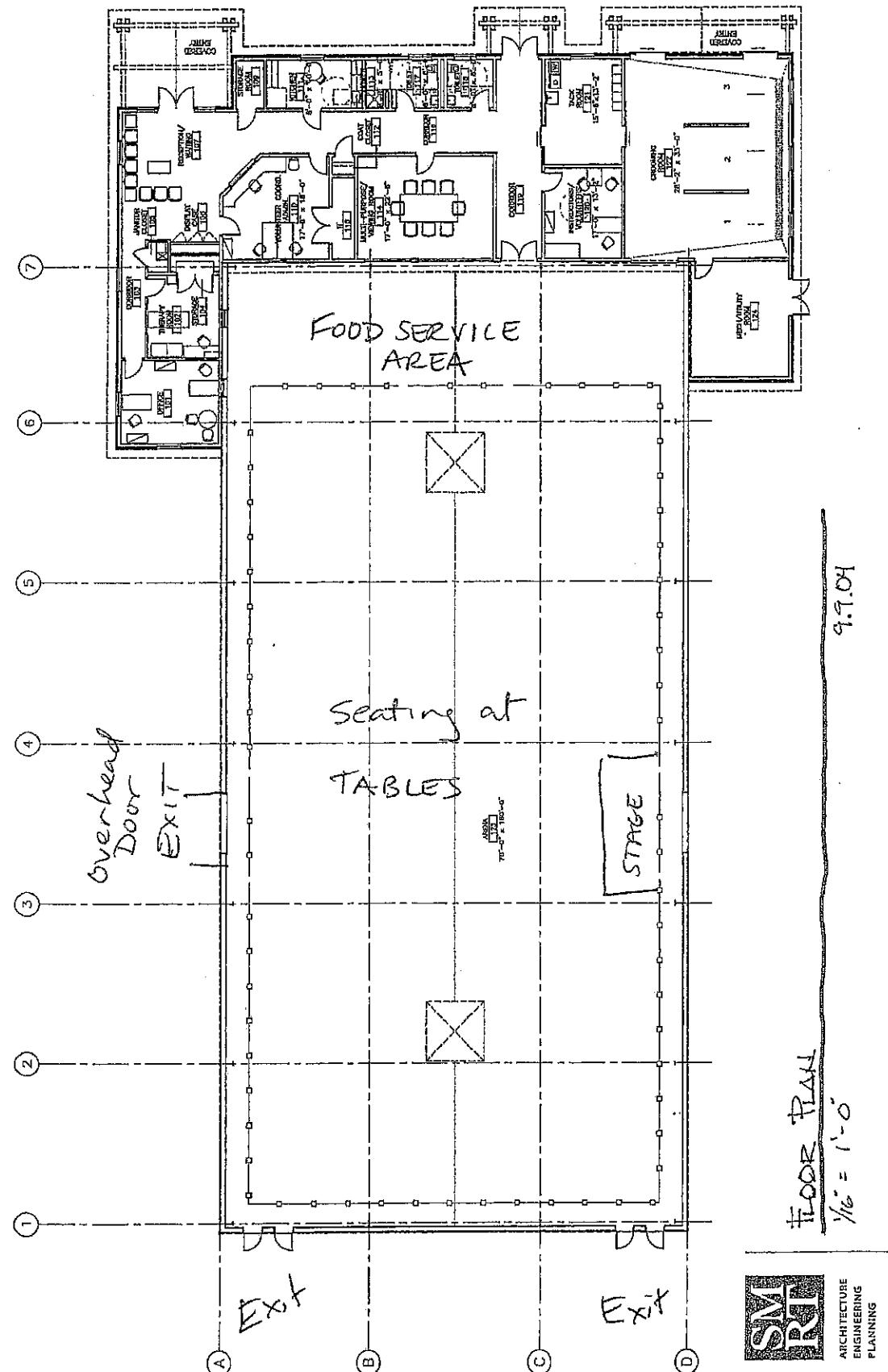
Certificate holder only.

