

# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Minutes - Draft

### Town Council

---

Tuesday, March 10, 2026

6:00 PM

Council Chambers

---

#### I. Roll Call of Members.

**Present:** 5 - David Nadeau, Mark Morrison, William Reiner, Douglas Fortier and Katie Cook

**Absent:** 2 - Brett Jones and Margaret Terry

#### II. Pledge of Allegiance.

*Council-Chair Morrison led the Council in the Pledge of Allegiance.*

#### III. Minutes to be Approved:

[CD 26-046](#) To approve the Minutes of the February 24, 2026 Council Special Meeting.

**Attachments:** [TC-MINUTES-ExecutiveSession-2-24-25-Draft](#)

**A motion was made by Councilor Nadeau, seconded by Councilor Cook, that the Minutes be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

[CD 26-047](#) To approve the Minutes of the February 24, 2026 Council meeting.

**Attachments:** [TC-MINUTES-2-24-2026-Draft](#)

**A motion was made by Councilor Nadeau, seconded by Councilor Cook, that the Minutes be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

#### IV. Adjustments to the Agenda.

#### VI. Public Participation.

*There was no public participation.*

#### VII. Councilors' Comments.

*There were no councilor comments.*

## VIII. PUBLIC HEARINGS.

26-031

To receive public comment and act on proposed amendments to Chapter 201 Stormwater Management Ordinance, Article II Post-Construction Stormwater Management of the Code of the Town of Windham §201-21A(3) to remove the certification from Appendix 1.

**Attachments:** [26-031 Cover Sheet.pdf](#)

[Post-construction stormwater management compliance - Amend Feb 2026.pdf](#)

[Appendix 1 Stormwater Facilities Certification Form - proposed changes 2.10.26.pdf](#)

[Post-Construction Stormwater Management Ordinance amendment TC MEMO 2.26.26.pdf](#)

*Town Manager Robert Burns spoke about the reason for this proposed change. This would do away with an attachment that requires a landowner or business to obtain a notary public certification on a form. This amendment would do away with that form and its notary certification. A new form will be posted on the Town's website in the event of the amendment's passing.*

**A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

## IX. CONSENT AGENDA.

## X. UNFINISHED BUSINESS & GENERAL ORDERS.

26-033

**WHEREAS**, the year 2026 marks the 250th Anniversary of the founding of the United States of America, a milestone that invites reflection upon the nation's enduring commitment to liberty, democratic governance, and shared civic ideals;

**WHEREAS**, the Town of Windham proudly honors the service, dedication, and sacrifices of all Windham Veterans and of the men and women currently serving in the Armed Forces of the United States, whose courage has safeguarded the freedoms celebrated in this historic anniversary year;

**WHEREAS**, the Town further recognizes the invaluable contributions of the Windham Historical Society, whose ongoing work preserves the stories, artifacts, and collective memory that illuminate Windham's role in American history and enrich the community's understanding of its cultural heritage;

**WHEREAS**, the Town of Windham remains committed to encouraging civic participation, remembrance, and community celebration, especially

during this significant national commemoration;

**WHEREAS**, Memorial Day provides a meaningful opportunity to honor those who gave their lives in service to the nation, and Windham residents are encouraged to gather in remembrance and gratitude during the Memorial Day Commemorations on May 25, 2026;

**WHEREAS**, Windham's annual Summerfest serves as a cherished community tradition that brings neighbors together in celebration, and the 2026 theme-'Celebrating Sun, Stars & Stripes'-offers a festive and unifying tribute to America's 250th Anniversary;

**NOW, THEREFORE, BE IT RESOLVED** by the Windham Town Council that the Town of Windham formally commemorates the 250th Anniversary of the United States of America, honors the courage and sacrifice of Windham's Veterans and active-duty Service Members, and expresses deep appreciation for the ongoing efforts of the Windham Historical Society in preserving the town's history;

**BE IT FURTHER RESOLVED** that the Windham Town Council invites and encourages all Windham residents to participate in the Memorial Day Commemorations on May 25, 2026, and to join together at Windham Summerfest on June 20, 2026, in celebration of community, history, and national heritage;

**BE IT FURTHER RESOLVED** that this resolution be entered into the official record of the Town of Windham and shared publicly in recognition of this significant moment in our nation's and our town's history.

**Attachments:** [Windham 250th Resolution.pdf](#)

*Councilor Morrison stated that the Windham Veterans would be before the Council next month to discuss the Memorial Day parade. Linda Brooks from the Parks and Recreation Department and Tom Bartell from Economic Development will speak about Summerfest as well. Anyone that is a member of an auto club or antique club is asked to contact Dave Tanguay about having their car in the parade.*

**A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

26-034

To appoint Pierre Paradis, a staff member from the RSU 14 Katahdin Program, to the East Windham Steering Committee.

