



Town of Windham

Town Offices
8 School Road
Windham, Maine

Cover Sheet

File Number: 25-049

Agenda Date: 5/13/2025

Version: 1

Status: Agenda Ready

In Control: Town Council

File Type: Order

Agenda Number:

I. Council Action Requested.

To set the Council's meeting schedule for the summer months as Tuesday, May 27, Thursday, June 12 (Tuesday, June 10th is Election Day), Saturday, June 14 (Annual Town Meeting), July 8, and Tuesday, August 12, 2025.

II. Basis for Council Action.

Council approval of this item is required because;

- a. Pursuant to Section 1 of the Council Rules of Procedure "regular meetings of the Town Council shall be held in the Community Center at 6:00 P.M., current time, on the first through fourth Tuesdays of each calendar month," and
- b. Pursuant to Section 1. D. "when a regularly scheduled Town Council meeting falls on a holiday or Election Day,...the regular meeting shall be held on the following Thursday," and
- c. Also pursuant to Section 1 of the Council Rules of Procedure "the date of any regular meeting may be changed by an order or resolve passed at the previous meeting upon the vote of five members of the Council, provided, however, that said change in date will still provide for at least one regular meeting in each month."

III. Issue Summary.

Proposed summer schedule:

May 27 Council Meeting
June 10 Election Day
June 12 Thursday, Council Meeting
June 14 Annual Town Meeting
July 8 Council Meeting
August 12 Council Meeting