## CERTIFICATE HOLDER

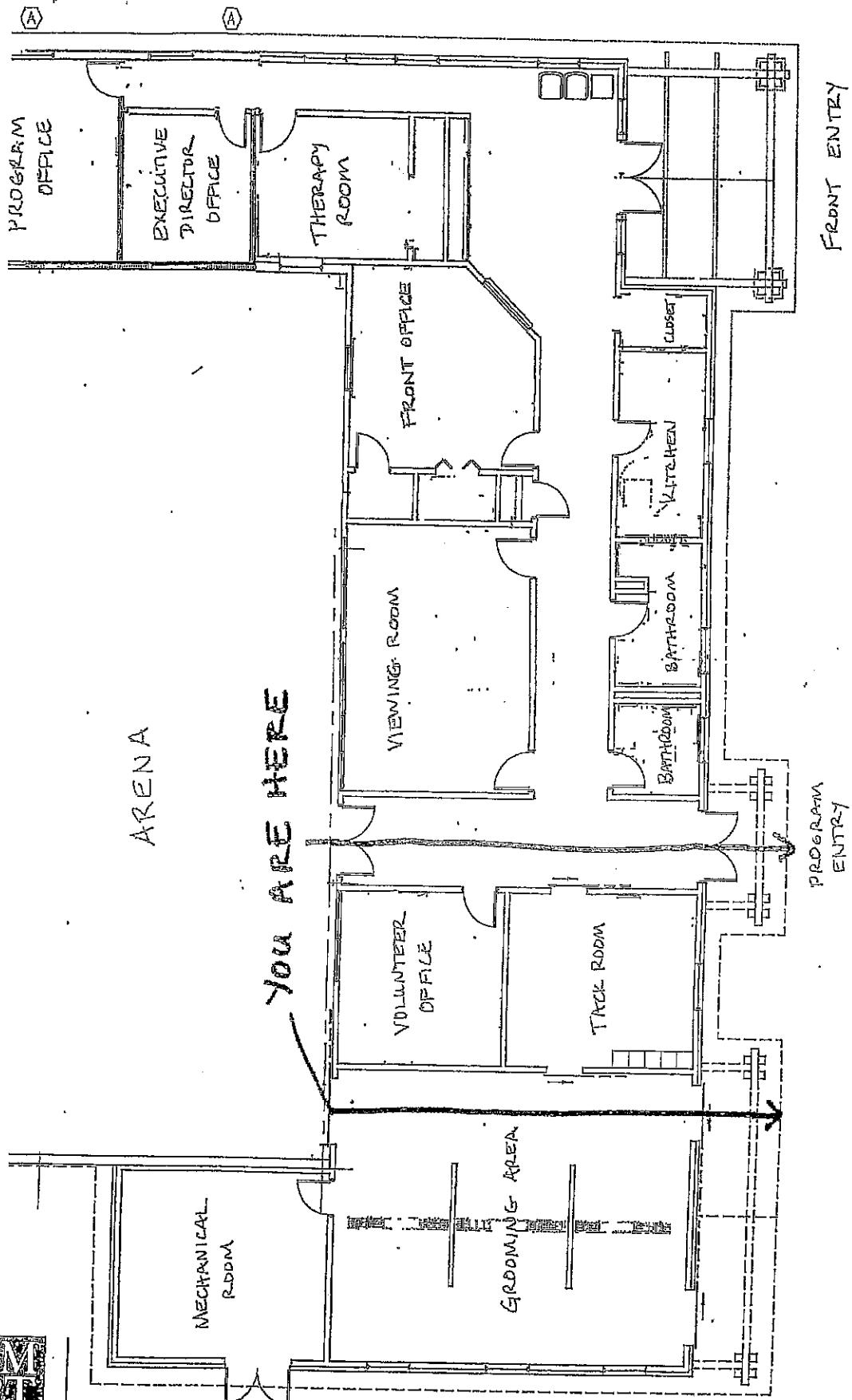
## CANCELLATION

Riding to The Top c/o Sarah Bronson 14 Lilac Drive Windham, ME 04062	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Bruce A. Kay
	RME KSRO

