

The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner.

## **COMMISSIONERS' MEETING**

### **MINUTES**

**May 12, 2014**

### **PLEDGE OF ALLEGIANCE**

The Board of Cumberland County Commissioners, Chair James F. Cloutier, Susan E. Witonis, Mark D. Grover and Neil D. Jamieson, Jr convened this meeting at the Naples Town Hall. Also in attendance were: Alex Kimball, Finance Director, Wanda Pettersen, HR Director, Peter J. Crichton, County Manager, Bill Whitten, Assistant County Manager and Barbara Buckley, Deputy Clerk. Later in the evening Thomas S. Coward joined this meeting.

### **APPROVAL OF THE MINUTES**

Chair Cloutier asked for a Motion to approve the Special Minutes of the April 9<sup>th</sup> and April 22<sup>nd</sup> meeting and the Regular Minutes of April 7<sup>th</sup>. Commissioner Jamieson made a Motion and Commissioner Witonis seconded the Motion. All Commissioners voted in favor 4-0.

### **COMMENTS FROM THE PUBLIC**

Hearing none, we moved on.

### **INFORMATIONAL**

There were no informational presentations. We moved onto the Consent Items.

### **CONSENT AGENDA APPROVALS**

Chair Cloutier asked for a Motion to approve the Consent Agenda Items. The County Manager concurs with the Consent Agenda Items.

Commissioner Jamieson made a Motion to approve Consent Agenda Items: 14-029, CCSO Town of Harpswell Patrol and Marine Contracts (2014-2015); 14-030, 2014 Vehicle Bid Chevy Tahoe Police 4WD SSV and Chevy Tahoe 4x2 PPV; 14-031, Adding 2018 to CIP Plan; 14-032, CCSO Transport Bus; 14-033, CCSO Phase 2 – Jail Camera Project; 14-034, Service Agreement for Cumberland County Courthouse and Cumberland County EMA;

**14-035, CCSO Door Control (MTS) Upgrade at the Cumberland County Jail; 14-036, New HVAC in IT at Cumberland County Courthouse and 14-037, Extension of Ferguson Group Initiative. Commissioner Witonis seconded the Motion.**

**Chair Cloutier asked for comments. Commissioner Grover asked that Item 14-037, Extension of Ferguson Group Initiative be seriously looked at and discussed at the end of the term. All Commissioners voted unanimously in favor, 4-0.**

#### **COMMENTS FROM THE COUNTY MANAGER**

Chair Cloutier asked the County Manager for his comments.

The County Manager reported on the following. 1) He indicated this is the first meeting since November that he and Bill Whitten have attended together because he went out on FMLA for his older daughter and when he returned Bill Whitten was out for a couple of months due to an accident. He appreciates the hard work Bill did, as well as the employees, department heads and Commissioners. It was a real team effort. 2) He is pleased with the Regional Assessing project that includes three communities with Yarmouth, Cumberland and Falmouth. He thanked Alex Kimball for his work on the project and it is a very positive good step for the County. He believes there will be other communities who want this service.

#### **COMMENTS FROM THE COMMISSIONERS:**

Chair Cloutier welcomed and thanked the town officials of Naples for allowing the Commissioners to have their meeting at the Naples Town Hall. He extended a welcome to town officials Mr. Tom Bartell of Windham, Mr. David Morton, of Casco and Mr. Derik Goodine who is leaving the Town of Naples for the Town of Bucksport in a few weeks.

Chair Cloutier asked for Comments from the Commissioners:

#### **Commissioner Grover:**

Commissioner Grover indicated he had no comments.

#### **Commissioner Witonis:**

Commissioner Witonis reported the Civic Center is up and going with concerts and the start of the graduation season.

#### **Commissioner Jamieson:**

Commissioner Jamieson congratulated the high school graduates in Cumberland County and wished them the best, brightest and safest graduation.

#### **Commissioner Coward:**

Commissioner Coward was not in attendance at the portion of the meeting.

