

April - June 2025

BUILDING/GROUNDS:

- Weekly food collection for the food pantry
- Regular equipment maintenance/repair
- Voting set up and take down
- Spring clean up ALL cemeteries.
- Weekly trash collection all main cemeteries
- Mowing/weed whacking all town buildings
- Mowing and maintenance of intersections/town signs
- Community Garden mowing
- Plant flowers at Town Hall
- Employee lunch set up and take down
- Install and remove speed bumps at Town Hall
- Regular maintenance of flower beds
- Remove and store all winter gear and equipment
- Tool organization
- Brush clean up all town buildings
- Plow damage repair all grounds

HIGHWAY:

- Roadside mowing throughout town
- Street sweeping throughout town
- Spot mowing as needed
- Spot sweeping as needed
- Graded town dirt roads
- Washout repairs
- Patch potholes Mallison Falls, School Rd, Smith, Franklin, Smith Rd, Dakota Dr, Chute Rd, Middle Nash, Historical Society, Falmouth Rd, Albion, Mineral Spring, Pope, Haven Rd, Rt 302, Landing Rd, Webb, Brookhaven
- Install chevron and yield signs along with posts etc.
- Filled potholes on dirt roads – Old County, Swett, Gilman
- Repaired the road to Donnabeth Lippman Park
- Collected deceased animals/deer as needed
- Ditching and shoulder work as needed
- Prepped roads for paving/ditching/shouldering – Falmouth Rd
- Picked up roadside bulky waste and trash
- Oversaw the paving of Swett, paved aprons
- Loamed and seeded various areas due to plow damage
- Regular equipment maintenance

- Removed, cleaned and stored all winter gear and equipment from all trucks

VEHICLE MAINTENANCE:

- Performed all Maine State Inspections on all town vehicles due during quarter.
- Performed all routine maintenance services & tire changes on all town vehicles & equipment due during quarter.
- Performed all necessary repairs on all town vehicles that arose during quarter.
- Continued multiple welding repairs on truck # 2 dump body to allow truck to be stickered, as well as, multiple other repairs.
- Maintained all normally stocked parts.
- Began spring/summer services on all dump trucks and equipment.
- Responded to road calls to Highway crew and Buildings and Grounds crew for equipment failures.
- Paid all parts and outside labor invoices that were received during quarter.
- Attended meetings for bid specs for fiscal year 2026 capital purchases.