

Town of Windham

Office of the Town Manager
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MEMORANDUM

To : Town Council
From : Anthony T. Plante, Town Manager 
Date : November 10, 2016
Re : Town Manager's Report

Schedule.

F	November 11	Offices Closed (Veterans Day)
F	November 11 11:00 a.m.	Veterans Day Ceremonies Windham Veterans Center
T	November 15 7:00 p.m.	Council Meeting
T	November 22 7:00 p.m.	Council Meeting
Th	November 24	Offices Closed (Thanksgiving Day)
F	November 25	Offices Closed (Thanksgiving Observance)
T	December 6 7:00 p.m.	Council Meeting
T	December 13 7:00 p.m.	Council Meeting
T	December 20 7:00 p.m.	Council Meeting
T	December 27 7:00 p.m.	Council Meeting
T	January 3 7:00 p.m.	Council Meeting
Sat	January 7 9:00 a.m.	Council Meeting ó ORIENTATION/GOALS
T	January 10 7:00 p.m.	Council Meeting
M	January 16	Offices Closed ó Martin Luther King, Jr. Day
T	January 17 7:00 p.m.	Council Meeting
T	January 24 7:00 p.m.	Council Meeting

Scheduling Notes.

Members of the Council have been invited to participate in Veterans Day ceremonies at the Windham Veterans Center on Friday, November 11, 2016 at 11:00 a.m.

A Council orientation and goal-setting session with the management team has been scheduled for Saturday, January 7, 2017 beginning at 9:00 a.m. The meeting is expected to run until about 3:00 p.m. and will include lunch and other refreshments.

Report.

Private Roads Ordinance Work.

Staff is working on ideas discussed at the meeting of September 20, 2016.

Local Regulation of Consumer Fireworks.

The ordinance adopted at the meeting of October 25, 2016 will take effect November 26, 2016. Print, electronic, and social media updates have been issued, the online permitting system is being put in place, and other notification will be done before the effective date.

Anglers Road.

Signal mast arms and signals are to be installed no later than December 5, 2016. These are the last major components of the intersection project.

South Windham Fire Station.

This project is also nearing completion, now expected for early to mid-December. Water damage reported during recent heavy rains due to leaks in the roof turned out to be negligible; repairs to the roof have been arranged.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.