### **Commissioner Cloutier:**

Chair Cloutier congratulated the recent Correction Officers graduation and welcomed them all to the County. He welcomed the Assistant County Manager Bill Whitten back and asked him for any legislative updates. Mr. Whitten indicated the Board of Corrections' bill passed with a 2/3 majority vote after being vetoed by the Governor. He indicated this bill passed with help from the Flanagan report, Bob Devlin, Rosie Kulow and his discussions with as many people as possible. This is an essential vote because if it didn't pass there would be no funding for the County jails. On May 1<sup>st</sup> which is veto day, most people stuck with us and it was passed. In two years, there have been 182 vetoes with 19 overridden and two of them were the Deeds and the BOC bill. The bill is now law. They are now working on the overall structure of the system.

Chair Cloutier asked for comments from the town officials.

Derik Goodine indicated he has 35 days left as town manager and he has enjoyed working with Cumberland County. He indicated there will be a Blue Festival in June and a parade with fireworks later in the evening to celebrate the 4<sup>th</sup> of July.

Tom Bartell indicated in Windham there will be the June Summer Fest on the 21<sup>st</sup>.

David Morton of Casco indicated he appreciates the Commissioners coming out to the Lakes Region, the County services and the County staff. Recently, he has been discussing with Gary James, County Regional Assessor and Alex Kimball, County Finance Director on the possibility of working together in the future on assessing in Casco. He expressed his gratitude for the great job the Sheriff's patrol does in the Lake Regions communities. He added this will be the 75<sup>th</sup> year for the Casco Days celebration, which is run by volunteers. It always is held the last weekend in July which benefits the Fire Department, recreational endeavors and project graduation.

Bill Whitten informed the group that Amy Fickett, the County PR Assistant, is putting together a calendar of events and celebrations for the towns in Cumberland County. He congratulated Derik on the causeway and the giant flag. Commissioner Witonis mentioned the Harrison Old Home Days and the Bridgton Celebration.

### **OLD BUSINESS**

Chair Cloutier asked if there was any Old Business. Commissioner Grover asked if the Strategic Planning Workshop will be scheduled tonight and put on the Agenda planning. Chair Cloutier indicated that is the plan.

### **ACTION ITEMS**

Chair Cloutier asked for the Action Items to be presented before the scheduled Executive Session that was scheduled to be held under New Business.

Chair Cloutier asked for Item 14-039-Approval, CDBG 2014 Annual Action Plan to be presented by Aaron Shapiro, CDBG Director. The County Manager concurs with the recommendation.

Director Shapiro reported this is the final step in the process that began back in October with the distribution of program applications. This was followed by the submittal of applications in late January and then the review and recommendations by the Municipal Oversight Committee in March and April. The first public hearing was held on April 7<sup>th</sup>. The second hearing was held on May 12, 2014.

Director Shapiro gave background information for this year's Community Development program Annual Action Plan which allocates funds for projects and activities during the County's eighth CDBG program year. The Community Development Program's Municipal Oversight Committee has been fully engaged in the development of the Annual Action Plan and endorses its approval and adoption. The Annual Action Plan must be approved and adopted by the County Commissioners prior to submission to HUD.

Director Shapiro submitted the following information:

**I. Projects, Programs & Activity Funding**

**"Cumberland County CDBG": Projects, Programs & Activity Funding**

*"Cumberland County" are the group of 23 communities that compete for funds. It does not include the set-aside communities of South Portland and Bridgton.*

<b>CDBG funds awarded:</b>	<b>\$747,525</b>
2014 Program Funds	\$709,441
Re-allocated Funds	\$ 38,084

**Regional vs. community projects:**

Regional projects:	\$ 219,381
Community projects:	\$ 528,144

**Funding by project type:**

Social Service	\$ 127,716
Public Facilities	\$ 78,400
Public Infrastructure	\$ 323,500
Housing Rehabilitation	\$ 189,621
Planning	\$ 28,288

<b>County Administration</b>	<b>\$ 142,000</b>
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## Project & Funding Recommendations

### **CDBG General Program Grants**

#### **Public Service**

Domestic Violence Prevention: Cape Elizabeth (Lead) - Request - \$48,000  
Award - \$42,123

Family Crisis Services (FCS) will use CDBG funding to continue their Enhanced Police Intervention Collaboration (EPIC) program. Cape Elizabeth is the lead applicant. EPIC is a collaborative effort between FCS and local police departments. FCS staff accompanies police on follow-up calls to victims of domestic violence providing safety planning, support and referrals. A total of 17 County towns are involved with the program.

