



Town of Windham

2020-2021

Proposed Budget

Budget Components

Revenues

- Revenue Sharing
- Homestead
- Bette (Business Equipment tax programs)
- Municipal Fees
 - Excise Taxes
 - Passports
 - Building permits
 - Town Clerk fees
 - Miscellaneous Fees

Expenditures

- County Budget
- Municipal Budget
- RSU Budget
- TIF Budget
- Overlay

Economic & Covid19 Concerns

- Length of economic recovery
- Reduced revenues locally
- Reduced revenues from State
- Work conditions and environment for Town staff
- Increased time to deliver Town services
- Balancing the current years budget to a neutral position

Modified Budgetary Actions for 20/21

Since the proposed budget hearing on February 19th, April 21st, April 26th, the budget has been reduced to maintain a municipal zero increase with less funding.

Actions taken for project budget (20/21)

Revenues (projected downwards)

Revenue Sharing Reduced

(Projected) \$1,645,000 to \$1,000,000 (Current) no increase (-27%)

Overall Revenues

Projected \$14,550,323 to \$14,174,695 yield -25%.

Freezing current budgetary expenditures equaling \$500,000 to handle potential revenue shortages

Capital Expenditures (lowered)

Reduced Equipment Budget 40% (\$347,211)

Reduced Paving Budget 17% (\$327,508, includes Brand over two years)

Building Maintenance Budget Flat (no increase/decrease)

Amended proposed bonding of Roads & Smart Lights at 3.4 million,

Buildings at 8.25 million and Equipment at 1.3 million. (reduced 60%)

Operating Budget (flat)

Reduced budget thusly absorbing all contractual increases.

Freezing \$350,000 in line item accounts for upcoming budget

Current Position is Net effect for Municipal Budget is flat (no increase nor decrease⁴)

