

TOWN OF WINDHAM

Department of Public Works
185 Windham Center Road
Windham ME 04062

Brian Morin Director

Phone: 207-892-1909

bsmorin@windhammaine.us

Fax: 207-892-0542

To: Barry Tibbetts Town Manager

From: Brian Morin, Public Works

Date: August 28, 2024

RE: Purchase of a Sidewalk Tractor and Attachments

I am requesting approval to purchase a 2024 sidewalk tractor and all related attachments for snow blowing/plowing sidewalks, sanding, salting sidewalks, road side mowing and sweeping.

Public Works sent out bid requests for the purchase of an articulating sidewalk tractor with snow blower, boom flail mower, hydraulic power angle broom with spray bar, and a rear mounted sander/salter for the sidewalks. We only received a bid from HP Fairfield. HP Fairfield Trackless MT7 with the four attachments comes in at \$238,151.00. The sidewalk tractor is in the capital replacement budget plan for fiscal 2024 approved at town meeting.

This purchase will give us a second sidewalk machine which will replace the 2009 tractor. We have and continue to build sidewalks in the sections of town that we clear, (North Windham and South Windham).

I recommend purchasing the sidewalk tractor and related attachments from H P Fairfield. Attached is the bid.

Town of Windham

8 School Road ~ Windham, Maine 04062

PURCHASE AUTHORIZATION REQUEST FOR PURCHASES GREATER THAN \$5,000

THIS PURCHASE AUTHORIZATION REQUEST FORM MUST BE COMPLETED FOR ALL PURCHASE ORDERS EXCEEDING \$5,000. IT MUST THEN BE SIGNED BY THE TOWN MANAGER PRIOR TO PLACING THE ORDER WITH THE VENDOR.

PO Number: _____
(if available)

Estimated Dollar Amount: \$ \$238,151.00

Account to be charged: _____ Capital Equipment PW-2024-005

Vendor Name: HP Fairfield Requested by: Brian Morin

Description of purchase: Trackless sidewalk tractor & gear

Purchases exempt from the policy:

- utilities
- legal services
- audit services
- property, casualty & workers comp insurance
- employee benefits programs

Council Order Number
(if applicable)

Date of Council Order: _____



Department Head

8/28/2024

Date

APPROVED: CENTRAL OFFICE USE ONLY

Town Manager

Date



CENTRAL MAINE
 9 Green St/P.O. Box 188
 Skowhegan, ME 04976
 P: (207) 474-9836
 F: (207) 474-6526
 Toll Free (800) 356-2813

Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods.

LATE CHARGE: A late charge of 1.5% of any past due balance of the customer's account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	829309	TERRITORY	391	PAGE 1 of 1
ORDER DATE	07/09/2024	CUSTOMER PO	79297HOLSTON	
QUOTE DATE	07/09/2024	SHIPPED VIA		
SALES ORDER	7433479 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT EX2	DIRECT BILL TRANSER AT ORIGIN
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
REQUESTED SHIP DATE 07/09/2024				

SOLD TO:
 TOWN OF WINDHAM CHP
 8 SCHOOL RD
 WINDHAM ME 04062-4807

SHIP TO:
 TOWN OF WINDHAM CHT
 185 WINDHAM CTR RD
 WINDHAM ME 04062-4600

DESCRIPTION/REMARKS								
TRACKLESS MT7 MUNICIPAL SIDEWALK TRACTOR W/ STANDARD OPTIONS								
TRACKLESS Z51GRB 51" GEARBOX RIBBON BLOWER								
TRACKLESS ZB457-1 BOOM FLAIL MOWER								
TRACKLESS DUAL LOADER LUG TIRES & RIMS (8 TOTAL) ***Required w/ Boom Flail Mower)								
TRACKLESS ZHS REAR SALT & SAND SPREADER W/ SINGLE AGITATOR								
TRACKLESS ZPAS 5' ANGLE SWEEPER W/ WT WATER TANK & PUMP KIT, ZPASB SPRAY BAR KIT								
QUOTE VALID FOR 30 DAYS - A CANCELLATION OF A SIGNED QUOTE WILL BE SUBJECT TO A 10% RESTOCKING FEE NOTE - ALL PURCHASE ORDERS MUST INCLUDE THE HP FAIRFIELD SQ QUOTE # AT THE TOP OF THIS QUOTE								
SIGNATURE _____ PRINT _____ DATE _____								
STEVE HOLSTON - 207-468-8453 - SteveHolston@Alamo-Group.com								

