

Town of Windham Master Fee Schedule of License, Permit, & Application Fees		
		FEE
CH	7	ALARM SYSTEMS
		False Alarms \$25
CH	11	AMUSEMENTS
		Special Amusement Permit; Entertainment with dancer(s) \$800
		Special Amusement Permit; Entertainment no dancer(s) \$150
		Coin-Operated Devices \$100
CH	15	ANIMALS
		Dog License [7 M.R.S.A. § 3921] \$11
		Unaltered dog \$6
		Spayed/neutered dog \$25
		Late fee after Jan. 31 \$20
		Kennel License
		Inspection fee for kennel license issuance \$25
		Impoundment \$50
		Municipal Impoundment fee; 2nd within year \$100
		Municipal Impoundment fee; 3rd and more within year
CH	28	BUILDING CONSTRUCTION
		Building Permit Application Fees Residential/Commercial
		Finished Area \$0.50 per sq. ft.
		Unfinished Area \$0.45 per sq. ft.
		Demolition \$50
		Swimming Pool \$100
		Re-inspection Fee \$Double Amount of Permit Fee
		Building Without Permit
		Renovation/Alteration Permit Application Fees Residential/Commercial
		Up to \$5,000 \$50
		\$5,000 - \$10,000 \$60

	\$10,001 +	\$7 per thousand
	Electrical Permit Application Fees	Residential/Commercial
	Application Fee	\$50
	Overhead Service	\$30
	Underground Service	\$50
	New Construction / Alterations	\$0.06 per sq. ft / \$0.10 per sq. ft.
	Swimming Pool	\$50
	Generator	\$50
	Solar Panels	\$50 plus \$7/unit
	Mechanical Systems Application Fees	
	A/C System (Portable-Window Mounted) A/C not incl.	\$0.50 per 1,000 BTU
	Furnace Only	\$1 per 1,000 BTU
	Complete HVAC System	\$1.25 per 1,000 BTU
	Miscellaneous Permits	
	Change of Use (does not incl. building permit fees)	\$50
	Use/Events - Permanent	\$300
	Use/Events - Temporary	\$100
	Gas Hook-Up	\$50
	Moving	\$50
	Chimney only	\$50
	External/Internal Plumbing	
	Septic Surcharge	\$25
	Internal Plumbing Surcharge	\$25
	Minimum Lot Size Waiver	\$50
	Septic Field for Commercial Wash Bay	\$75
	Commercial Holding Tank	\$100
	Working Without Permit	Double Amount of Permit Fee
	Re-Inspection Fee	\$100
CH	34	CABLE TELEVISION
	Cable Television Franchise Filing Fee	\$25
CH	39	CEMETERIES
	One Gravesite - Windham resident	\$400

	One Gravesite - nonresident	\$500
	One lot (4 adjoining sites) - Windham resident	\$1,600
	One lot (4 adjoining sites) - nonresident	\$2,000
	Cremation Garden (2 sites) - Windham resident	\$200
	Cremation Garden (2 sites) - nonresident	\$275
CH 82	FLOODPLAIN MANAGEMENT	
	Flood Hazard Development Permit	\$50
CH 87	FOOD AND BEVERAGE BUSINESSES	
	Article I, Mobile Food Services	
	Annual pushcart license fee	\$50
	Annual mobile food service unit license fee	\$100
	Background check fee	\$20 per person
	Article II, Bottle Clubs	
	Bottle Club annual fee	\$100 + cost of Advertising
	Article III, Victualers	
	Victualer License - Food Only (no Liquor)	\$100
	Victualer License - With onsite consumption of beer & wine	\$250
	Victualer License - With onsite consumption of liquor	\$400
	Victualer License - Nonprofit Organization	\$1
	Article IV, Liquor Licenses	
	Application Fee	\$25
	Background Check (new Applicants only)	\$25
	Article V, Off-Premise Catering Licenses	
	Off-Premises Catering License	\$10 per day
CH 101	GROWTH MANAGEMENT	
	Growth Permit	\$100
CH 108	HISTORIC PRESERVATION	
	Certificate of Appropriateness Application	\$75
CH 120	LAND USE ORDINANCE	
	100 - General	
	Zone Change Request [Effective 7/28/2011]	\$600

