



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, April 24, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

CD 18-133 To approve the minutes of the April 10, 2018 Council meeting.

Attachments: [Minutes-Town Council-4-10-2018](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 18-140](#) Electronic Recycling Event - May 12, 2018
Attachments: [WHUCC sponsored Electronic Recycling Event](#)

[CD 18-120](#) Town Clerk's Monthly Report - March 2018.
Attachments: [Town Clerk's Report-March 2018](#)

[CD 18-129](#) Code Enforcement Monthly Report - March 2018
Attachments: [Code Enforcement Monthly Report - March 2018](#)

[CD 18-130](#) Assessing & GIS Department March 2018
Attachments: [Assessing & GIS Department March 2018](#)

[CD 18-131](#) Fire-Rescue Department Monthly Report - March 2018
Attachments: [March 2018 Monthly Report](#)

[CD 18-134](#) Investments - February 28, 2018
Attachments: [Investments](#)

[CD 18-135](#) Parks and Recreation Department Monthly Report - March 2018
Attachments: [Parks & Recreation Monthly Report - March 2018](#)
[March April 18](#)

[CD 18-136](#) Social Services Monthly Report - March 2018
Attachments: [Social Services Monthly Report - March 2018](#)

[CD 18-137](#) Windham Police Department Monthly Report- March 2018
Attachments: [Police Dept Monthly Report - March 2018](#)

[CD 18-138](#) Public Works Monthly Report - March 2018
Attachments: [Monthly Report - March 2018](#)
[March 2018 Storm Reports](#)

VII. Town Manager's Report.

[CD 18-143](#) Town Manager's Report.
Attachments: [Town Manager's Report 20180420](#)
[Projects & Issues List 20180420](#)
[Projects & Issues Sheets 20180420](#)

VIII. Committee Reports.**A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.

[CD 18-113](#) Long Range Planning Committee Meeting, March 21, 2018

Attachments: [LRPC Agenda Notes 2018-03-14](#)

2. Parks & Recreation Advisory Committee.

3. Public Easement Advisory Committee/Roads Policy Task Force.

4. Highland Lake Leadership Team

[CD 18-127](#) Highland Lake Leadership Team - Education and Outreach Committee Meeting Minutes

Attachments: [Highland Lake Education and Outreach Committee DRAFT minutes 4-05-2018](#)

5. Shared Maintenance Facility Joint Project Team.

[CD 18-142](#) Joint Project Team Agendas and Notes.

Attachments: [JPT Agendas and Notes](#)

6. Windham Economic Development Corporation

[CD 18-141](#) Farmers' Market Organization Meetings Announcement.

Attachments: [4-20-18 farmers market](#)

IX. PUBLIC HEARINGS.

[CD 18-061](#) To receive public comment on a proposal to extend the expiration date of the Highland Lake watershed moratorium ordinance.

Attachments: [Cover Sheet CD 18-061](#)

[Moratorium on Highland Lake development Enacted 2070912](#)

[Moratorium on Highland Lake development to Council 20180328 without Emege](#)

X. CONSENT AGENDA.

[18-071](#) To approve a liquor license application submitted by the Riding to the Top Therapeutic Riding Center for a fund-raising event to be held on October 13, 2018.

Attachments: [Riding To The Top Lic-Civic Organization](#)

[18-073](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Rustler's Windham, Inc. d/b/a Rustler's Steakhouse for a renewal liquor license.

Attachments: [Cover Sheet 18-073](#)

[Rustler's Steakhouse Liq Lic Renewal](#)

[18-074](#) To approve an application submitted by Haley & Mark Moon d/b/a Rustler's Steakhouse located at 754 Roosevelt Trail for a renewal special amusement permit.

Attachments: [Cover Sheet 18-074](#)

[Rustler's Steakhouse Special Amuse Renewal](#)

[18-075](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Franco's Bistro, Inc. d/b/a Franco's Bistro for a renewal liquor license.

Attachments: [Cover Sheet 18-075](#)

[Franco's Bistro Liq Lic Renewal](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-068](#) To award a contract for construction of the shared maintenance facility to Great Falls Construction of Gorham, Maine in the amount of \$8,032,327.00, said amount to be paid from the proceeds of general obligation bonds to be issued, and to authorize the town manager to execute a contract with Great Falls Construction and to take any other necessary action related thereto.

Attachments:

[Cover Sheet 18-068](#)
[180408R WSVMF Recommendation letter Final](#)
[RFP Submission Requirements](#)
[Benchmark Bid Form](#)
[Project Budget 20170907 UPDATE 20180406](#)

Legislative History

4/10/18 Town Council postponed

[18-031](#)

To find that the requirements of 28-A M.R.S.A. §605 have been met to approve an application submitted by Windham Billiards located at 824 Roosevelt Trail Suite 9/10, moving to 770 Roosevelt Trail for an on premise transfer of a liquor license by a current licensee.

Attachments:

[Cover Sheet 18-031](#)
[Windham Billiards On Premise Transfer](#)

[18-033](#)

To adopt an ordinance extending a moratorium on certain development activities in the Highland Lake watershed.

Attachments:

[Cover Sheet 18-033](#)
[Moratorium on Highland Lake development Enacted 2070912](#)
[Moratorium on Highland Lake development to Council 20180328 without Emege](#)
[Moratorium on Highland Lake Development Extended 20180424](#)

[18-048](#)

To approve an agreement with Cumberland County for the provision of public safety communications services from July 1, 2017 through June 30, 2020.

Attachments:

[Cover Sheet 18-048](#)
[CCRCC Contract 2017-2020](#)

[18-077](#)

To adopt an emergency ordinance establishing a moratorium on new mineral extraction operations.

Attachments:

[Cover Sheet 18-077](#)
[Mineral Extraction Moratorium Adopted 20180424](#)

XII. Discussion Items.

None.

XIII. Agendas & Scheduling.

[CD 18-145](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 20180420](#)
[Agenda Items to be Scheduled 20180420](#)
[Projects & Issues List 20180420](#)
[Projects & Issues Sheets 20180420](#)

XIV. ADJOURN.