



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

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Tuesday, April 24, 2018

7:00 PM

Council Chambers

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#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

*"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)*

#### III. Minutes to be Approved:

[CD 18-133](#)

To approve the minutes of the April 10, 2018 Council meeting.

Attachments:

[Minutes-Town Council-4-10-2018](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. Councilors' Comments.

#### VI. Council Correspondence.

[CD 18-140](#) Electronic Recycling Event - May 12, 2018

**Attachments:** [WHUCC sponsored Electronic Recycling Event](#)

[CD 18-120](#) Town Clerk's Monthly Report - March 2018.

**Attachments:** [Town Clerk's Report-March 2018](#)

[CD 18-129](#) Code Enforcement Monthly Report - March 2018

**Attachments:** [Code Enforcement Monthly Report - March 2018](#)

[CD 18-130](#) Assessing & GIS Department March 2018

**Attachments:** [Assessing & GIS Department March 2018](#)

[CD 18-131](#) Fire-Rescue Department Monthly Report - March 2018

**Attachments:** [March 2018 Monthly Report](#)

[CD 18-134](#) Investments - February 28, 2018

**Attachments:** [Investments](#)

[CD 18-135](#) Parks and Recreation Department Monthly Report - March 2018

**Attachments:** [Parks & Recreation Monthly Report - March 2018](#)  
[March April 18](#)

[CD 18-136](#) Social Services Monthly Report - March 2018

**Attachments:** [Social Services Monthly Report - March 2018](#)

[CD 18-137](#) Windham Police Department Monthly Report- March 2018

**Attachments:** [Police Dept Monthly Report - March 2018](#)

[CD 18-138](#) Public Works Monthly Report - March 2018

**Attachments:** [Monthly Report - March 2018](#)  
[March 2018 Storm Reports](#)

## **VII. Town Manager's Report.**

[CD 18-143](#) Town Manager's Report.

**Attachments:** [Town Manager's Report 20180420](#)  
[Projects & Issues List 20180420](#)  
[Projects & Issues Sheets 20180420](#)

**VIII. Committee Reports.****A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

**B. Other Committees.**

1. Long Range Planning Committee.

[CD 18-113](#) Long Range Planning Committee Meeting, March 21, 2018

**Attachments:** [LRPC Agenda Notes 2018-03-14](#)

2. Parks & Recreation Advisory Committee.
3. Public Easement Advisory Committee/Roads Policy Task Force.
4. Highland Lake Leadership Team

[CD 18-127](#) Highland Lake Leadership Team - Education and Outreach Committee Meeting Minutes

**Attachments:** [Highland Lake Education and Outreach Committee DRAFT minutes 4-05-2018](#)

5. Shared Maintenance Facility Joint Project Team.

[CD 18-142](#) Joint Project Team Agendas and Notes.

**Attachments:** [JPT Agendas and Notes](#)

6. Windham Economic Development Corporation

[CD 18-141](#) Farmers' Market Organization Meetings Announcement.

**Attachments:** [4-20-18 farmers market](#)

**IX. PUBLIC HEARINGS.**

[CD 18-061](#) To receive public comment on a proposal to extend the expiration date of the Highland Lake watershed moratorium ordinance.

**Attachments:** [Cover Sheet CD 18-061](#)  
[Moratorium on Highland Lake development Enacted 2070912](#)  
[Moratorium on Highland Lake development to Council 20180328 without Emergency](#)

## **X. CONSENT AGENDA.**

[18-071](#) To approve a liquor license application submitted by the Riding to the Top Therapeutic Riding Center for a fund-raising event to be held on October 13, 2018.

**Attachments:** [Riding To The Top Lic-Civic Organization](#)

[18-073](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Rustler's Windham, Inc. d/b/a Rustler's Steakhouse for a renewal liquor license.

**Attachments:** [Cover Sheet 18-073](#)  
[Rustler's Steakhouse Liq Lic Renewal](#)

[18-074](#) To approve an application submitted by Haley & Mark Moon d/b/a Rustler's Steakhouse located at 754 Roosevelt Trail for a renewal special amusement permit.

**Attachments:** [Cover Sheet 18-074](#)  
[Rustler's Steakhouse Special Amuse Renewal](#)

[18-075](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Franco's Bistro, Inc. d/b/a Franco's Bistro for a renewal liquor license.

**Attachments:** [Cover Sheet 18-075](#)  
[Franco's Bistro Liq Lic Renewal](#)

## **XI. UNFINISHED BUSINESS & GENERAL ORDERS.**

[18-068](#) To award a contract for construction of the shared maintenance facility to Great Falls Construction of Gorham, Maine in the amount of \$8,032,327.00, said amount to be paid from the proceeds of general obligation bonds to be issued, and to authorize the town manager to execute a contract with Great Falls Construction and to take any other necessary action related thereto.

**Attachments:** [Cover Sheet 18-068](#)  
[180408R WSVMF Recommendation letter Final](#)  
[RFP Submission Requirements](#)  
[Benchmark Bid Form](#)  
[Project Budget 20170907 UPDATE 20180406](#)  
**Legislative History**

4/10/18          Town Council                                  postponed

[18-031](#) To find that the requirements of 28-A M.R.S.A. §605 have been met to approve an application submitted by Windham Billiards located at 824 Roosevelt Trail Suite 9/10, moving to 770 Roosevelt Trail for an on premise transfer of a liquor license by a current licensee.

**Attachments:** [Cover Sheet 18-031](#)  
[Windham Billiards On Premise Transfer](#)

[18-033](#) To adopt an ordinance extending a moratorium on certain development activities in the Highland Lake watershed.

**Attachments:** [Cover Sheet 18-033](#)  
[Moratorium on Highland Lake development Enacted 2070912](#)  
[Moratorium on Highland Lake development to Council 20180328 without Emergency Clause](#)  
[Moratorium on Highland Lake Development Extended 20180424](#)

[18-048](#) To approve an agreement with Cumberland County for the provision of public safety communications services from July 1, 2017 through June 30, 2020.

**Attachments:** [Cover Sheet 18-048](#)  
[CCRCC Contract 2017-2020](#)

[18-077](#) To adopt an emergency ordinance establishing a moratorium on new mineral extraction operations.

**Attachments:** [Cover Sheet 18-077](#)  
[Mineral Extraction Moratorium Adopted 20180424](#)

## **XII. Discussion Items.**

None.

### **XIII. Agendas & Scheduling.**

[CD 18-145](#)

Agenda Items Reports.

**Attachments:**

[Agenda Items Scheduled 20180420](#)

[Agenda Items to be Scheduled 20180420](#)

[Projects & Issues List 20180420](#)

[Projects & Issues Sheets 20180420](#)

### **XIV. ADJOURN.**