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
SIDEWALKHPF	9335	TRACKLESS MT7 MUNI TRCTOR		1	154,309.00	0	154,309.00
SIDEWALKHPF	9335	TRACKLESS Z51 RIBBON BLOWER		1	19,117.50	0	19,117.50
SIDEWALKHPF	9335	TRACKLESS ZB457 BOOM FLAIL & T		1	42,789.50	0	42,789.50
SIDEWALKHPF	9335	TRACKLESS ZHS REAR SANDER		1	7,942.50	0	7,942.50
SIDEWALKHPF	9335	TRACKLESS 5' BROOM/TANK/SPRAY		1	13,992.50	0	13,992.50

R E M A R K S	NET DUE 238,151.00	CASH DISC. 0.00	IF PAID BY 08/08/2024	SUB-TOTAL FREIGHT & HANDLING SALES TAX TOTAL(USD) PREPAID AMOUNT	238,151.00 0.00 0.00 238,151.00 0.00
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9 Green St/P.O. Box 188
Skowhegan, ME 04976
P: (207) 474-9836
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Sales Quote

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CUSTOMER NO	827057	TERRITORY	390	PAGE 1 of 1
ORDER DATE	06/17/2024	CUSTOMER PO	79297HOLSTON	
QUOTE DATE	06/17/2024	SHIPPED VIA		
SALES ORDER	7406664 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT EX2 DIRECT BILL TRANSER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
REQUESTED SHIP DATE 06/17/2024				

SOLD TO:
TOWN OF NORRIDGEWOCK CHP
ACCOUNTS PAYABLE
PO BOX 7
NORRIDGEWOCK ME 04957-0007

SHIP TO:
TOWN OF NORRIDGEWOCK CHT
PERKINS ST
NORRIDGEWOCK ME 04957

DESCRIPTION/REMARKS

TRACKLESS MT7 MUNICIPAL SIDEWALK TRACTOR W/ STANDARD OPTIONS & 1 YEAR WARRANTY

OPTIONAL ATTACHMENTS - PLEASE ADD PRICE(S) TO TOTAL BELOW & INITIAL YOUR SELECTION(S)

- 19,271.00 - Z51GRB 51" SNOWBLOWER W/ SIDEWALK CHUTE
- 8,305.00 - ZVPH 5 POSITION FOLDING V PLOW
- 8,068.00 - ZHS REAR MOUNT HYDRAULIC SPREADER
- 42,135.00 - ZB457-1 BOOM FLAIL MOWER W/ REQUIRED OPTW17 DUAL LOADER LUG TIRES (8 TIRES / RIMS / HARDWARE)

MT7 CURRENTLY IN STOCK

1 WEEK LEAD TIME ON ATTACHMENTS

CANCELLATION OF A SIGNED QUOTE WILL BE SUBJECT TO A 10% RESTOCKING FEE

NOTE - ALL PURCHASE ORDERS MUST INCLUDE THE HP FAIRFIELD SQ QUOTE # AT THE TOP OF THIS QUOTE

QUOTE EXPIRES AUGUST 8TH

SIGNATURE _____ PRINT _____ DATE _____

STEVE HOLSTON - 207-468-8453 - SteveHolston@Alamo-Group.com

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
SIDEWALKHPF	9335	TRACKLESS MT7		1	156,385.00	0	156,385.00

