



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, October 24, 2017

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 17-315](#) Maine Behavioral Health Care (TIP) Program

Attachments: [TIP Program Allocation - Thank You](#)

[CD 17-317](#) Maine Revenue Services Property Tax Division Notice

Attachments: [Proposed 2018 State Valuation](#)

[CD 17-327](#) Forest Lake Watershed Survey Summary of Findings

Attachments: [2017-Forest-Lake-Watershed-Survey-Report](#)

[CD 17-328](#) Zoning Map Amendment Request

Attachments: [TC Memo Zone Change TM 5 L1-1 10-18-17 combined](#)

[CD 17-313](#) Fire-Rescue Department Monthly Report - September 2017

Attachments: [September 2017 Monthly Report](#)

[CD 17-314](#) Windham Public Library Monthly Report - September 2017

Attachments: [Library Monthly Report - September 2017](#)

[CD 17-316](#) Parks and Recreation Department Monthly Report - September 2017

Attachments: [Parks & Recreation Monthly Report - September 2017](#)

[CD 17-318](#) Public Works Monthly Report - September 2017

Attachments: [Public Works Monthly Report - September 2017](#)

[September 2017 Mission Success Measurement Table](#)

[CD 17-321](#) Windham Police Department Monthly Report - September 2017

Attachments: [Windham Police Department Monthly Report - September 2017](#)

[CD 17-324](#) Social Services Monthly Report - September 2017

Attachments: [Social Services Monthly Report - September 2017](#)

[CD 17-325](#) Code Enforcement Department Monthly Report - August 2017

Attachments: [Code Enforcement Monthly Report - 2017 August](#)

[Activity Report - By Violation Type August 2017](#)

[Activity Report by Project Type August 2017](#)

[Activity Report by Project Type August 2016](#)

[Fiscal Year Activity Comparison August 2017](#)

[Impact Fee - Recreation August 2016](#)

[Impact Fee - Recreation August 2017](#)

[Impact Fees Collected August 2016](#)

[Impact Fees Collected August 2017](#)

[CD 17-326](#) Code Enforcement Department Monthly Report - September 2017

Attachments: [Code Enforcement Monthly Report - 2017 September](#)

[Activity Report - By Violation Type](#)

[Activity Report by Project Type \(1\) Sept. 2016](#)

[Activity Report by Project Type Sept 2017](#)

[Fiscal Year Activity Comparison Sept 2017](#)

[Impact Fee - Recreation \(1\) Sept. 2016](#)

[Impact Fee - Recreation Sept. 2017](#)

[Impact Fees Collected \(1\) Sept. 2016](#)

[Impact Fees Collected Sept 2017](#)

[CD 17-331](#) Town Clerk's Monthly Report - September 2017

Attachments: [Town Clerk's Report-September 2017](#)

[CD 17-333](#) Financial Reports through 09/30/17

Attachments: [YTD Budget Report](#)

[YTD Revenue Report](#)

VII. Town Manager's Report.

[CD 17-329](#) Town Manager's Report.

Attachments: [Town Manager's Report 20171020](#)

[Projects & Issues List 20171020](#)

[Projects & Issues Sheets 20171020](#)

VIII. Committee Reports.

The Chairman will ask for reports from Council subcommittees and other Council appointed committees at this time.

A. Council Subcommittees.

B. Other Committees.

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[17-184](#) To adopt a policy on tax increment financing districts and credit enhancement agreements establishing criteria and procedures.

Attachments:

[17-184 Cover Sheet](#)
[TIF Policy PROPOSED 20171020 Clean](#)
[DECD TIF Cover Sheet](#)
[DECD TIF Requirements Sheet](#)
[DECD TIF Employment Goals](#)
[TIF Policy PROPOSED 20171020 Mark-up](#)

[17-193](#) To approve a new Victualer's permit application submitted by Josh Gelston d/b/a Duck Pond Variety, located at 463 River Road.

Attachments:

[17-193 Cover Sheet](#)
[Duck Pond Variety-new Victualer's](#)

[17-196](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by GC Pizza Hut, LLC d/b/a Pizza Hut for a renewal Liquor License.

Attachments:

[17-196 Cover Sheet](#)
[Pizza Hut Liquor Renewal](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 17-291](#) Report of the ad hoc Community Center study committee.

Attachments:

[CD 17-291 Cover Sheet](#)

7:30 p.m.

Public Comment.

[CD 17-323](#) Highland Lake Watershed Moratorium, Water Quality Amendments.

Attachments:

[CD 17-323 Cover Sheet](#)
[TC packet_HL ordinance changes_10-19-2017](#)

8:00 p.m.

Public Comment.

CD 17-322 Private Road Standards and Waivers.

Attachments: [CD 17-322 Cover Sheet](#)

[Construction Standards for Town Streets or Private Ways](#)

9:00 p.m.

Public Comment.

XIII. Agendas & Scheduling.

CD 17-330 Agenda Items Reports.

Attachments: [Agenda Items Report 20171020](#)

[Projects & Issues List 20171020](#)

[Projects & Issues Sheets 20171020](#)

XIV. ADJOURN.