



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Minutes - Draft

### Town Council

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Tuesday, February 6, 2018

7:00 PM

Council Chambers

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#### I. Roll Call of Members.

**Present:** 7 - Dennis Welch, Tim Nangle, Bob Muir, Jarrod Maxfield, Donna Chapman, Clayton Haskell and Rebecca Cummings

#### II. Pledge of Allegiance.

Council Chair led the assembly in the Pledge of Allegiance.

#### III. Discussion Items.

*Council Chair took public participation.*

*Larry Eliason announced the legislative forum being held by the Sebago Lake Region Chamber of Commerce on March 10.*

*Gary Plummer addressed the Council on the need for civility on the Council.*

#### CD 18-025 Presentation of 2017 Forest Lake Watershed Survey & Plan.

**Attachments:** Cover Sheet CD 18-025  
2017-Forest-Lake-Watershed-Survey-Report  
2018 Forest Lake WPP with Appendices

*Janene Gorham from the Forest Lake Association presented a summary of the Forest Lake Watershed Survey and Protection Plan. The association is planning to submit an application for Town of Windham watershed protection grant funds.*

#### CD 18-036 Highland Lake Association proposal for amendments to the Land Use Ordinance - Next Steps.

**Attachments:** Draft Windham Ordinance Changes  
HLA Supplemental Materials 20180130

*The Council discussed next steps for ordinance amendments proposed by the Highland Lake Association at the meeting of January 30. Rosie Hartzler, Highland Lake Association president, along with association members Chantal Scott, and Dennis Brown (by telephone), addressed questions regarding the amendments and proposed retroactive effective date.*

*The consensus among Council members was to have staff draft ordinance mark-up language for further consideration.*

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**CD 17-332** Communications Programs and Strategy.

**Attachments:** Cover Sheet CD 17-332  
Council Goals 2017 Update 20171010  
Mission, Vision, and Values (Highlighted) 20180202

*The Council discussed developing a comprehensive communications strategy. The goal is to have the town manager have an initial discussion with the communications manager at GPCOG about putting together a strategy and report back within 30 days.*

**IV. Agendas & Scheduling.**

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**CD 18-040** Agenda Items Reports.

**Attachments:** Agenda Items Scheduled 20180202  
Agenda Items to be Scheduled 20180202  
Projects & Issues List 20180202  
Projects & Issues Sheets 20180202

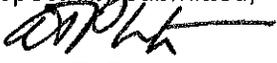
*Councilor Maxfield asked to include a discussion about speed limits on Route 302 near Colonial Park Drive, based on what he's been hearing from the Sebago Heights area, with the discussion about safety on River Road.*

**V. ADJOURN.**

**A motion was made by Councilor Haskell, seconded by Vice Chair Muir, that they be adjourned. The motion carried by the following vote at 9:03 p.m.**

**In Favor:** 7 - Councilor Welch, Councilor Nangle, Vice Chair Muir, Councilor Maxfield, Council Chair Chapman, Councilor Haskell and Councilor Cummings

Respectfully submitted,

  
Anthony T. Plante  
Town Manager