Opportunity Alliance – Homelessness Prevention Request - \$53,428  
Award - \$47,460

The Opportunity Alliance (OA, formerly PROP) will provide case management services to assist individuals and families facing imminent homelessness. In addition, OA will train municipal General Assistance administrators to better understand housing services to assist homeless and potentially homeless clients. County-sponsored application.

Westbrook – Women’s Immigrant Health/Wellness Program Request - \$43,940  
Award - \$38,133

The project will provide twice weekly wellness sessions with refugee and immigrant women of all nationalities. The meetings will provide services including: medical monitoring, physical exercise, nutrition education, English language instruction, social interaction and an introduction to medical care and medical professionals. Funds would pay for staff (including nurse, ESL instructor and social worker), childcare and transportation.

#### **Housing**

Freeport – Energy Conservation Program Request - \$17,880  
Award - \$17,700

The CDBG funded program will provide a \$200 co-pay to low/moderate income homeowners participating in the Efficiency Maine Home Energy Savings Program. Efficiency Maine provides \$400 toward the total cost of \$600. It is anticipated that 75 housing units would be provided an energy audit coupled with comprehensive air sealing. Average savings per home will be approximately 100 gallons of oil per year (\$370.00 @ \$3.70 per gallon).

Opportunity Alliance – Heating Improvement Program Request - \$175,000  
Award - \$171,921

Since 2007, Cumberland County Community Development has provided funds to Opportunity Alliance (formerly PROP) to operate a housing rehabilitation program. This year’s application

would direct funds primarily to the repair and replacement of malfunctioning heating systems and secondarily to address serious safety and code violations. It is anticipated that 25 households will be assisted. County-sponsored application.

### **Public Facilities**

#### Falmouth – Food Pantry Renovations (Lead)

Request - \$40,000

**Award - \$39,200**

The project encompasses renovation and expansion of the Falmouth Food Pantry from 550 sq. ft. to 880 sq. ft. Improvements to include ADA access, client intake area, waiting area, electrical, ceiling and flooring replacement, paint & installation of appliances. The City of Westbrook is a co-applicant.

#### Westbrook – Riverfront Redevelopment

Request - \$40,000

**Award - \$39,200**

The project consists of engineering and design plans leading to the construction of public, urban whitewater kayaking and rafting infrastructure.

### **Public Infrastructure**

#### Gorham – Little Falls Sidewalks

Request - \$237,280

**Award - \$117,500**

The application requested funds reconstruct two sidewalks in disrepair in the Gorham Little Falls neighborhood. 3,100 feet of sidewalk with ADA compliant ramps will be installed along Gray Road (Rt. #202) and Mosher Street (Rt. #237). Given the reduction from request to grant award the Gray Road/Rt. #202 section will be constructed.

#### Standish – Sidewalks and Storm Drainage Improvements

Request - \$307,000

**Award - \$206,000**

The proposed 2,000 linear feet of sidewalk and storm drainage improvements will be constructed in the Steep Falls neighborhood. The project will occur along Main Street (Rt. #11) from the Saco River to the intersection of the Pequawket Trail (Rt. #113)

### **Planning**

#### Harpswell – EMS Delivery Study

Request - \$3,500

**Award - \$3,100**

The town wants to review Emergency Medical Service operations and structure and develop recommendations for changing the delivery model to meet future anticipated needs. Addressing the challenge of an aging population coupled with fewer EMS volunteers requires study and planning.

Raymond – Manufacturing Incubator Plan

Request - \$31,200  
Award - \$25,188

The town seeks to redevelop the former Chipco International factory on Rt. 320 into a manufacturing business incubator. The planning grant will examine the feasibility of such an endeavor and develop a business plan for the project.

**Bridgton & South Portland Programs**

The program and activities conducted in the two set-aside communities of Bridgton and South Portland are integral components of the Cumberland County Community Development program. While not participants in the County application competition, their projects, activities, funds, planning, administration and regulatory compliance are integral components of the County's program.

