

MEMO

TO: Town Manager & Town Council
FROM: Linda Morrell, Town Clerk
DATE: May 9, 2014
RE: Monthly Report for April 2014

I have started preparing for the June 10 election. I have many things that need to be done weeks in advance. In April, I scheduled the use of the Auxiliary Gym at the high school, prepared the RSU ballot and sent it to ES&S in Nebraska along with all the paperwork that goes with it. I have been rounding up enough election workers to fill sixteen (16) positions, but it is actually more than sixteen because not everyone wants to work from 6:00 a.m. to 10:00 p.m. at night. Go figure!

Birth Certificates	45	Notary Service	10
Marriage Certificates	7	Boats	63
Marriage Intentions	6	Milfoil stickers	1
Marriages performed	1	Liquor license	1
Death Certificates	79	Victualer's license	3
Burial permits	10	Summerfest Victualer's	1
Passport photos	59	Recycle bins	2
Concealed Weapons permits	20	Trash bags	2
Hunting/Fishing	138	Special Amusement permit	1
Dog licenses	36	One Day Catering	1
Impound fees	2	Hunter Safety Class	27 participants
Impact fees	1	Property Taxes	179
Auto Registrations	501		

Below shows our larger sales during the month of April for the last three (3) years:
*I did not use Auto and Tax figures because we just started tracking them this year.

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Hunting/Fishing	186	174	138
Dog licenses	196	49	36
Birth certificates	39	48	45
Death certificates	18	25	79
Concealed Weapons	25	43	20
Passport photos	55	39	59
Boat registrations	65	59	63