	Contract Zone Request [Effective 7/28/2011]	\$800 (\$500 Review Escrow)
	500 - Performance Standards	
	Accessory Apartment (does not include building permit) [Effective 2/25/2020]	\$100
	Conditional Use [Effective 7/28/2011]	\$400 (\$250 Review Escrow)
	Farm Enterprise	\$50
	Home Occupation [Effective 2/25/2020]	
	Home Occupation 1	\$50
	Home Occupation 2	\$50
	Retail Sales, Outdoor [Effective 2/25/2020]	Major \$300 / Minor \$100
	Shipping Container	\$0.15 per sq ft
	Streets, Private Roads Not Part of a Subdivision	
	New Roadway (up to 2 lanes wide)	\$50 Application Fee plus 0 ft - 100 ft = \$1.50 per linear ft; 101 ft - 300 ft = \$0.75 per linear ft; 301 ft - 1,000ft = \$0.50 per linear ft; 1,000 ft + = \$0.25 per linear ft
	600 - Mineral Extraction [Effective 7/28/2011]	
	New Operation	\$100 + \$100/acre (\$500 Review Escrow)
	Expansion over 5 acres	\$100 + \$100/acre (\$500 Review Escrow)
	Renewal	\$50
	Renewal, Late Fee	\$50
	700 - Signs [Effective 2/25/2020]	
	Banner	\$50
	Construction	\$50
	Permanent Free Standing	\$50
	Permanent Building	\$50
	Construction/Subdivision	\$50
	Temporary	\$50
	800 - Site Plan Review	
	Development Team [Effective 10/22/2009]	(\$100 Review Escrow)
	Minor or Major Site Plan Sketch Plan [Effective 7/28/2011]	\$200 (\$300 Review Escrow)
	Minor Site Plan Final Plan [Effective 7/28/2011]	\$850 (\$2,000 Review Escrow)
	Major Site Plan Final Plan [Effective 7/28/2011]	\$1,300 plus \$25 each 1K s.f. over 5K s.f. GFA (Review Escrow: 2K to 5K s.f. GFA = \$2,000; 5K to 15K s.f. GFA = \$3,000;

		15K to 35K s.f. GFA = \$4,000; over 35K s.f. GFA = \$5,000)
	Amended Site Plan - Each Revision [Effective 7/28/2011]	\$350 (\$250 Review Escrow)
	Minor Revision to Approved Site Plan	\$50
900 - Subdivision Review		
Development Team [Effective 10/22/2009]	\$100 Review Escrow	
Minor or Major Subdivision Sketch Plan [Effective 7/28/2011]	\$200 (\$300 Review Escrow)	
Minor Subdivision - Final Plan [Effective 7/28/2011]	\$900 1-4 Lots (\$1500 Review Escrow)	
Major Subdivision - Preliminary Plan [Effective 7/28/2011]	\$1,300 5-10 Lots + \$300 per lot over 10 (Review Escrow: Up to 10 lots = \$2,500; 11-15 lots = \$3,000; 16-30 lots = \$4,000; 30+ lots = \$5,000)	
Major Subdivision - Final Plan	\$350 (\$250 Review Escrow)	
Amended Subdivision - Each Lot/Revision [Effective 7/28/2011]	\$350 (\$250 Review Escrow)	
1000 - Administration		
Change of Use [Effective 2/25/2020]	\$50	
1100 - Board of Appeals		
Variances & Appeals [Effective 7/28/2011]	\$400	
1200 - Impact Fees*		
Sidewalk Impact Fee [Effective 6/7/2013]	5 feet of sidewalk x (GFA/100) x \$35 per foot	
Recreational Impact Fee (per dwelling unit) [Effective 4/10/2014]		
Single Family Detached	\$1,080	
Single Family attached (duplex/condos)	\$800	
Manufactured Housing	\$800	
Multifamily (3+ unit) Apartment Structure	\$600	
Accessory Apartment	\$400	
North Route 302 Road Improvement Fee [Effective 8/26/2014]	\$382.65 per primary peak hour trip through Route 302/Anglers Rd/ Whites Bridge Rd intersection	
Open Space Impact Fee [Effective 2/28/2020]	Open Space Impact Fee [Effective 2/28/2020]	
Single-Family Home		
2 or less bedroom	\$303	
3 bedrooms	\$493	
4 or more bedrooms	\$580	
Attached or Multifamily Housing or Accessory Apartment		
1 bedroom	\$225	
2 bedrooms	\$355	

