

## Stephen J. Puleo

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**From:** Gretchen A. Anderson  
**Sent:** Wednesday, April 10, 2024 11:34 AM  
**To:** Stephen J. Puleo  
**Subject:** Task Status Report: 23-18 Windham Village Apartments Preliminary Plan Review

Hi Steve,

Please see my comments below for project 23-28:

- Can the applicant provide more detail on a snow storage plan? (i.e., utilizing existing parking as a temporary storage area, hauling off property)
- The project qualifies for the annual Stormwater Management Facilities Certification – please include a condition of approval requiring compliance with this certification.
- The application names Windham Village Apartments, LLC as the anticipated responsible party for maintenance. Will this responsible party be accurate following completion of the project and should be maintained as the contact when correspondence is sent?

Best,



**Gretchen Anderson (She/her/hers)**

Environmental & Sustainability Coordinator

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NOTICE: Under Maine's Freedom of Access ("Right to Know") law, documents - including emails - in the possession of public officials about town business are considered public records. This means if anyone asks to see it, we are required to provide it. There are very few exceptions. We welcome citizen comments and want to hear from our constituents, but please keep in mind that what you write in an email is not private and will be made available to any interested party.

-----Original Task-----

**Subject:** 23-18 Windham Village Apartments Preliminary Plan Review

**Priority:** Normal

**Start date:** Fri 4/5/2024

**Due date:** Thu 4/11/2024

**Status:** In Progress

**% Complete:** 25%

**Actual work:** 0 hours

**Requested by:** Stephen J. Puleo

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Hi All

We have received the preliminary plan application for the proposed 172-unit Windham Village Apartments at on the Shaw's Plaza lot. Please share your comments or questions for the applicant by the end of this task deadline.

The files, are saved on the Town network, here [I:\Global\Development Review Team\2024-04-05\23-18\\_PRELIMINARY\\_PLAN\\_WindhamVillageApartments](I:\Global\Development Review Team\2024-04-05\23-18_PRELIMINARY_PLAN_WindhamVillageApartments); off-network  [23-18\\_PRELIMINARY\\_PLAN\\_WindhamVillageApartments](#)

I appreciate everyone's input.

Thank you!

*Have an amazing day!*

Best regards,



**STEVE PULEO**

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**PUBLIC HOURS:** Monday 7:00-5:00 Tuesday 7:00-6:00  
Wednesday 7:00-5:00 Thursday 7:00-4:00