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# Riding To The Top

## Therapeutic Riding Center

**Riding To The Top Therapeutic Riding Center** (RTT) is a non-profit, 501(c)(3) organization, incorporated in 1993, dedicated to providing Equine Assisted Activities and Therapies (EAAT). Our mission is:

***Our Mission: Enhancing health and wellness through equine assisted activities and therapies.***

**WHAT:** Equine Assisted Activities and Therapies (EAAT) involve the entire farm experience—everything from readying one's self (safety awareness, use of a helmet, etc.) and the horse for riding (grooming, tacking, leading the horse), to developing relationships with the instructor, horse and volunteers, to the physical and cognitive challenges of riding. EAAT provides the individual with many different forms of feedback—the sensory feedback from touching a horse, the relationships of cause and effect in learning to control a horse, or the thrill of sitting astride a horse, feeling the soothing rhythm of the horse's movements.

**WHY:** The motions of a horse closely match that of human walking and as such they are perfect for facilitating postural control for people who have physical disabilities. Riding has been shown to reduce abnormal muscle tone (spasticity) and improve balance and coordination. EAAT and the personal relationships that develop (people to people and people to horse) help to foster improved self-esteem, trust and self-confidence for individuals with emotional, behavioral and/or learning disabilities.

**WHO:** RTT serves individuals with a wide range of disabilities including but not limited to cerebral palsy, brain injury, stroke, developmental delays, learning disabilities, multiple sclerosis, many forms of autism and "at risk" youth. Our clients range in age from 3 to 70+, with children representing the majority of our clients. Over 60% of our clients receive some level of scholarship aid. Riding To The Top is a PATH Intl. (Professional Association of Therapeutic Horsemanship International) Premier Accredited Center. Our instructors are all PATH Certified in therapeutic riding instruction and screened and trained volunteers provide over 12,000 hours of assistance to clients each year.

**WHERE/WHEN:** Riding To The Top owns a 50-acre farm in Windham, Maine located on Land of Nod Road, near the Windham/Westbrook town line. We are the largest therapeutic riding program in New England and the only year round program solely dedicated to therapeutic riding in Maine. Our comprehensive facility includes a heated indoor arena, attached program and office space, an outdoor arena and miles of trails.

### **VISION STATEMENT**

We are an inclusive community where everyone gives and receives, teaches and is taught. The farm is a place of healing, learning and joy. At RTT, children and adults with disabilities work together with horses, volunteers and staff to overcome their challenges and reach their highest potential. Through engaging in RTT's program, *all* of our lives are enhanced and broadened in an environment that is supportive, innovative, respectful and diverse.

For more information, contact us at:

**RIDING TO THE TOP**  
**THERAPEUTIC RIDING CENTER**  
14 Lilac Dr. WINDHAM, ME 04062  
(207) 892-2813  
[ridingtothetop.org](http://ridingtothetop.org)



# 11<sup>th</sup> Annual Triple B

~ Boots, Band & BBQ ~



Saturday October 13<sup>th</sup>  
5:30 - 11 pm  
Riding To The Top, Windham ME

**Great Food \* Live Music \***  
**\*Boot Contest \* Photo Booth\***  
**\* Mission Based Auction \***

*This fun event sells out every year!*

Call 892-2813 x21 or go to <https://rtt3b2018.eventbrite.com> to get your tickets today!

~ \$50 each ~ Tables of 8 or 10 ~



Thank you to our sponsors\*:

**DennyMike's**  
ALL NATURAL & GLUTEN FREE  
Sauces & Seasonings

\*For more information call  
892-2813x21 or email  
[scole@ridingtothetop.org](mailto:scole@ridingtothetop.org)

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COVERS**