**Town of Bridgton:**

2014 Set-Aside Allocation	\$187,912
Reprogrammed Funds	\$117,500
<b>Total Funds</b>	<b>\$305,412</b>

<u>Program Administration</u>	\$ 37,582
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Public Facilities

Town Recreation Center Renovations	\$ 103,030
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Public Infrastructure

Depot Street Sidewalks, Storm Drainage & Streetscape Improvements (additional funds)	\$117,500
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Downtown Revitalization

Rufus Porter Museum renovations	\$ 22,000
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<u>Public Services</u>	\$ 25,300
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- Bridgton Food Pantry - \$1,800
- Emergency Fuel Assistance - \$12,000
- Community Meals Program - \$3,000
- Community Center Navigator Program - \$5,000
- Community HELP - \$2,000
- St. Peter's Meals Program - \$1,500

**City of South Portland:**

2014 Set-Aside Allocation	\$417,583
Reprogrammed Funds	<u>\$116,267</u>
<b>Total Funds</b>	<b>\$533,850</b>

The City of South Portland continues to operate their CDBG program much as they did prior to relinquishing HUD Entitlement status in 2007. Coordination between South Portland and the County, particularly on administrative matters occurs on a regular and on-going basis. Emily Freedman serves as the Community Development Assistant in both Cumberland County and South Portland. South Portland finalized its selection of CDBG funded programs, projects and activities at a City Council meeting on April 7, 2014.

Housing \$20,000

South Portland anticipates completing between three to five housing rehabilitation activities in the coming year.

Public Facilities/Infrastructure \$386,213

South Portland will provide funds for four activities: Mill Creek Park Improvements, Phase IV; target area sidewalks; ADA access to Thomas Knight Park; and a handicap access pool lift at the South Portland Community Center.

Public Services \$62,637

Funds will be provided to 8 programs: Family Crisis Services; Skillin Elementary School Food Program; Bus Passes; Emergency Heating Assistance; Recreation Scholarships; Redbank Resource Hub Personnel; Meals-on-Wheels (Southern Maine Agency on Aging); and the South Portland Food Pantry

Program Administration \$65,000

The funds pay salaries, benefits and basic office supplies, phone and technology required for the activities of South Portland's Community Development Office.

**HOME Program Consortium**

All the communities of Cumberland County including Portland, Brunswick and the 25 members of our Community Development program have formed the City of Portland/Cumberland County HOME Consortium. Portland serves as the lead entity for the Consortium. All administrative and program delivery services are conducted by the City

The non-Portland members of the Consortium will receive an allocation of funds of \$369,837 plus \$10,000 collected in program income for a total of \$379,837. Unlike CDBG, HOME funds can only be used for four housing activities, housing rehabilitation, home ownership assistance, tenant based rental assistance and new construction of rental or ownership housing.



<u>Proposed allocations</u>	<u>%</u>	<u>\$</u>
Housing rehabilitation	60%	\$228,000
Affordable housing development	23%	\$ 86,569
Required CHDO set-aside	17%	\$ 65,268

The CHDO (Community Housing Development Organization) set-aside is a special requirement of the program. Funds must be distributed to specialized non-profit organizations to develop or rehabilitate rental or ownership housing. In 2013 the HOME Consortium provided \$125,000 to Avesta Housing to complete energy efficiency improvements at Sandy Creek Apartments in Bridgton.

## II. Written Comments

The Community Development Program received five written concerning the 2014 Annual Action Plan. Every one of these comments were favorable and supportive of the program.

Theo Holtwijk, Town Planner, Town of Falmouth  
 Donna Larson, Town Planner, Town of Freeport  
 Nathan Mills, Director Housing & Energy Division, Opportunity Alliance  
 Bud Benson, Town Planner, Town of Standish  
 Bill Baker, Assistant City Administrator, City of Westbrook

Director Shapiro and the Municipal Oversight Committee (MOC) of the Community Development Program recommend approval and adoption of the 2014 Annual Action Plan to HUD. It is further recommended that the County Commissioners authorize Peter Crichton, County Manager to execute all required Certifications, Applications and Documents in conjunction with the submittal of the Annual Action Plan to HUD. The annual allocation will be \$1,456,936.