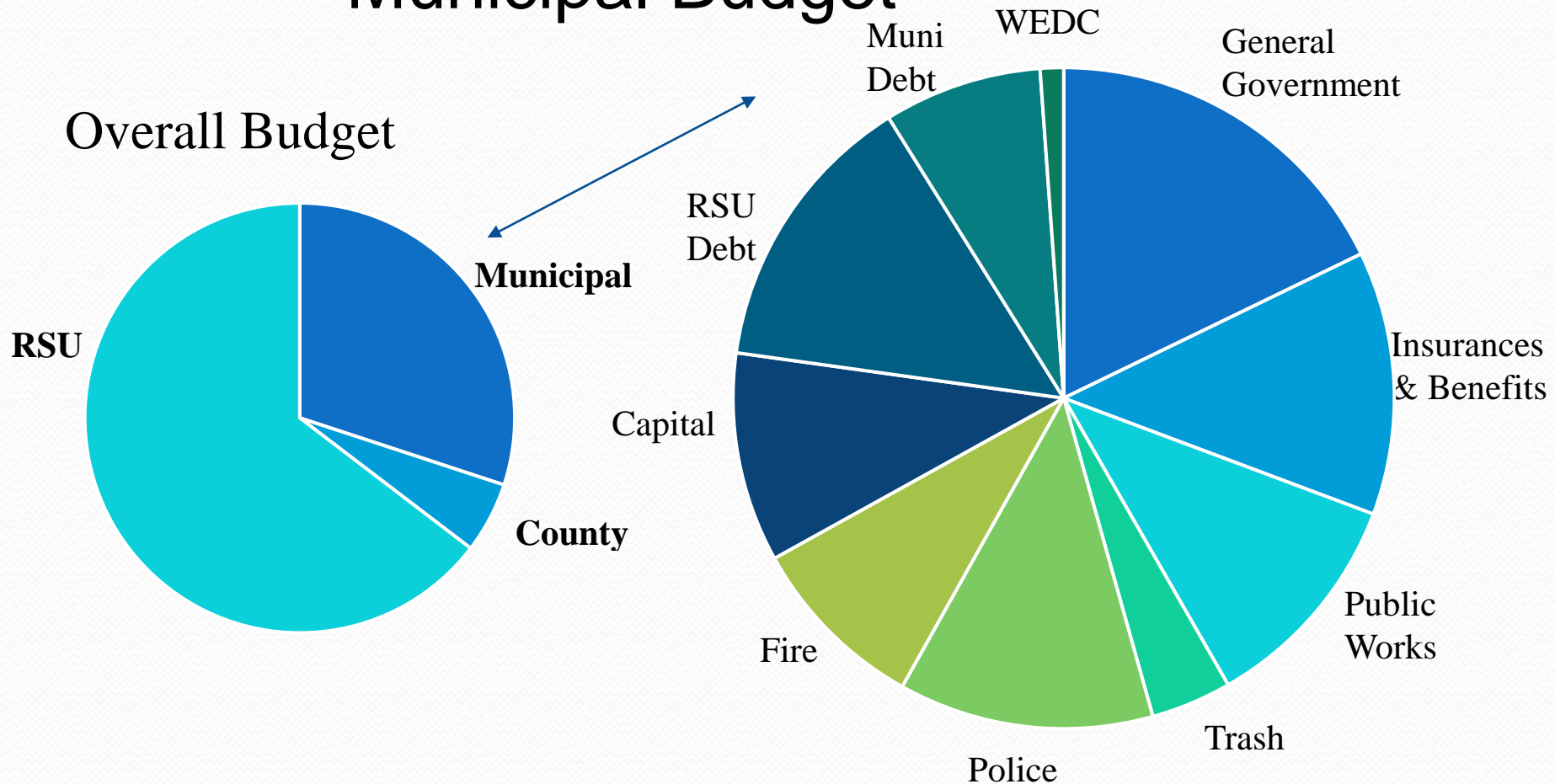
Year to Year Budget Comparison

	19/20	20/21	Difference	%
Revenues	\$14,304,823	\$14,174,695	\$-124,500	-.0087%
County*	\$1,435,970	\$1,819,684	\$383,714	27%
Town**	\$23,913,399	\$23,854,048	\$-59,823	-.0025%
TIF	\$571,120	\$524,702	\$-46,418	-8.1%
RSU	\$22,081,146	TBD	TBD	TBD
Net Amount	\$33,768,661	\$34,176,734	\$231,973	.0068%

- * County shift from Calendar year to Fiscal year with a 5% increase
- ** Town absorbs all contractual obligations

FY20/21 Budget Allocation

Municipal Budget



Monthly Budget Expenditures

(Town is variable and County & RSU 14 is fixed expenses)

	Monthly Cost	Yearly Cost	Fiscal Year	Mil Rate Change
County Budget	\$151,640	\$1,819,684	20/21	+.17cents
Municipal Budget	\$806,104	\$9,867,831*	20/21	0.0
RSU 14 Budget	\$1,840,095	\$22,081,146	19/20	TBD

* Gross expenses minus revenues

Quick review of mil rate changes

- Municipal portion of Town mil rate on proposed amended budget is ZERO (no increase/decrease)
- County increases mil rate by .17 cents
- RSU TBD

Core Budget 20/21

- **Core Budget (Equals - No Municipal Mil Rate Increase and No bonding reflects the reductions in capital expenditures)**
 - **Operation Budget**
 - Revenue reductions and various operational line item reductions
 - Limited positional changes as non-monetary impacts
 - WEDC & TIF shift
 - **Capital Budget**
 - Equipment -No new vehicles (dump trk #1, sweeper, Dump Trk #12, PU #84, Ambulance #3), fund some smaller improvements
 - Paving only 3 small roads, partial fund Smart Lights, fund smaller design, & engineered projects for future budgets
 - Fund minor projects in Town Hall, limited police/fire improvements

Revised Bonding Options for minimal Mil Rate impact in 21/22

# of Bonds	Label	Project Description	Bond Amount	Interest Only 9mos	P & I 20/21 Budget
1	RA	*Rte. 35 Sidewalk 10 yrs	\$105,000	\$1,181	\$12,744
1	VA	Ambulance #3 5 yrs	\$201,554	\$2,268	\$44,395
1	RB	Brand Road 10yrs	\$480,000	\$5,400	\$58,260
1	VB	Dump Truck #1 7yrs	\$215,000	\$2,419	\$35,207
		Sub-total	\$1001,554		\$150,606
1	SL	**Smart Lights – TIF 10yrs	\$359,000	\$4,309	\$43,574
2	PRT	***Police/Fire/Town Hall HVAC 20yrs	\$3,600,000	\$40,500	\$258,975
Total Proposed Bonding			\$4,960,554		\$453,155

* Has MDOT and GPCOG grants

**Will be paid from the TIF funds & has MDOT – MPI grant

*** Potential could be absorbed in Capital Building Maintenance Budget in 21/22



Town Hall and Community Center



- HVAC –no heat or fresh air
- Restroom facilities
- Conversion of lighting to LED
- Back up power (old generators)
- Water leaks (basement/roof)
- Water drainage around building

Police and Fire Central Station



		1989	2020
Police		18 FTE (+4 dispatchers)	32 FTE (dispatching outsourced)
Fire		4 FTE * *equalivents	16 FTE *equalivents

Proposed Fire and Police Renovation



- 5 Bays-wider doors for easy access
- Second Floor-office/housing/training
- Old bays converted-joint training, fitness room, locker rooms, kitchen facilities, restrooms
- Brick faced, with metal roof
- Additional storage over old bays
- Police station remodel with appropriate office facilities, training rooms, public intake areas, lockers, employee kitchen, storage areas, etc.

