



Windham Police Department



James C. Boudreau
Support Services Captain

Kevin L. Schofield
Chief of Police

William T. Andrew
Patrol Captain

Memorandum

To: Donald H Gerrish Town manager
From: Kevin L Schofield; Chief of Police
Subject: Proposed Disorderly House Property Ordinance
Date: March 12, 2019

After my attendance at the Town Council meeting February 26, 2019, I was instructed by the council to research and bring back to the council proposals on both our Animal Control Ordinance and a Disorderly Property Ordinance. This memo is to propose a disorderly property ordinance. As you and the council are aware, the purpose of a Disorderly Property ordinance is to create a method, to manage residential properties where disruptive activities occur and the owner of such properties are not responsive to proactively managing the problem.

I have researched and reviewed several ordinances from other communities to include Brunswick, Bangor, Bridgton and Westbrook. I will attach each ordinance to this memo for reference. My recommendation would be to mirror Brunswick and Bangor more closely. Having experience with both Brunswick and Bridgton ordinances, Brunswick ordinance is a more streamlined process and comprehensive process.

Some suggested points to consider are as follows.

- Clearly define a disruptive residential property
- Establish an appeals process
- Establish a remediation process for the property owner
- Establish penalties for maintaining a disruptive property
- Establish a mechanism for the Town to recoup and legal fees associated with enforcement of the ordinance.

I look forward to working with you and the council in establishing this ordinance.

Enclosures;
Bangor, Bridgton, Brunswick, Westbrook ordinances