3 or more bedrooms	\$411
Mobile Home in a MH Park	
1 bedroom	\$267
2 bedrooms	\$370
3 or more bedrooms	\$632
Public Safety Impact Fee [Effective 8/28/2020]	
Residential Uses (per dwelling unit)	
Single Family Detached	\$1,602
Townhouse	\$1,379
Two Unit Structure	\$1,406
Multifamily (3+ Unit) Apartment Structure	\$1,008
Manufactured Housing	\$1,264
Senior Apartments (55+ or 62+)	\$1,828
Nursing or Assisted Living Licensed Bed	\$3,519
Commercial Uses (per square foot)	
Retail-Food-Entertainment-Lodging	\$1.35
Office, Banks, Professional Services	\$1.32
Other General Commercial & Services	\$1.43
Industrial, Transportation, Warehouse, Storage	\$0.63
Private Institutional Except Licensed Care	\$2.04
Medical Service Centers	TBD*
Other Uses not specified	\$1.21
Municipal Office Impact Fee	
Residential Uses (per dwelling unit)	
Single Family Detached	\$562
Townhouse	\$468
Two Unit Structure	\$468
Multifamily (3+ Unit) Apartment Structure	\$333
Manufactured Housing	\$421
Senior Apartments (55+ or 62+)	\$333
Nursing or Assisted Living Licensed Bed	\$333
Commercial Uses (per square foot)	\$0.20
*Notes :	
● "K" = 1,000; ● "s.f." = Square Feet; ● "GFA" = Gross Floor Area (See Section 300 Definitions)	
● Postage - Notification cost requirement applies to all applications	
● Performance Bonds & Post Approval Inspection Fee must be established with the Town prior to the commencement of construction.	

		● Building Permits - Contact the Code Enforcement Department or download from www.windhammaine.us ● NPDES Post Construction Inspection Fee - See Post Construction Ordinance.		
		*See Section 1200 of the Windham Land Use Ordinance for more details and applicability. A project's impact fee shall be paid prior to the issuance of any building permits.		
CH	128	MARIJUANA BUSINESS LICENSING	(old fees)	
		Adult Use Marijuana Store	\$10,000 new license / \$2,500 renewal license \$10,000	
		Marijuana Cultivation Facility – Tier 1 (Up to 500 square feet plant canopy)	\$1,000 new license / \$1,000 renewal license \$1,000	
		Marijuana Cultivation Facility – Tier 2 (500- 2,000 square feet plant canopy)	\$5,000 new license / \$1,500 renewal license \$5,000	
		Marijuana Cultivation Facility – Tier 3 (2,000-7,000 square feet plant canopy)	\$7,500 new license / \$2,000 renewal license \$7,500	
		Marijuana Cultivation Facility – Tier 4 (7,000-20,000 square feet plant canopy)	\$10,000 new license / \$2,500 renewal license \$10,000	
		Marijuana Manufacturing Facility	\$2,500 new license / \$1,000 renewal license \$2,500	
		Marijuana Manufacturing – High Hazard (manual or chemical)	\$5,000 new license / \$2,000 renewal license \$5,000	
		Medical Marijuana Registered Caregiver– cultivation conducted on site	\$500 new license / \$300 renewal license \$500	
		Medical Marijuana Caregiver (Home Occupation) – cultivation not conducted on site	\$300 new license / \$150 renewal license \$300	
		Medical Marijuana Caregiver Retail Store	\$10,000 new license / \$2,500 renewal license \$10,000	
		Medical Marijuana Dispensary	\$10,000 new license / \$2,500 renewal license \$10,000	
		Marijuana Testing Facility	\$3,500 new license / \$1,000 renewal license \$3,500	
		Education Fee – Payable for Each Licensed Marijuana Business Use	40% of License Fee (\$100 minimum); capped at \$1,000 40% of License Fee (\$100 minimum)	
CH	131	MASS GATHERING		
		Non-Profit Organization (any size)	\$1	
		For Profit Organization Minor Gathering (500-999 persons)	\$100	
		For Profit Organizations Major Gathering (1000+ persons)	\$250	
CH	137	MOTION-PICTURE THEATERS		
		Motion-Picture Theater License Application	\$200 per screen	
CH	153	PAWNBROKERS AND SECONDHAND DEALERS		
		Pawn Shop License [Maine statutes, Title 30-A M.R.S.A. §3961]	\$50	
CH	157	PEDDLING AND SOLICITING		
		Article 1 - Door to Door		