**Chair Cloutier asked for a Motion to Adopt the 2014 Annual Action Plan – Community Development Block Grant (CDBG) program; First Public Hearing held on April 7, 2014; Second Public Hearing held on May 12, 2014. Commissioner Jamieson so Moved and Commissioner Witonis seconded the Motion. All Commissioners voted unanimously in favor, 5-0.**

**Chair Cloutier asked for a Motion to Authorize Peter Crichton, County Manager to execute all required Certifications, Applications and Documents in conjunction with the submittal of the 2014 Annual Actin Plan. Commissioner Jamieson so Moved and Commissioner Witonis seconded the Motion. All Commissioners voted unanimously in favor, 5-0.**

### 14 – 040 Approval, FY15 Jail Draft Budget

Chair Cloutier asked the County Manager for his comments. He concurs with the recommendation of the Finance Director Alex Kimball to not approve the FY 15 Draft Budget. The County Manager indicated the BOC requested that all counties revise their FY 14-15 budget based on the FY 12-13 budget not the more recent FY 13-14 budget. This represents a major

problem, as our FY 15 initial draft budget showed expenses of roughly \$18.5 million and a budgeted Investment Fund request of almost \$2.8 million, against \$17.5 million in expenses and \$2.2 million from the investment fund in FY 12-13. This gap is so large because the BOC has chosen to treat the FY 14 budgets as if they never existed. A deadline of May 1<sup>st</sup> was given to get the new “flat” budget into the Board of Corrections.

Chair Cloutier asked Sheriff Joyce what is the total jail budget. Sheriff Joyce indicated it is \$17.5 million and they would have to find \$500,000. The Sheriff’s options were: 1) Lay off people which he does not want to do. 2) Maybe use attrition. 3) Or shut a big pod of 59 people which would have to be displaced. But it would impact the system and the state. The Sheriff also does not approve of the draft for the 2014-15 BOC Jail Budget.

Chair Cloutier asked the Finance Director for his input. In this budget, the jail closes a Pod which would reduce the capacity by 69 inmates. This eliminates 8 employees and reduces material and utility spending throughout the budget, but also reduces revenues by \$275,000. This is because the jail will no longer have the ability to accept state or other county inmates and will lose that revenue as well. This is a budget whose only advantage is minimal pushback from the state and Board of Corrections. However, the BOC will need to request supplemental funding for FY 15 no matter what, so even this amount will still be in jeopardy of not receiving adequate funding. Given that this risk already exists, fighting for the amount we actually need is a much better path to follow. He is suggesting another supplemental budget.

Chair Cloutier indicated a motion is in order. But before the motion, he would like to address some of the aspects of this situation. He does not think it would be proper to pass this budget. Specifically we spend a lot of time to document the meeting before the camera and there are certain procedures to follow before the public and this is why we vote. This is an impactful outcome that we have in county government. We are talking about closing a pod. For the public’s information, a while ago we did discuss what we have to do if we had to contract the budget substantially. It was suggested to cancel a collection of programs that take place outside of the jail that are less confining and are for the non-violent rehabilitation offenders. After discussing this option, they decided not to cut the outside programs and the cuts would have to be made inside the jail and within practical limits it was accepted. Or close a pod to find the \$500,000. If the County does close a pod this information needs to be communicated to other law enforcement agencies. We need to make a decision by the July meeting so no one is taken by surprise.

Chair Cloutier asked for comments from the Commissioners.

**Commissioner Grover made a Motion to approve Item 14-040 the FY15 Jail Draft Budget. Chair Cloutier seconded the Motion. He would like to reserve the option to speak against the item. So granted.**

Commissioner Grover indicated he was with the group that discussed the closing of a pod a while ago and agrees with the others that closing the pod is the least painful, but still not preferable. He asked when this draft was submitted in between meetings was it made clear that this was without the approval of the Commissioners. The Finance Director said yes, pending the approval from the Commissioners. Commissioner Grover feels it is the responsibility of the Commissioners to provide operating guidance to the Sheriff on how to proceed after July 1<sup>st</sup>. We

need to adopt some budget even if it is a temporary budget which provides limits for short term to what the Sheriff can spend. It will be irresponsible of us to assume that we will get as much funding as we would like. He would ask that the Sheriff and Finance Director to provide another draft with guidance from the Commissioners. He will reject tonight's proposal.

Commissioner Jamieson is opposed to the budget also. He feels it is fiscally imprudent to pass it and asked Finance Director Kimball what the next step is between now and June on the State level and where they are coming from. The Finance Director indicated he does not think much of anything will occur. They are out of session. The onus is on us to present a budget that is unsalable for FY 15 and this will require a supplemental request for FY 15 and we will need to defend it.

