

Town Clerk's Quarterly Report
October 2024 – December 2024
Submitted by: Linda Morrell, Clerk

Monthly State Reports

Inland Fisheries-Animal Welfare-Vital Statistics-Concealed Weapons

- Hunting & Fishing licenses: 149
- Dog licenses: 774
- Concealed Weapons: 35
- Vital Records: 130 Birth certificates
110 Marriage certificates
30 Marriage licenses
290 Death certificates
48 Burial Permits
6 Weddings

Election Preparations for the November Presidential

- We began issuing absentee ballots the first week of October.
- Inputting and tracking all the ballots that went out and came back in.
- Staff went to the nursing homes to absentee vote the residents living there.
- Began having voters go to the Town Hall gym to absentee vote from 10/21 – 10/31.
- Began Early Processing of absentee ballots from 10/28 – 10/31.
- Tested 10 voting machines and all came out correct.
- Clerk's Office stayed open until 7 p.m. on October 30 for absentee voting.
- Election Day we arrived at town hall at 5:15 a.m. on 11/5 and returned to town hall at 3:15 a.m. on 11/6. That was an exceptionally long 22-hour day. I got home at 4 a.m. and was back to work at 6:45 a.m. to certify my election results.

Meetings

- Participated in a Zoom Election Workshop meeting on October 16.
- Participated in a Zoom DS200 Training Session on October 29.
- Met with my Warden, Yvonne Myer on 10/30 to go over election preparations.
- Participated in a Zoom MTCCA meeting on December 12.

Other Quarterly Activity

- Mailed out annual reminder notices to businesses that have their current town business license coming up for renewal.
- We began selling the 2025 dog licenses on October 15th.
- We mailed out the annual dog license reminder cards to dog owners and put ads in the Windham Eagle paper, and on social media.
- Sent our reminder letters and applications to all Marijuana Businesses that would be expiring in the next 90 days.
- Swore in the newly elected Council and School Board members.

- Entered in over 700 new registered voters from Election Day.
- Captured Voter Participation History for all voters who voted in this election and proofed it against the Incoming Voter Lists.
- Sent our certified results to the Secretary of State's Office.
- The State's Animal Welfare Program began a new Dog Licensing Program for residents to register their dogs on-line through the State and for municipalities to begin issuing all dog licenses through this new program. It is labor intensive due to the fact that it is not compatible with any of the municipalities current dog programs, so every municipality has to input every dog owner and every dog into the State's program with a deadline of January 31, 2025. This is going to be exceedingly difficult to achieve. Windham has a very large dog population.