



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Cover Sheet

File Number: 17-150

**Agenda Date:** 8/22/2017

**Version:** 1

**Status:** Draft

**In Control:** Town Council

**File Type:** Order

### I. Council Action Requested.

To establish a Long Range Planning Committee and adopt a charge therefor as outlined in a memorandum from the planning director and town manager dated July 21, 2017.

### II. Basis for Council Action.

Council approval of this item is required because;

- a. The Town Council, pursuant to Article II, Section 3C, is charged with appointing "[t]he members of the Board of Assessment Review, the Planning Board, the Board of Zoning Appeals, and the membership of such advisory committees as the Council may create."

### III. Issue Summary.

Please refer to the attached memo and committee charge from the planning director and town manager dated July 21, 2017. This was discussed (CD 17-225) at the Council meeting of August 8, 2017.