Chair Cloutier indicated it looks like we are not approving the item tonight, what does it take to keep the shop open and not close the pod and what are the differences, \$500,000? The Finance Director directed the Commissioners to look at the attached draft budget which indicated \$400,000 and the amount of money we received from the BOC. There is a sizable difference.

Chair Cloutier added since 2008, we have been shaving and slicing the jail budget operations and trying to conserve cash. County Government is not allowed to assess people through the property tax for additional costs. It is prohibited by State Law as part of an agreement in 2008 that created the BOC and said our contributions to county jail operations are fixed and the State will pay the increase. We are getting \$2.2 million from the State but it's not much money to cover the increase in medical costs, etc.

Sheriff Joyce indicated the demand on service is high and shutting down a Pod does not make sense.

The County Manager indicated he hopes the Board votes this budget down. It is important to mention that Cumberland County has been working very collaborative with other counties that are involved with this system. It is not in the best interest for the counties and we are hoping through the new legislation there will be opportunities to have a reasonable discussion that will work for us and the system.

Commissioner Coward is against this budget also for all the reasons that have been stated already. The good news in the long term is we will get a handle on the jail issues as the BOC is being reorganized. Every county has similar problems. The bottom line is the deal we have with the State BOC placed a cap on assessing the municipalities and anything over that the BOC was to fund us. Then suddenly the State did not give the BOC enough money to spread around to the jails to make up the difference. We are stuck because we can't raise taxes and have to negotiate with the State along with all the other jails. Hopefully, the new legislature will help us fix it.

The Finance Director mentioned during the months of July and August we will be required by the State to actually submit a budget for FY 16 and FY 17 with a September 1<sup>st</sup> deadline.

Commissioner Grover clarified his previous comments. His request for next month is that the Sheriff and the Finance Director provide a draft that we can fight for that includes any supplements and a draft the Commissioners can support.

**Chair Cloutier asked for a vote. All the Commissioners unanimously voted in the negative 0-5. The item did not pass.**

The attached report to these Minutes is the FY 15 draft Jail Budget that Finance Director Alex Kimball submitted.

#### **AGENDA PLANNING**

Strategic Planning Workshop will be held on Wednesday, May 21<sup>st</sup> at 5:00 PM in Peter Feeney Conference Room.

#### **NEW BUSINESS**

**Chair Cloutier asked for a Motion for the Commissioners to go into Executive Session pursuant to Title 1 MRSA 405 (6) (D) to Discuss Collective Bargaining Agreements. Commissioner Grover so Moved and Commissioner Coward seconded the Motion. All Commissioners voted unanimously in favor, 5-0.**

#### **RETURNED TO REGULAR SESSION AT 7:20 PM**

**Chair Cloutier asked for a Motion and Commissioner Grover seconded the Motion to approve Item 14-038 Contract between Cumberland County Commissioners and Cumberland County Communications Association. All the Commissioners voted unanimously in favor, 5-0.**

**There being no further business Commissioner Grover made a Motion to adjourn the meeting at 7:25 PM. Seconded by Commissioner Coward. All Commissioners voted unanimously in favor, 5-0.**

**ATTEST:**

  
**Barbara M. Buckley**  
**Deputy Clerk**

The next Commissioners meeting will be on Monday, June 9, 2014 at the Cumberland County Courthouse in the Peter Feeney Conference Room.