Manpower Changes 2020-2021

Position Additions non-monetary impacts

- Police – SRO for Middle School, Cops Grant
- Two Fire/Ems Personnel – offset by Per Diem

Position Deferrals

- Grounds Maintenance
- Code Enforcement

No budgetary Impact

- Cross training for Finance staff, switch an Assessing position to GIS position

Capital Funding Paving 20/21

Public Roads		Deferred Public Roads	
RTE 35 sidewalk (% grant funding)	20/21	Depot Street	21/22
Common ave	20/21	Land of Nod	21/22
Page road paving	20/21	Vance Drive	21/22
Dunridge circle	20/21	Pinewood Acres	21/22
Lantern Lane cross culvert	20/21	Pave Brand Rd finish coat	21/22
Pave Brand road (base coat)	20/21	Depot Street	21/22
Supplies, materials, Eng.'s, rental		Portion of Smart Lights	21/22
Projected Total	\$467,955	Projected Deferment Total	\$2,167,597

Capital Paving subsequent years

Shift Forward Was 2021/22	Shift Forward Was 2022/23	Shift Forward Was 2023/24	Shift Forward Was 2024/28	Shift Forward Was 2024/28
Now 2022/23	2023-2024	2024-2025	2025-2029	2025-2029
Varney Mill Rd	Forbes Lane	Barnes Road	Meyers Farm	Lotts Dr.
Hillcrest Subdivision	Acorn Lane	Collinwood Circle	Knox Rd. Colonial Park	Lucinda Northwood
Abby & Oak Subdivision	Stagecoach Lane	Running Brook Development	Pipeline Plummer Manchester	Deer Mineral Springs Belanger Ave
High Street	Falmouth Rd rte. 115 to Stevens Rd	Swett Rd	Thomson Tammy Edgerly	Finley Dale Ln. Harding Dr.
Hall Road	Gilman Rd		Pope	Garden Ave.
Gosher Rd & Gateway-overlay	Old County Rd		Montgomery Webb	Percy Hawkes Heritage Ln.
River Rd-Chute Rd			Carol McGoldrick	A number of additional roads

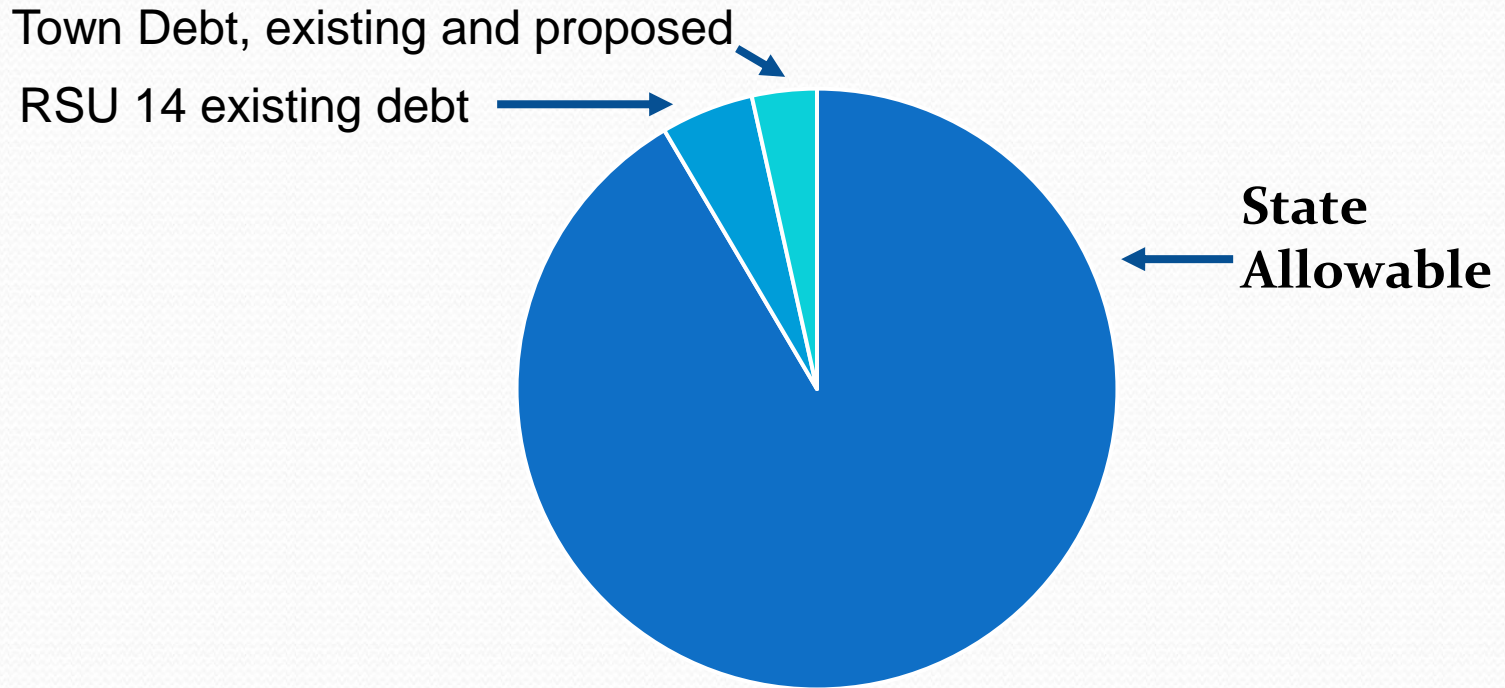
These roads are rated on a Pavement Condition Index (PCI) by GP engineers and staff.

