



## Monthly Department Report – November 2017

### **Numbers at a Glance**

#### **Comparisons for time period of 7/1/17 – 12/13/17 vs. 7/1/16 – 12/13/16:**

|                                 |     |     |
|---------------------------------|-----|-----|
| Total Registrations:            | 576 | 369 |
| Total First Time Registrations: | 247 | 224 |
| Activities Running:             | 103 | 47  |
| Total # of Transactions:        | 751 | 445 |

### **Program Updates**

Senior Trips/ Programs: We hosted a special luncheon at the Veterans Center offering a musical trip down Memory Lane, and 22 people joined us for the movie production and lunch catered by Amatos. There were 18 seniors who joined our neighboring communities for a special holiday luncheon at beautiful Stone Mountain Arts Center in Brownfield along with musical entertainment provided by Carol Noonan. Finally, an ever-popular trip to the Coastal Maine Botanical Gardens for its holiday celebration “Gardens-A-Glow” followed by dinner at Taste of Maine finished out the month. There were 27 people that registered for that trip, so in order to accommodate everyone, Officer Cyr accompanied the group and took passengers in the DARE vehicle... Officer Cyr is always willing to support our efforts in many ways!

Youth Programs: After School Yoga for the 4<sup>th</sup> and 5<sup>th</sup> grades began as an early Release Day Program on Wednesdays, and we have 7 youth participating in that. The Mad Science Program continues at the Primary School on Tuesdays, and we currently have 13 youth taking part in that program . On Thursday afternoons, the Lego “Brick by Brick” program continued, with 12 youth participating in that. Pre-School Programs for ages 2-5 included Happy Hearts Creative Movement, with 6 preschoolers enjoying that program on Friday mornings.

Adult Programs: The Men’s League and Pickleball is currently running, as well as Open Gym Basketball on Tuesday and Thursday nights; Open Gym Basketball and Volleyball programs on Sundays began in November, and will run throughout the winter at the middle school gym. We currently have 74 people registered to take part in the Sunday Open gym programs, as either a drop-in participant or someone with a season pass, and we are only 4 weeks into this winter-long program.

**Family Offerings:** We began taking registrations for our Winter Ski Programs, which will include the Family Ski Program on Wednesday nights, the middle school and high school program on Friday nights, and the discounted Unlimited Night Season Pass.

### **Special Events Update**

**Summerfest:** The Summerfest Committee held its first meeting in November, with 5 members currently appointed by the council. The first meeting was helpful to identify things that are working and things that need to be modified. There are other potential committee members who have been encouraged to submit an application. The committee will invite the Car Show organizers to the December meeting to establish a clear partnership with them. There will be "Save the Dates" sent out to all former business and community organization participants.

**Community Tree Lighting:** In true community style, the Windham Fire and Police Departments, the Windham Public Library, the Parks and Recreation Advisory Committee and the Parks and Recreation Department all played a role in offering a wonderful Community Tree Lighting on Sunday, November 26<sup>th</sup>. Once again, Mrs. Nancy Cash-Cobb brought members of her 3<sup>rd</sup> grade chorus (approximately 125 of them!) to perform for a very large crowd before the arrival of Santa and Mrs. Claus (thank-you to David VanVliet and Betty Boynton)! The Refuge Church provided all of the hot cocoa for the event, and members of the American Legion Auxiliary, the Fire Dept., and the Parks and Recreation Advisory Committee provided homemade goodies. The Library staff kept the kids busy with crafts while others waited in the long line to have a picture with Santa and Mrs. Claus. Special Elves were on hand to help with crowd control, including two of our own town councilors and two Advisory Committee members. The Food Pantry benefited with many donations from the participants. There were an estimated 450+ people there for that event, and it was a great way to kick off the season.

### **Facility Updates**

Work continues on the Lippman Park Workshop project – new doors have been ordered; Beginning to work on RFQ's for design work of Community Park

### **Department Projects**

Continued involvement with departmental organization procedures; Much work completed in storage areas to inventory supplies and equipment

### **Staffing Levels**

**Year-Round Staff** – 2 Full-time\* (Administrative Assistant position interviews were held on 11/29), 1 Part-time, 2 Per Diem Van Drivers/ **Trail/Maintenance Staff** – 1 Full-time

### **Organization/Town Meetings**

**Parks and Recreation Advisory Committee:** The committee continues to seek ways to enhance our department offerings and increase recreational resources. Major goals continue to be development of Community Park, and advancement of the pre-development phase of the Community Center.

Be the Influence: I continue to participate with this committee and seek ways to provide quality programs that can help our youth feel valued; current plans include winter activities for middle school youth.

Sebago Lake Chamber of Commerce - Amazing Chase: I continue to serve on this committee, not only to maintain a connection with the business community, but also to help develop this as a popular recreational event that attracts participants to our community

Monthly department staff meetings on Friday mornings

### **Future Event Dates**

Saturday, January 6 – Winterfest

S'Mores and Skate Nights – January 19<sup>th</sup> (Lippman Park) and February 2<sup>nd</sup> (Manchester Rink)

Father Daughter Dance – February 9th