



Quarterly update from Windham Public Library – 10/01/2024 – 3rd Quarter July-September 2024

- Current hours
 - In-person browsing and Curbside pickup Mondays and Wednesdays 10am-7pm, Tuesdays and Thursdays 10am-6pm, Fridays and Saturdays 9am-4pm
- Staff news: The library staffing has been stable for the last six months or so. In the spring/fall there was an evaluation of all library positions and most of the positions were upgraded to new levels on the pay plan. This has helped with the stability of the positions at the library. I'm focusing on staff evaluations at this time since staffing has been consistent.
- The library had a very successful Summer Reading Program with lots of program offerings and materials to borrow. We had one of our largest kickoff programs with Mr. Drew and his animals too. Over 200 people attended this program. In addition, we connected with the schools prior to the start of the school year to set student behavior expectations for after school visits. Our teen programs have been popular, especially our Monday Teen hangouts, and we continue to work with students to ensure the library is clean and safe for all to enjoy.
- Statewide Delivery has resumed! Due to an issue with the Maine State Library's contract for van delivery of Interlibrary Loan materials, requesting and borrowing of materials from other libraries in the state was paused over the summer. Library staff worked with libraries in 8 nearby communities to continue providing this important service. Library staff met, set up routes, and passed materials amongst themselves to enable patrons in Falmouth, Gray, Westbrook, Gorham, Scarborough, South Portland, Cape Elizabeth, Windham, and Biddeford to still have this important access. It was a tough job but our patrons were very happy! We are happy that as of September 6th the state's service restarted.
- Grant update – As reported earlier this year, the library received a \$10,000 grant from ALA to work on digital equity for older adults and homebound individuals. Over the Summer, we held community conversations with residents at Summerfest and surveyed individuals we are providing Outreach services to. Our hope is to provide accessible trainings for these individuals. We have begun working with Windham Adult Ed and Age Friendly Windham to plan training sessions and source equipment. A kickoff has been planned for January 2025.

- Statistics:
 - **July Circulation:** 6,631 physical materials and 1,623 digital checkouts, 4045 visits and 1 Curbside pickups
 - **August Circulation:** 7,963 physical materials and 1,600 digital checkouts, 3665 visits and 2 Curbside pickups
 - **September Circulation:** 5,984 physical materials and 1,503 digital checkouts, 4498 visits and 2 Curbside pickups

Respectfully submitted,

Jennifer Alvino Wood, Library Director