



## Monthly Department Report – December 2018

### FY19 Numbers at a Glance

**Comparisons for time period of 7/1/18 – 1/14/19 vs. 7/1/17 – 1/14/18:**

Total Registrations:	1004	649
Total First Time Registrations:	416	267
Activities Running:	133	116
Total # of Transactions:	1004	845

### Monthly Numbers Report Summary from 12/01/18 to 12/31/18

Number of Accounts Created Res/NonRes	15	11
Number of Members Created Res/NonRes	30	14
Number of Registrations Res/NonRes	58	12
Total Income	\$4230.00	
Number of Activities Run	20	
Number of Reservations	0	

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### Monthly Numbers Report Summary from 11/01/17 to 11/30/17

Number of Accounts Created Res/NonRes	32	26
Number of Members Created Res/NonRes	68	38
Number of Registrations Res/NonRes	82	22
Total Income	\$5,147.00	
Number of Activities Run	18	
Number of Reservations	0	

## Program Updates

### ➤ Senior Trips/ Programs:

**Holiday Shopping in No. Conway** – We headed to North Conway with 9 local senior citizens for some tax-free Christmas Shopping and then stopped for lunch.

### ➤ Youth Programs:

**After School Yoga Program** – 9 children in Grades 3-5 continue participating in this program on Wednesdays

**Get in the Game! WMS Early Release Day** – In collaboration with RSU #14, Be the Influence Coalition, Windham Public Library, Windham Police Department, and Cumberland County Sheriff's Department, we offered various activities at the Middle School, the High School and the Library for 30 participants and approximately 15 DARE to Adventure peer leaders. We also had support from the WHS Boys Basketball Team in offering a 3 on 3 B-Ball Tournament; truly a group effort in addressing an issue that our department and the library has dealt with for a while

**Pre-school Programs:** Second Session of 7 participants in Happy Hearts Creative Movement continue with 7 2-3 year olds and 6 3-5 year olds – these two classes were held at Windham Public Library Community Room; 10 children along with their adult caregiver attended Kiddie and Me Seasonal Creations and made gingerbread houses

**Santa Hotline:** With volunteer support from the Lions Club and the Refuge Church, 42 children received calls from Santa on two evenings in the beginning of December. This is a free service that is provided, and one more way we strive to serve all ages in our department.

### ➤ Adult Programs:

The Men's League is currently running with 9 teams; Adult Pickleball has 19 participants with either the Fall Season pass or as drop-ins – this session will end on 12/21; Open Gym Basketball takes place at Primary School on Tuesday and Thursday nights with 14 participants currently participating; Open Gym Basketball and Volleyball programs began on Sundays at Windham High School Gym – currently has 44 participating in Basketball and 38 participating in Volleyball with either the Season Pass or as drop-ins

### ➤ Family Programs:

**Disney on Ice: Worlds of Enchantment** – Sold 22 discount tickets for a block of seats for Windham families for the December 22<sup>nd</sup> show

## Special Events Update

Summerfest: The Summerfest will resume monthly meetings in January to prepare for the 2019 event, with the theme "We're a Little Bit Rock 'n Roll".

## Facility Updates

- Community Park – Received final documents from Sevee and Maher with construction estimates and building specs; Will be reviewed and will make preparations to put project out to bid by late January
- Dundee Park – Septic System upgrades completed as needed, based on increased numbers of visitors to the park each summer
- Lippman Park and Manchester Ice Rinks – Ice Skating Rinks at both facilities are regularly maintained and have been suitable for skating since mid-December

## Staffing Levels

- Year-Round Staff – 3 Full-time, 1 Part-time, 5 Per Diem – Van Driver/Programmer/Gym Supervisor
- Park/Trail Maintenance Staff – 1 Full-time

## Organization/Town Meetings

Parks and Recreation Advisory Committee: The committee continues to seek ways to enhance our department offerings and increase recreational resources. Major goals continue to be development of Community Park, and advancement of the pre-development phase of the Community Center.

### Community Center Ad Hoc Committee:

Held 2<sup>nd</sup> Public Forum on December 3<sup>rd</sup> with 35 people attending and many others participating through Facebook Live; 3 Design Concepts were presented with participants having the opportunity to provide input through a ballot exercise; Ballots were made available after this forum for anyone who was unable to attend on December 3<sup>rd</sup> but still wished to provide input

### Be the Influence:

Working in partnership with BTI to offer Early Release Day Programs for Middle School youth

Monthly department staff meetings

## Future Event Dates

- S'Mores and Skating Nights – January 18 (Lippman Park) and February 1 (Manchester)
- WMS Early Release Day – February 6
- Father Daughter Dance – Friday, February 8
- MWP&R Snow Shoe Challenge – Lowell Preserve, Saturday, February 9