

Tammy Hodgman

From: Tammy Hodgman
Sent: Wednesday, March 12, 2025 8:25 AM
To: foia@buildzoom.com
Cc: Linda Morrell
Subject: RE: Request: Building Permit Records

Dear Ms. Cruz,

This email serves as both the statutory 5-day acknowledgement of your information request and our response.

The report requested is not a report that we create as part of our normal course of business. It does not exist. Per 1 M.R.S. § 408-A(6) we are not required to prepare reports, summaries, or compilations not in existence on the date of your request.

You may however access to our online resources:

- The Town's land use/ building permit/ inspections documents are available by searching our Public Portal: https://public.mygov.us/windham_me
- The specific information you requested below is available for public viewing under the "address lookup" search tab located at the bottom of our public portal page (below the reports section).

If you require assistance accessing this portal, please contact the Code Enforcement office for navigation assistance.

Thank you,

Tammy Hodgman

Executive Assistant and Website Coordinator | tahodgman@windhammaine.us

Town of Windham | Office of the Town Manager

8 School Road | Windham, ME 04062 | www.windhammaine.us

Ph. 207.892.1907 | Fax 207.892-1910

PUBLIC HOURS: Monday 7:00-5:00 Tuesday 7:00-6:00 Wednesday 7:00-5:00 Thursday 7:00-4:00



NOTICE: Under Maine's Freedom of Access ("Right to Know") law, documents – including emails – in the possession of public officials about town business are considered public records. This means if anyone asks to see it, we are required to provide it. There are very few exceptions. We welcome citizen comments and want to hear from our constituents, but please keep in mind that what you write in an email is not private and will be made available to any interested party.

From: Linda Morrell <lmorrell@windhammaine.us>
Sent: Tuesday, March 11, 2025 1:18 PM
To: Tammy Hodgman <tahodgman@windhammaine.us>
Subject: FW: Request: Building Permit Records

From: FOIA@Buildzoom <foia@buildzoom.com>
Sent: Tuesday, March 11, 2025 12:30 PM
To: Linda Morrell <lsmorrell@windhammaine.us>
Subject: Request: Building Permit Records

Warning: Unusual sender <foia@buildzoom.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

To whom it may concern,

My name is Agneth Camille Dela Cruz and I'm contacting you on behalf of BuildZoom to request a copy of your building permit records for Windham town, Maine.

Can you please provide us with a report of all building permits processed by your department since Nov 29, 2017 to present?

BuildZoom analyzes permit data to identify real estate patterns and trends. We integrate building permit data with information from other public sources to provide a localized understanding of historical, current, and future development activity for government forecasts and university research. We also provide free data to homeowners in your area to help connect them to qualified contractors.

Please include any fields that your permitting system tracks. This includes but is not limited to:

- o Permit Number
- o Applied/Issued Dates
- o Work Address
- o Permit Type
- o Permit Status
- o Description of the work being done
- o Contractor and Architect Details
- o Job Valuations

Please note:

The preferred file type is Searchable PDF, the same format you provided in our previous request.

We greatly appreciate your help and thank you in advance for your assistance!

Regards,
Agneth Camille Dela Cruz

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BuildZoom
A better way to remodel
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San Francisco, CA, 94104
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