**Cumberland County Jail Budgets and Actuals, FY 2013 to 2015 options**

	FY13 Budget	FY 13 Actual	FY14 Rejected Budget	FY14 YTD	FY 14 Projected	FY15 Draft Budget	FY15 Flat
<b>Revenues</b>							
County Taxes	11,575,602	11,575,602	11,575,602	8,681,706	11,575,602	11,575,602	11,575,602
BOC Disbursements	2,220,663	1,763,806	2,417,216	1,618,930	2,149,404	2,787,519	2,220,663
DOC 20% Funds	198,759	198,759	198,759	198,758	198,758	198,759	198,759
Dept of Corrections Reimb	795,035	795,036	795,035	795,036	795,036	795,035	795,035
Misc Revenue		2,890		1,156	1,541	2,400	2,400
Term Reimbursements	30,000	32,630	30,000	46,255	61,673	75,000	0
DOC Inmates	200,000	144,127	200,000	143,127	190,836	200,000	0
Marshall Service	2,476,538	3,137,285	2,750,000	2,340,130	2,940,130	2,750,000	2,750,000
INS Service		150,450	100,000	44,200	58,933	100,000	100,000
Work Release	65,000	41,709	55,000	16,976	22,635	33,952	33,952
<b>Total Revenues</b>	<b>17,561,597</b>	<b>17,842,294</b>	<b>18,121,612</b>	<b>13,886,274</b>	<b>17,994,549</b>	<b>18,518,267</b>	<b>17,676,411</b>
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
Wages & Salaries (FT)	8,092,712	7,618,139	8,043,728	5,721,865	7,629,154	8,222,603	7,912,603
Overtime	774,225	1,599,276	1,193,496	1,227,531	1,636,708	1,217,366	1,193,366
Health Insurance	1,713,920	1,698,907	1,885,312	1,333,343	1,777,791	1,892,263	1,796,263
Retirement	374,400	361,458	456,768	327,734	436,979	568,402	545,152
Social Security	678,321	689,388	706,648	516,329	688,439	720,781	696,607
Workers Compensation	280,000	207,443	240,000	150,866	240,000	240,000	230,400
Deferred Comp	55,000	45,666	50,000	34,448	45,931	47,000	44,000
<i>Unemployment</i>	0						
<b>Total Salaries &amp; Benefits</b>	<b>11,968,578</b>	<b>12,220,275</b>	<b>12,575,952</b>	<b>9,312,116</b>	<b>12,455,001</b>	<b>12,908,415</b>	<b>12,418,391</b>
<b>OPERATIONS &amp; MAINT.</b>							

07/20/14 12:49 PM

Expenses	FY13 Budget FY 13 Actual		FY14 Rejected Budget FY14 YTD		FY 14 Projected		FY15 Draft Budget	FY15 Flat
Transportation & Lodging	8,000	4,662	8,000	3,840	5,422	8,000	8,000	8,000
Gas, Oil, & Grease	40,000	45,940	45,000	23,004	32,477	37,000	37,000	37,000
Vehicle Repair	10,000	14,301	15,000	20,032	28,280	25,000	25,000	25,000
Base Radio Repair	4,000	6,464	4,000	2,633	3,717	4,000	4,000	4,000
Audit Services	6,000	7,200	5,400			5,400	5,400	5,400
Professional Services	15,000	19,708	11,000	42,821	60,453	12,000	12,000	12,000
Legal Services			0					
Contract Special Services	2,843,945	2,938,694	2,808,923	2,167,834	2,890,445	2,850,000	2,850,000	2,622,000
Security Services	2,400	998	751	577	815	750	750	750
Insurance - Building & Contents	85,000	85,000	87,550	53,312	87,550	91,052	91,052	91,052
Insurance - Liability	133,000	139,124	170,000	83,360	170,000	176,800	176,800	176,800
Insurance- Vehicle	16,000	9,876	16,500	10,028	16,500	17,160	17,160	17,160
Office Supplies	25,000	30,545	35,000	16,919	23,886	30,000	30,000	30,000
Training Supplies	7,000	109	7,000	4,487	6,334	7,000	7,000	7,000
Cleaning & Disinfecting Supplies		16,665		1,037	1,464	2,074	2,074	1,763
Maintenance Supplies	18,045	19,304	13,000	10,616	14,987	16,000	16,000	16,000
Printing & Engraving	350	445	500	557	787	500	500	500
Postal Expense	1,800	3,603	1,800	777	1,096	1,800	1,800	1,800
Advertising	7,500	4,231	5,000	3,460	4,884	5,000	5,000	5,000
Dues	1,100	1,522	1,550	468	661	1,550	1,550	1,550
Books, Periodicals, & Subscript.	500	56	250	56	79	250	250	250
Tools and Implements	700	719	750	88	124	750	750	750
Equipment Rental	17,000	13,293	13,000	6,426	9,072	13,000	13,000	13,000
Training, Education, & Seminars	220,000	48,149	220,000	26,046	36,771	220,000	220,000	220,000

