

Town of Windham

Office of the Town Manager
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MEMO

To : Town Council
From : Anthony T. Plante, Town Manager
Date : October 24, 2014
Re : Manager's Memo



Schedule.

T	October 28	7:00 p.m.	Council Meeting
T	November 4		Election Day
T	November 11		Offices Closed – No Meeting (Veterans Day)
Th	November 13	6:00 p.m.	Community Visioning Forum
T	November 18	7:00 p.m.	Council Meeting (Council Rules Section 1)
Sat	November 22	9:00 a.m.	Community Visioning Forum
T	November 25	7:00 p.m.	Council Meeting
Th	November 27		Offices Closed – Thanksgiving Day
F	November 28		Offices Closed – Thanksgiving Observance
T	December 9	7:00 p.m.	Council Meeting
T	December 23	7:00 p.m.	Council Meeting
Th	December 25		Offices Closed (Christmas Day)
Th	January 1		Offices Closed (New Year's Day)
T	January 13	7:00 p.m.	Council Meeting
M	January 19		Offices Closed (Martin Luther King, Jr. Day)
T	January 27	7:00 p.m.	Council Meeting

Scheduling Notes.

Because Veterans Day falls on the second Tuesday of November, by Council rules that meeting is moved to the following Tuesday, the 18th. This will be the first meeting following the election on November 4th.

Community visioning forums (see notes below) will be held on Thursday, November 13 and Saturday, November 22 as part of the comprehensive planning project.

The discussion item regarding a possible contract zone for property on Swett Road has been cancelled at the request of the parties involved. At this point there are no plans to reschedule.

Update.

Fire-Rescue Chief Search Process Update.

The interview committee will hold its round of interviews for fire-rescue chief this week. I will meet with the committee after the interviews for the members' observations and recommendations. Further interviews and the "community conversations" will be scheduled after that.

Police Chief Search Process.

The search for a police chief, with Chief Lewsen due to retire on or around the end of April 2015, will be similar to that for fire-rescue chief. The position announcement was made this week. Even allowing time for the upcoming holiday season we should have sufficient time to complete the process and have a new chief ready to take the reins next spring.

Comprehensive Plan Survey, Forums.

Community surveys have been mailed out to about 7,800 households, and 800 businesses in Windham as part of our comprehensive plan process. This marks the most extensive and comprehensive effort to gather information about the opinions, values, perspectives, and priorities of its residents and businesses the town has ever made. As part of the town's long-term and strategic planning work, capital investments and budgeting, this should be the first of an ongoing, regular cycle of surveys to check in on what the community needs from its local government.

Another important part of the process is a pair of community visioning forums. One will be held at Manchester School from 6:00 p.m. to 9:00 p.m. on Thursday, November 13. The other will be held on Saturday, November 22 from 9:00 a.m. to noon here at the Community Center gym. The

two forums will deal with the same content, so it is not necessary to attend both, but we hope to have good attendance by residents, the business community, Council members, and staff.

Other.

Attached is an article from the Portland Press Herald regarding rebates to owner communities approved by the board of directors at its meeting of October 16. Windham's share, which we have already received, is \$44,159 and is being treated as miscellaneous revenue.

The East Windham Fire Station solar panel array has now been in operation for a year. The goal was to use the array to generate at least enough to offset the usage of the East Windham and North Windham fire stations. There was an issue getting the credits applied correctly for the first three months, but for the last eight months the array has generated about 3,200 kilowatt-hours more electricity than the two stations have used. The next four months will give us a more complete picture as to the performance of the system.

The leaf and brush disposal area opened today and will remain open until November 17, 2014 at 3:30 p.m. for residents to get rid of their yard debris from fall cleanup. On a related note, public works also began stocking winter sand this week. This year's winning bidder was Pike, from its pit on Varney Mill Road.

Please let me know if you have any questions.

Southern Maine communities to share \$1 million in waste and recycling revenue

 pressherald.com/2014/10/21/southern-maine-communities-to-share-1-million-in-waste-and-recycling-revenue/

By John Richardson Staff Writer jrichardson@pressherald.com | [@jrichmaine](https://twitter.com/jrichmaine) | 207-791-6324

Staff Writer

Greater Portland communities will share a \$1 million rebate from Ecomaine, the regional waste incinerator and recycling cooperative.

Ecomaine announced the one-time rebate Tuesday morning and said it would set aside an additional \$500,000 on surplus revenue to offset any future downturn in the recycling market.

"We ended the recently closed fiscal year in a strong position," Ecomaine Board of Directors Chairman Jim Gailey said in the news release.

The board voted Oct. 17 to provide a one-time refund, which will be split among the 20 Ecomaine owner communities based on the average tons of waste received by each community. The rebates will be sent out before the end of the month.

Last year, the Board approved a resolution eliminating assessment fees and creating a revenue sharing arrangement. In good years, dividends are paid; in down years, communities might be called on to make up the shortfall.

Ecomaine's general manager, Kevin Roche, said the cooperative did well in two key categories: The price of electricity generated and sold by the waste incinerator was up by 27 percent over the previous year, and the volume of recycled materials brought to Ecomaine was up by 22 percent over the same period. The Ecomaine recycling plant saw a record year, Roche said, processing almost 42,000 tons of material that has varying levels of market value.

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Were you interviewed for this story? If so, please fill out our [accuracy form](#).