R E M A R K S	NET DUE 156,385.00	CASH DISC. 0.00	IF PAID BY 07/17/2024	SUB-TOTAL FREIGHT & HANDLING SALES TAX TOTAL(USD)	156,385.00 0.00 0.00 156,385.00
				PREPAID AMOUNT	

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**CENTRAL MAINE**

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Skowhegan, ME 04976
P: (207) 474-9836
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Toll Free (800) 356-2813

Sales Quote

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CUSTOMER NO	825753	TERRITORY	390	PAGE 1 of 1
ORDER DATE	07/03/2024	CUSTOMER PO	79297HOLSTON	
QUOTE DATE	06/20/2024	SHIPPED VIA		
SALES ORDER	7411961 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT EX2 DIRECT BILL TRANSER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				

REQUESTED SHIP DATE 07/03/2024

SOLD TO:

TOWN OF KENNEBUNKPORT CHP
PO BOX 566
KENNEBUNKPORT ME 04046-0566

SHIP TO:

TOWN OF KENNEBUNKPORT CHT
BEECHWOOD AVE
KENNEBUNKPORT ME 04046

DESCRIPTION/REMARKS

TRACKLESS MT7 MUNICIPAL SIDEWALK TRACTOR W/ STANDARD OPTIONS

INCLUDED OPTIONS & ATTACHMENTS

- ZTW5RTD-1 16" RADIAL TIRE & WHEEL ASSY
- OPB06-2 MT7 BREAK IN FILTER KIT
- OPTW17 COMPLETE SET OF DUAL RIMS AND TIRES (required w/ boom mower)
- ZB457-1 457 BOOM FLAIL MOWER

\$ 156,524 Machine

47,877 Mower/tires

PREP, PDI

QUOTE VALID FOR 30 DAYS - A CANCELLATION OF A SIGNED QUOTE WILL BE SUBJECT TO A 10% RESTOCKING FEE
NOTE - ALL PURCHASE ORDERS MUST INCLUDE THE HP FAIRFIELD SQ QUOTE # AT THE TOP OF THIS QUOTE

SIGNATURE _____

PRINT _____

DATE _____

STEVE HOLSTON - 207-468-8453 - SteveHolston@Alamo-Group.com

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
SIDEWALKHPF	9335	TRACKLESS MT7 & ATTACHMENTS		1	199,401.00	0	199,401.00

R E M A R K S	NET DUE 199,401.00	CASH DISC. 0.00	IF PAID BY 07/20/2024	SUB-TOTAL FREIGHT & HANDLING SALES TAX TOTAL(USD)	199,401.00 0.00 0.00 199,401.00
				PREPAID AMOUNT	

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W.W. 197.098.50

**CENTRAL MAINE**

9 Green St/P.O. Box 188
 Skowhegan, ME 04976
 P: (207) 474-9836
 F: (207) 474-6526
 Toll Free (800) 356-2813

Sales Quote

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CUSTOMER NO	826012	TERRITORY	391	PAGE 1 of 2
ORDER DATE	06/12/2024	CUSTOMER PO	79297HOLSTON	
QUOTE DATE	06/14/2024	SHIPPED VIA		
SALES ORDER	7401868 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT EX2 DIRECT BILL TRANSFER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date		CODE	002
DELIVERY INSTRUCTIONS:				
REQUESTED SHIP DATE 06/12/2024				

SOLD TO:

CITY OF LEWISTON CHT
 103 ADAMS AVE
 LEWISTON ME 04240-6524

SHIP TO:

CITY OF LEWISTON CHT
 27 PINE ST
 LEWISTON ME 04240-7204

DESCRIPTION/REMARKS

SOURC WELL TRACKLESS QUOTE - CONTRACT 093021-ELG

TRACKLESS MT7 - 74hp Tier 4F JD 4045TF low emission diesel engine, hydrostatic drive, HVAC system with additional heat, cab pressurizer, climate control, 8 amber strobe lights w/ branch guard. Extra pump & valve, reversing engine fan, LED taillight & marker lights, F-N-R joystick, intermittent front wiper, backup camera, battery disconnect switch, articulation lock, remote battery terminal, low hyd. oil warning, cruise control, hi/low beam headlights, rear wiper washer.