Expenses	FY13 Budget		FY13 Actual	FY14			FY14 YTD		FY 14 Projected	FY15 Draft Budget	FY15 Flat
	Budget	FY 13 Actual		Rejected Budget	FY14 YTD	Projected	Budget				
Maintenance Contracts	46,500	28,902		45,000	34,129	48,182	45,000	45,000	45,000	45,000	
Cleaning & Sanitary	49,000	56,314		49,000	54,645	77,145	49,000	49,000	49,000	44,100	
Lots & Ground Maintenance					3,560	5,027					
Snow removal & Grounds	6,000	5,537		6,000	5,329	7,524	6,000	6,000	6,000	6,000	
Building & Structure Repair	13,400	8,779		10,602	6,262	8,841	10,602	13,000	13,000	13,000	
Heating & Cooling (HVAC) Repair	27,000	32,564		27,000	24,850	35,082	27,000	30,000	30,000	30,000	
Electrical Repair	22,000	18,863		20,000	14,331	20,232	20,000	20,000	20,000	20,000	
Painting Repair	3,500	1,993		3,500	3,018	4,261	3,500	3,500	3,500	3,500	
Plumbing Repair	7,000	6,416		7,000	5,160	7,285	7,000	7,000	7,000	7,000	
Elevator Repair		220									
Equipment Repair	22,000	19,002		22,000	16,919	23,886	22,000	22,000	22,000	22,000	
Telephone & Communication	13,000	10,966		12,000	5,692	8,035	12,000	12,000	12,000	12,000	
Electricity Utility	370,000	213,622		275,000	150,254	212,124	275,000	275,000	275,000	253,000	
Gas Utility	150,000	149,165		200,000	153,493	230,240	200,000	200,000	200,000	184,000	
Water Utility	18,750	18,773		19,785	12,549	17,716	19,785	19,785	19,785	19,785	
Sewer Utility	140,000	136,564		140,000	92,534	130,637	140,000	140,000	140,000	128,800	
Rubbish Removal	28,750	18,741		18,500	11,747	16,584	18,500	18,500	18,500	18,500	
Fuel Oil	3,000			0	2,338	3,301	0	2,338	4,676	4,676	
Medical, Surgical, Dental	3,000	-838			4,050	5,717		4,050			
Alternative Sentencing	4,000	3,033		2,969	2,266	3,199	2,969	2,969	2,975	2,975	
Food & Groceries	600,000	597,692		615,000	391,884	600,000	615,000	615,000	615,000	553,500	
Institutional Supplies	43,000	59,689		50,000	26,444	37,333	50,000	50,000	50,000	50,000	
Paper Goods		501		650	0		650	650	650	650	
Clothing- Prisoners	55,000	46,247		50,000	14,905	45,000	50,000	50,000	50,000	42,500	

Expenses	FY13 Budget		FY13 Actual		FY14 Rejected Budget		FY14 YTD		FY 14 Projected		FY15 Draft Budget		FY15 Flat	
Clothing- Uniforms	50,000	71,008			65,000	32,758	65,000				65,000			62,400
Booking Supplies	13,500	8,948			12,000	6,008	8,481				10,000			10,000
Non Food Items - Kitchen	34,000	36,056			35,000	27,379	38,653				36,000			36,000
TAN Interest	25,000	6,963			9,830	0					9,830			9,830
DOC 20% funds Pre Trial	199,452	193,901			190,000	208,132	293,833				190,000			190,000
Total O & M	5,409,192	5,160,230			5,355,810	3,789,015	5,349,124				5,420,002			5,065,991
<b>CAPITAL OUTLAY</b>														
Camera	3,578	687			4,000	608	3,416				4,000			4,000
Furniture & Fixtures	10,850				10,850	6,253	10,850				10,850			10,850
Vehicles	35,000	53,719			35,000		35,000				35,000			35,000
Office Equipment	2,500	368			3,000		3,000				3,000			3,000
Computer hardware	15,000	15,000			20,000	7,948	20,000				20,000			20,000
Safety Equipment	16,900	24,746			17,000	14,474	23,158				17,000			17,000
Fixtures/CIP	100,000	113,569			100,000		95,000				100,000			100,000
Total Capital Outlay	183,828	208,090			189,850	29,283	190,424				189,850			189,850
Total Jail Expenses	17,561,598	17,588,595			18,121,612	13,130,414	17,994,548				18,518,267			17,674,232
Total Revenues	17,561,598	17,842,294			18,121,612	13,886,274	17,994,549				18,518,267			17,676,411
Net Profit/Loss	0	253,699			0	755,860	0				0			2,179
Notes:														