[Send questions/comments to the editors.](#)

ecomaine Assessments & Rebates - FY 15 -- excluding MSW Tipping Fees														
Community	09/10	10/11	11/12	12/13	13/14	FY 10 to FY 14 Avg		Assessment / Rebate					FY 15 Vs FY	FY 15 Vs FY
						Tons	%	FY 11	FY 12	FY 13	FY 14	FY 15	14	11
Bridgton	2,220	2,250	2,243	2,079	2,119	2,182	4.52%	\$ 205,264	\$ 195,760	\$ 152,579	\$ 131,453	\$ (45,201)	\$ (176,654)	\$ (250,466)
Cape Elizabeth	2,624	2,542	2,515	2,432	2,474	2,528	5.24%	265,435	248,891	188,759	156,545	(52,366)	(208,911)	(317,801)
Casco	909	904	904	884	898	900	1.86%	75,965	74,085	59,290	52,117	(18,639)	(70,756)	(94,604)
Cumberland	1,708	1,605	1,511	1,467	1,339	1,526	3.16%	167,794	149,244	112,413	94,579	(31,609)	(126,188)	(199,404)
Falmouth	2,141	1,961	1,957	2,057	2,078	2,029	4.20%	204,171	190,875	144,951	120,551	(42,029)	(162,580)	(246,200)
Freeport	1,832	1,644	1,592	1,575	1,583	1,645	3.41%	163,972	157,494	120,868	102,792	(34,077)	(136,869)	(198,049)
Gorham	2,148	2,144	2,154	2,233	2,332	2,202	4.56%	176,394	173,943	139,479	123,815	(45,614)	(169,430)	(222,009)
Gray	2,610	2,558	2,568	2,505	2,684	2,585	5.35%	206,496	205,356	164,494	147,639	(53,544)	(201,182)	(260,039)
Harrison	950	905	898	873	904	906	1.88%	91,982	87,334	66,277	56,139	(18,767)	(74,905)	(110,749)
Hollis	945	944	961	978	1,001	966	2.00%	116,273	100,517	70,215	55,007	(20,005)	(75,011)	(136,278)
Limington	1,650	1,541	1,539	1,465	1,463	1,532	3.17%	151,241	145,602	112,896	97,489	(31,723)	(129,212)	(182,963)
Lyman	1,133	1,093	1,107	1,080	1,092	1,101	2.28%	97,299	86,942	72,637	64,845	(22,805)	(87,650)	(120,104)
North Yarmouth	578	566	580	564	620	582	1.20%	98,265	84,566	57,969	42,686	(12,049)	(54,734)	(110,314)
Ogunquit							0.00%	53,778	51,625	40,751	35,454	-	(35,454)	(53,778)
Portland	10,115	9,735	9,446	9,378	9,392	9,613	19.91%	887,676	851,728	662,543	572,770	(199,120)	(771,891)	(1,086,797)
Pownal	203	168	178	178	189	183	0.38%	28,289	25,404	18,039	14,049	(3,793)	(17,842)	(32,082)
Scarborough	5,396	5,313	5,357	5,306	5,391	5,353	11.09%	508,747	475,250	359,452	305,189	(110,870)	(416,059)	(619,617)
South Portland	6,662	6,226	6,244	5,873	5,699	6,141	12.72%	582,174	565,700	441,218	380,378	(127,194)	(507,573)	(709,368)
Waterboro	2,456	1,804	1,794	1,752	1,945	1,952	4.04%	181,408	174,203	150,603	126,570	(40,423)	(166,994)	(221,831)
Windham	2,232	2,116	2,103	2,058	2,151	2,132	4.42%	181,474	178,682	141,250	124,205	(44,159)	(168,364)	(225,633)
Yarmouth	2,350	2,190	2,192	2,154	2,100	2,221	4.60%	234,556	218,905	165,426	137,836	(46,014)	(183,850)	(280,570)
Total	50,861	48,210	47,843	46,891	47,454	48,278	100.00%	\$4,678,654	\$4,442,109	\$3,442,109	\$2,942,109	(\$1,000,000)	(\$3,942,109)	(\$5,678,654)
Owner Tipping Fees @ \$88/Ton (FY 2011) or \$70.50 (FY 2015)								4,248,502				3,403,629		(844,872)
Owner Tipping Fees and Assessments / Rebates								<u>\$8,927,156</u>				<u>\$2,403,629</u>		<u>(\$6,523,526)</u>
% change FY 15 vs FY 11														-73.1%

Town of Windham

	Billing Cycle	Generation	Generator Account Usage	Other Accounts Usage	Current Excess	Unused Credits Expiring	Bank
1	10/09-11/07/13	424			424		424
2	11/07-12/10/13	2,311	0	0	2,311		2,735
3	12/10-01/10/14	3,503	0	0	3,503		6,238
4	01/10-02/10/14	2,080	0	0	2,080		8,318
5	02/10-03/10/14	2,268	1,930	3,562	(3,224)		5,094
6	03/10-04/09/14	3,652	1,588	2,064	0		5,094
7	04/09-05/09/14	4,424	1,167	2,661	596		5,690
8	05/09-06/10/14	4,643	606	2,570	1,467		7,157
9	06/10-07/10/14	5,248	376	2,440	2,432		9,589
10	07/10-08/08/14	4,474	587	3,013	874		10,463
11	08/08-09/10/14	5,249	872	2,912	1,465		11,928
12	09/10-10/09/14	3,558	1,006	2,943	(391)		11,537

**TOWN OF WINDHAM
PUBLIC NOTICE
Leaf & Brush Disposal**

Windham Public Works facility located at 185 Windham Center Road will be open for three weeks for residents to dispose of leaves and brush.

This program is for leaf and brush disposal only. We ask that you separate the leaves from the brush, in the appropriate area that is marked with signs. If you transport your leaves in bags, please remove them from the bags and take the bags with you. Please, no brush larger than 12" in diameter.

The gate will open at 6:00 A.M.

October 24, 2014

The gate will close at 3:30 P.M.

November 17, 2014

For more information call Public Works at (207) 892-1909 or visit our website at www.windhamweb.us