



**Town of Windham**  
Office of the Town Manager  
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## MEMORANDUM

To : Town Council  
From : Barry Tibbetts, Town Manager  
Date : November 4, 2021  
Re : Council Holiday Meeting Schedule

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Please see the proposed meeting schedule for November and December:

- Nov 23 CANCEL Regular Council Meeting
- Dec 7 Council Workshop Meeting  
(Designated Private Ways)
- Dec 11 Special Council Meeting 8:30 AM – 11:00 AM  
(Workshop to Discuss Goals & Priorities)
- Dec 14 Regular Council Meeting
- Dec 28 CANCEL Regular Council Meeting

Please note that as Christmas Eve falls on Friday, December 24<sup>th</sup>, and per the personnel policy municipal offices will be closed.