Capital Funding Dirt Roads Rebuild and Paving

Public Dirt Road Improvements			Public Dirt Road Improvements		
Brand Road	20/21	21/22	Pendleton Ash Way		
Hall Road	21/22	22/23	Keene Road		
Gilman Drive	22/23	23/24	Craig Road		
Old County Road	22/23	24/25	Claman Drive		
Swett Road			Jones Hill Road		
Peartree Lane			Burrill Farm Road		
Barnes Road			Hall Road/Route 302		
Read Road			Neighborly Way		
Town Farm Road					

These roads have been evaluated by staff and will received further engineering review

Allowable Bonding



Legal Debt Limitation is 15% of State Valuation \$2,272,500 or \$340,875,000 The Town's current total indebtedness (Town and School) is 18,597,800 this is 5.46%, so the Margin for additional borrowing is: \$322,277,200

Recreation & Parks

Improvements – Impact Fees

- Community Park Project
- Fencing/Parking/Roofing at Lippman Park
- Lowell Parking Lot Expansion
- Storage Building for Dundee Park
- Dundee Parking Lot Improvements
- Lowell Playground Replacement
- Community Center Study
- Windham Center Pocket Park

Various Other Capital Project Funding

Public Works signage	19/20	*NW Fire Station sprinkler main extension.	20/21
Scissor Lift	19/20	*North, South, & East station cameras	20/21
Social Services Handicap ramp	20/21	Cruiser Video systems	20/21
*Public Works security cameras.	20/21	Conservation Town Records	20/21
*Grant Matching fund	20/21	*Financial Systems Munis	20/21
Nissan Leaf lease	20/21	Public Library teen shelving	21/22
*Codification of Ordinances	20/21	Walker riding lawn mowers	21/22
*Surveying public dirt roads.	20/21	NW Fire Station restrooms.	21/22
Smith Cemetery	20/21	EWf bay heater	21/22
*Community Center Study	20/21		

* Temporarily freezing these project accounts

State Capital & Maintenance work 2020-2022

- Windham Center Road (Bridge repair WC Rd over Presumpscot River)
Year 2020 \$57,000
- Route 115 (repair approach to Narrows Bridge over Ditch Brook)
Year 2020 \$170,000
- Route 302 (Ditching under guard rails, four areas)
Year 2020 \$52,000
- Route 302 (Traffic signal at Rte. 202 and Falmouth Rd)
Year 2020 \$401,000
- Route 35 (Basin Rd easterly to Rte. 302)
Year 2020 \$365,000
- Route 202/302 (repairs around roundabout)
Year 2021/2022 \$236,000
- Route 202 (beginning at rt 25 up to little river bridge)
Year 2021/2022 \$2,290,000

All these State projects depend on sales and gas tax revenues.

Budget Results

This proposed budget addresses;

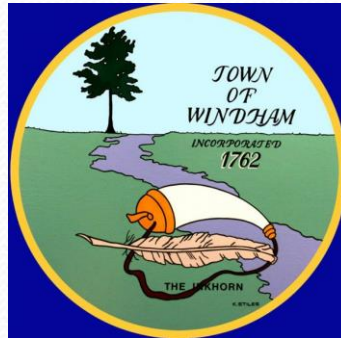
- Budgetary modifications (Revenues reductions & WEDC shift)
- Manpower (3) new positions (2 Fire, 1 Police) –neutral impact
- Capital equipment limited (as identified for departments)
- Paving limited (addressing public dirt rds. and paved rds.)
- Major Capital items addressed
 - Community Center and Town Hall HVAC and office space
 - Police and Central Fire Station
 - Smart Traffic Lights, 21st Century Plan

These projects and changes will demand a lot of time and effort by the staff.

Budget Timeline

Timeline for the Town meeting

- Budget Submission 90 days
prior to new fiscal year Tuesday, May 12th
- Town Meeting Date Tuesday, June 13th



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