



April 3, 2026

Robert Burns, Town Manager
Town of Windham
8 School Road
Windham, ME 4062

Dear Robert;

Enclosed for your review and signature are two copies of the FY2027 contract for shelter services with the Animal Refuge League of Greater Portland. As we previously communicated via email, the rising costs to care for animals has led us to increase our per capita rate from \$1.47 to \$1.52 annually; we continue to base population count on the 2020 census.

If there are changes to your impound fees, please let us know in writing. We currently collect impound fees from anyone who claims an animal that was brought to us by your ACO or police officers as follows:

Dogs & cats: \$25/1st occurrence; \$50/2nd occurrence; \$100/subsequent occurrences

I have also enclosed a report of how many pets and people from your town were beneficiaries of the services ARLGP provides in calendar year 2025. We hope you find this information interesting.

Please sign both copies of the contract and return one to my attention by mail, or alternatively, scan and email me a copy of the signed contract. If you have questions or concerns, please reach out to me.

We appreciate our ongoing partnership and look forward to continuing to serve your community.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Oliver".

Jennifer Oliver
Administrative & Finance Manager
joiver@arlgp.org
(207) 517-3933