Requirements:

- Customer's Sourcewell Number _____
- A copy of the purchase order from Customer to HP Fairfield
- Signed Sales quote

PREP & PDI

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SIGNATURE _____ PRINT _____ DATE _____

STEVE HOLSTON - 207-468-8453 - SteveHolston@Alamo-Group.com

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
MT7HPF	9958	TRACKLESS MT7 SIDEWALK TRACTOR		1	158,045.00	0	158,045.00
NEWHPF	9958	OPDT13-2 LOCKING DIFFERENTIAL		1	2,381.00	0	2,381.00
NEWHPF	9958	OPC104,SUN VISOR		1	274.00	0	274.00
NEWHPF	9958	OPL17-3,2ND LED WORK LIGHT		1	343.00	0	343.00
NEWHPF	9958	OPH02,COUPLER DUST CAPS		1	158.00	0	158.00
NEWHPF	9958	OPCI03,EXTRA KEYS		2	11.00	0	22.00
NEWHPF	9958	OPCE13-1,ROOF GUARD		1	897.00	0	897.00
ZTW5RTDHPF	9958	OPM07,EXTRA MANUALS		1	129.00	0	129.00
ZWW5RHPF	9958	TRAIL DIGGER 16 RADIAL TIRE		2	326.00	0	652.00
ZPASHPF	9958	16 WINTER RIMS		2	197.00	0	394.00
ZWTHPF	9958	SWEEPER 60 POWER ANGLE		1	9,315.00	0	9,315.00
ZPASB1HPF	9958	SPRAY SYSTEM TRACKLESS WATER T		1	4,078.00	0	4,078.00
MISCHPF	9958	SPRAY BAR KIT POW ANGLE SWEEP		1	269.00	0	269.00
ZVPHPF	9958	SOURCEWELL DISCOUNT		-1	6,379.83	0	-6,379.83
		49" V-PLOW TRACKLESS		1	5,224.00	0	5,224.00

R	E	M	A	R	K	S	NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	190,435.17
							190,435.17	0.00	07/14/2024	FREIGHT & HANDLING	0.00
										SALES TAX	0.00
										TOTAL(USD)	190,435.17
										PREPAID AMOUNT	

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CUSTOMER NO	826012	TERRITORY	391	PAGE 2 of 2
ORDER DATE	06/12/2024	CUSTOMER PO	79297HOLSTON	
QUOTE DATE	06/14/2024	SHIPPED VIA		
SALES ORDER	7401868 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT EX2 DIRECT BILL TRANSER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
				REQUESTED SHIP DATE 06/12/2024

SOLD TO:

CITY OF LEWISTON CHT
 103 ADAMS AVE
 LEWISTON ME 04240-6524

SHIP TO:

CITY OF LEWISTON CHT
 27 PINE ST
 LEWISTON ME 04240-7204

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
ZHSHPF	9958	HYDRAULIC SANDER SINGLE IMPELL		1	7,711.00	0	7,711.00
NEWHPF	9958	OP14-REARASANDER, TAIL-LIGHT BAR		1	285.00	0	285.00
A205HPF	9958	V-PLW SKID SHOE ONLY NO BRACKT		8	186.00	0	1,488.00
BR134HPF	9958	51" CUTTING EDGE R/B		2	400.00	0	800.00
A103HPF	9958	BLADE 1/2 X 6 X 34.72 FSE		4	175.00	0	700.00
A102HPF	9958	SKID PLATE		4	100.00	0	400.00
MISCHPF	9958	FREIGHT/PDI TO CUSTOMER		1	3,250.00	0	3,250.00