**Attachments:** [26-034 Cover Sheet.pdf](#)  
[East Windham Steering Committee Charge adopted 1.27.2026.pdf](#)

**A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

26-037 To appoint Catherine Miller to an additional three-year term on the Library Board of Trustees, to expire February 15, 2029.

**Attachments:** [26-037 Cover Sheet.pdf](#)  
[Library Board of Trustees ByLaws.pdf](#)

**A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

26-038 To reappoint Chris McDonald to the Zoning Board of Appeals for an additional three-year term to end February 15, 2029.

**Attachments:** [26-038 Cover Sheet.pdf](#)  
[Zoning Board of Appeals Powers and duties.pdf](#)

**A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

26-039 To reappoint Francesco Farinella to the Zoning Board of Appeals for an additional three-year term to end February 15, 2029.

**Attachments:** [26-039 Cover Sheet.pdf](#)  
[Zoning Board of Appeals Powers and duties.pdf](#)

**A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

## **XI. Council Correspondence.**

CD 26-038 Town Scholarship Program Advertisement.

**Attachments:** [Windham Eagle ad.pdf](#)

*Councilor Morrison stated that the Town had two scholarships worth \$1500 and encouraged people to apply.*

*Councilor Nadeau noted that the program is not only for high school graduates but for mid-career college students as well.*

**CD 26-043** Code Enforcement & Planning - Growth & Development Reports.

**Attachments:** [Growth Permit Summary 3-2-2026.pdf](#)  
[PlanningBoard ResidentialPending 021926.pdf](#)

**CD 26-049** American Legion Field-Allen Post 148 Correspondence.

**Attachments:** [Memorial Day Events 2026.pdf](#)

**CD 26-050** Current Committee Vacancies and Membership List.

**Attachments:** [Committee Vacancies 3.5.2026.pdf](#)  
[Committee List 2.24.2026.pdf](#)

**CD 26-054** Town Meeting Attendance History.

**Attachments:** [Town Meeting Attendance 2005-2025.pdf](#)

## **XII. Town Manager's Report.**

*Manager Burns congratulated Economic Development Director Thomas Bartell on receiving the Frank Koenig Business Person of the Year award, presented by the Sebago Lakes Chamber of Commerce.*

*Windham Firefighter Shane Taylor is thanked for his 25 years of service to the town.*

*The Town is moving from Code Red to Rave as its emergency notification provider.*

*Brett Burwell and the Information Technology Department is thanked for a smooth transition to the Town's new phone system.*

## **XIII. Committee Reports.**

### **A. Council Subcommittees.**

1. Appointments Committee.

*Has not met.*

2. Finance Committee.

*Had a 5.5 hour meeting last Wednesday to discuss the proposed budget. The next one will be held Wednesday, March 11, in the Council Chambers.*

3. Ordinance Committee.

*Has not met.*

## **B. Other Committees.**

### 1. Parks & Recreation Advisory Committee.

*Nothing to report.*

### 2. Windham Economic Development Corporation.

*Nothing to report.*

### 3. Natural Resources Advisory Committee.

*Has not met.*

### 4. Greater Portland Council of Governments (GPCOG).

*Has not met.*

### 5. ecomaine.

*Has not met.*

### 6. Windham Middle School Repurpose Advisory Committee.

*Project Manager Barry Tibbetts will have a presentation on this subject later in the night.  
The next meeting will be held on the 16th.*

### 7. Forbes Lane Neighborhood Park ad hoc Committee.

*Planning director Steve Puleo toured the proposed site recently. The next step will be to determine which trees should stay or go. A proposal for the park is expected next month.*

## **XIV. Discussion Items.**

[CD 26-037](#) Windham Active Transportation Plan. (Sebago Technics)

**Attachments:** [Windham Active Transportation Plan 2026 \(18MB\).pdf](#)

[CD 26-029](#) Parks & Recreation Department Update.

[CD 26-025](#) Proposed Community Center Update.

Barry Tibbetts, Project Manager, to present.

**Attachments:** [Presentation Council meeting March 10 2026 2.pdf](#)  
[Windham Community Center Site Plan.pdf](#)  
[Middle School Repurpose \(17 x 11 in\)-2.pdf](#)  
[Q and A for community center DRAFT.pdf](#)

**XV. Agendas & Scheduling.**

**XVI. ADJOURN.**

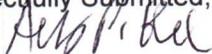
*The meeting adjourned at 8:46 PM.*

**A motion was made by Councilor Fortier, seconded by Councilor Reiner, that the be approved. The motion carried by the following vote:**

**In Favor:** 5 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Fortier and Councilor Cook

**Absent:** 2 - Councilor Jones and Councilor Terry

Respectfully Submitted,



Anthony P. Blasi, BA, CCM.