

# Monthly Report from the Town Clerk

TO: Town Manager & Town Council  
FROM: Linda Morrell, Town Clerk *Linda*  
DATE: July 3, 2019  
RE: Monthly Report for June 2019

The mission of the Town Clerk's Office is to ensure the towns permanent records are recorded and preserved. We prepare for and run elections striving to be professional, knowledgeable, and proficient. We are here to serve the residents and assist them with their daily business in a professional and courteous manner.

The Clerk's Office remained open until 6:00 p.m. on the night of June 5<sup>th</sup> to allow people to register or vote by absentee. The Budget Validation Referendum was on June 11, and we only had 347 cast their ballot for the approval of the School's budget.

On June 25<sup>th</sup> Pam Cleaves and I attended a Municipal Law class up to MMA, it was very good, it had been a few years since I had attended that class, and this was Pam's first one.

The new Animal Control Ordinance went into effect on June 27<sup>th</sup>. We are giving all new dog owners a copy and everyone, new or renewal, are receiving a notice about the new "Animal Waste" section.

## Sales for June 2019:

Burial Permits	11	Liquor License	1	Recycle Bins	0
Certified Births	32	Marriage License	20	Register Business Name	4
Certified Deaths	49	Marriages Performed	2	Rescue payments	0
Certified Marriage	25	Mass Gathering Permit	0	Scrap Metal	0
Coin-op License	0	Mobile Food License	2	Special Amusement	1
Concealed Weapon Apps	8	Motion Picture License	0	Street Map Sales	0
Dog Licenses	90	Notary Service	16	Street Opening Fees	2
Dog Licenses on-line	0	One-Day Catering permit	1	Street Sign/Post/Bracket	0
Dog Fines/Impound/Late	0	Park Fees	0	Trash Bags	0
Genealogy Searches	0	Pawnbroker's Permit	0	Victualer's Permit	2
Home Solicitation Permit	0	Petition Certification	0	Victualer's Summerfest	0
Hunting/Fishing Licenses	71	Photocopy Fees	0	Voter List/Disc Fee	0
Library Fines	0	Pole Location Permit	1	Waste Hauler's License	0
		Public Hearing Fees	0	Wrecker Rotation	0

## In helping the Auto/Reg & Tax Collection Department the Clerk's Office did:

Autos	524
Taxes	28
Snowmobiles	0
ATV's	23
Boats	88