

TOWN of WINDHAM

Department of Parks and Recreation
8 School Road
Windham, ME 04062

207-892-1905
fax 207-892-1910

MEMO

TO: Windham Town Council
THROUGH: Tony Plante, Town Manager *BIR* *OTP*
FROM: Brian Ross, Parks and Recreation Director
SUBJECT: Grant for Donnabeth Lippman Park
DATE: November 4, 2013

The Parks and Recreation Department is working on a grant application to the Maine Division of Parks and Public Lands for Donnabeth Lippman Park. The grant application to the Recreation Trail Development Grant Program requires a resolution of support from the Town Council. The town applied for and was awarded a grant through the same program in 2006 for educational signs through-out the Chaffin Pond property.

The grant will be for approximately \$35,000 and will include the following components for the Donnabeth Lippman Park:

- A board walk section of approximately 300 feet in back section of the pond. The boardwalks would provide access around the entire pond making a great 1.5 mile loop walk.
- A new trail would be constructed on the south side of the pond that would provide a closer connection to the pond and pond environments.
- Several new benches would be constructed on the trails
- A handicapped path from the parking lot to the pond area will make a portion of the park handicapped accessible.

The new boardwalks and new trail are part of the Master Plan that was approved by the Town Council from Mitchell & Associates. This trail grant is an 80/20 split meaning the grant would cover 80% of the cost of the project and Town of Windham would cover the 20% of the project which would be approximately \$7,000 either in cash or in-kind services. The grant due date is November 23, 2013.

Please let me know if you have any questions. I plan to attend the November 12th meeting if any further information is needed.