R E M A R K S	NET DUE 190,435.17	CASH DISC. 0.00	IF PAID BY 07/14/2024	SUB-TOTAL FREIGHT & HANDLING SALES TAX TOTAL(USD)	190,435.17 0.00 0.00 190,435.17
				PREPAID AMOUNT	

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FY 25 LEASES

DUMP TRUCK # 9	PW-2025-002	350,000
NON-CDL TRUCK FOR PLOWIN	PW-2024-006	225,000
PWD - TRACKLESS SIDEWAL		
MACHINE #24 (DELAYED		
FROM FY 24)	PW-2024-005	250,000
1 TON P/U -(VEHICLE FAILING	PW-2028-003	90,000
TOTAL EQUIPMENT TO BE LEASED		915,000

FY 24 LEASES

FIRE DEPT - CAR 4	FR-2023-003	53,000
FIRE DEPT - AMBULANCE 2	FR-2025-011	214,685
FIRE DEPT - UNIT 9	FR-2025-014	63,000
PWD - DUMP TRUCK # 2	PW-2022-007	250,000
TOTAL EQUIPMENT TO BE LEASED	580,685 GORHAM SAVINGS LEASING	

GORHAM SAVING LEASING - \$580,685. 2/16/24**FY 23 LEASES**

FIRE DEPT - CAR 3	FR-2021-002	51,000 BB LEASING 6/14/23 - 51,000.
AMBULANCE # 1	FR-2025-010	178,000 BB LEASING 6/14/23 - 178,000.
UNIT 8 - CREW CAB 1/2 TON PI	FR-2025-013	60,000 BB LEASING - 12/23/22 - 47,183.00
DUMP TRUCK # 3	PW-2023-002	200,000 GORHAM SAVINGS LEASING -236,496.
FIREWALL & SWITCH REPLACI IS-2023-002		60,000 MISSED LEASING DATE
ATV & EQUIPMENT	FR-2022-005	45,000 BB LEASNG - 36,441.
PICKUP # 82	PW-2023-001	55,000 GORHAM SAVINGS LEASING - 64,633.
PICKUP # 98	PW-2020-004	50,000 GORHAM SAVINGS LEASING - 61,367.
CRIME SCENE -CRASH RECON	PD-2023-001	44,000 BB LEASING - 12/23/22 - 36,111
CPR COMPRESSION UNIT	FR-2023-005	48,000 BB LEASING 12/23/22 - 48,140.22
ACO TRUCK	PD-2017-004	46,000 MISSED LEASING DATE
TOTAL EQUIPMENT TO BE LEASED		837,000

BB LEASING - 229,000.	11/22/2022	X
GSL - +236,496.+61,367.+64,633.	362,496	6/30/2023 X
BB LEASING 36,441.	6/14/2023	X
BB LEASING - 131,434.22	12/23/2022	X

FY 22 LEASES

DUMP TRUCK #4	PW-2022-007	190,000 BB LEASING - 170,919. 2/22/23
NEW TRACKLESS	PW-2022-002	185,000 BB LEASING \$157,996. 3/1/23
DUMP TRUCK # 1	PW-2021-001	215,000 FY 21 BOND ???
PICKUP #97	PW-2021-006	60,000 BB LEASING - \$ 58,785.18 - 4/22/22
SWEEPER - 2ND	PW-2021-002	230,000 BB LEASING - \$229,000 - 4/22/22
STRETCHERS	FR-2022-002	117,000 BB LEASING - 127,057.74 4/22/22
3 CARDIAC MONITORS	FR-2022-001	158,479 BB LEASING - 93,899. 11/1/22
TOTAL EQUIPMENT TO BE LEASED		1,155,479

BB LEASING - 170,919. 2-22-23	X
BB LEASING - 93,899. - 11/1/22	X
BB LEASING - 157,996. - 3/1/22	X
BB LEASING - 415,342.92 - 4/22/22	X

REMEMBER THE ISSUE OF DUMP TRUCK 1 - ???