		Peddler/Solicitor	\$50 per peddler
		Background Check	\$20
CH 181 SEWERS			
		Residential/Commercial Connection	\$1,000/unit + \$20 inspection
		Industrial Connection	\$1,000/unit + \$20 inspection
		Readiness to serve fee [Effective July 1, 2020 through June 30, 2022]	\$30/month
		Readiness to serve fee [Effective July 1, 2022 through June 30, 2023]	\$30/month
		Readiness to serve fee [Effective July 1, 2023 through June 30, 2024]	\$30/month
		Sewer User fee [Effective July 1, 2021 through June 30, 2022]	\$48.84 per month minimum for 500 cubic feet or less of water use; and \$7.00 per 100 cubic feet in excess of the 500 cubic foot minimum
		Sewer User fee [Effective July 1, 2022 through June 30, 2023]	\$48.84 per month minimum for 500 cubic feet or less of water use; and \$7.75 per 100 cubic feet in excess of the 500 cubic foot minimum
		Sewer User fee [Effective July 1, 2023 through June 30, 2024]	\$48.84 per month minimum for 500 cubic feet or less of water use; and \$9.77 per 100 cubic feet in excess of the 500 cubic foot minimum
CH 185 SHORELAND ZONING*			
		Planning Board Review [Effective 10/24/2002]	\$100 + \$50 for Public Hearing
		Code Enforcement Review [Effective 11/26/2002]	
		Minor	\$50
		Major	\$100
		<i>*Note: All Applicants are responsible for postage costs of all notification requirements</i>	
CH 192 SOLID WASTE			
		Article 1 Disposal	
		Commercial	\$500
		Residential	\$500
		Article 2 Transporters	
		Commercial	\$500
		Residential	\$500
CH 201 STORMWATER MANAGEMENT			

	Art. I, Surface Water Protection			
	Soil and Erosion Control Permit [Effective 2/25/2020]	\$50		
	Variance Application	\$200		
	Art. II, Post-Construction Stormwater Management			
	Annual Certification Payment	\$50		
CH 204	STREETS AND SIDEWALKS			
	Excavation permit	\$100		
CH 215	TOWING AND TOWING BUSINESSES			
	License registration fee for rotation list	\$100 plus \$50 for each tow vehicle		
	Maximum Rates for Towing Services			
	Non-crash tow	Daytime \$95 / Nighttime \$115		
	Crash tow	Daytime \$110 / Nighttime \$130		
	Snow removal tow	Daytime \$95 / Nighttime \$115		
	Pull out same as non-crash	Daytime \$95 / Nighttime \$115		
	Storage fees after 24 hours	Outside \$50 per day / Inside \$75 per day		
	Recovery/extraction fees	\$90 per hour plus \$22.50 per 15 minutes after first hour		
	After hours release between 6:00 PM and 6:00 AM, and when business is closed on weekends and holidays	\$35		
CH 236	WIND ENERGY			
	Art. I, Small Wind Energy Ordinance			
	CEO Review	\$200 + mailing costs		
	Planning Board Review	\$400 + mailing costs		
CH 240	WIRELESS TELECOMMUNICATIONS FACILITIES*			
	Planning Board Review [Effective 7/28/2011]	\$400		
	Co-Location Application	\$250		
	<i>*Note : All Applicants are responsible for postage costs of all notification requirements</i>			
ADMINISTRATIVE FEES				
ASSESSING DEPARTMENT				
	Street Maps	\$3 Black & White, \$5 Color		
	Photocopies	\$0.50 per page		

FIRE-RESCUE DEPARTMENT		
	EMS Fees	
	BLS	\$700
	ALS-1	\$1,000
	ALS-2	\$1,400
	Per Transporting Mile	\$18
	Medic Intercept	\$300
	Fire Fees (per hour)	
	Ambulance	\$100
	Brush Truck	\$140
	Engine	\$125
	Extrication	\$400
	Ladder/Tower	\$150
	Personnel	Current Assigned Hourly Rate
	Squad Truck	\$125
	Tanker	\$125
	Permits/Reports	
	Sprinkler Permit	\$75
	Copy of Reports	\$10
	False/Nuisance (3 in 30 day period)	\$100
	Violations/Penalties	
	Second Offense	\$500
	Third Offense	\$1,000
	Fourth and any subsequent	\$2,000
	Inspections	
	Second Re-inspection	\$150
	Any subsequent re-inspection	\$300
	Fire Lane	
	Parked in lane	\$100
LIBRARY		
	Fax	Local: \$1 first page, \$.25 each additional page;
		Long Distance: \$3 first page, \$1 each additional page;
		Incoming fax: \$.25 per page

	Lost/Damaged Items	List price + \$3 processing fee
	Non-resident Usage Fee	\$25 annual
	Photocopies	\$0.10/page black & white, \$.25/page color
PARKS & RECREATION DEPARTMENT		
	Dundee Park Season Passes	
	Windham Residents	\$65
	Windham Seniors	\$45
	Non-residents	\$80
	Non-resident Seniors	\$60
	Veterans & Active Military (Military ID required)	Same as senior rate
	Dundee Park Daily Rates	
	Windham Residents	\$5/adult; \$3/child (ages 2 -11)
	Non-Resident	\$6/adult; \$4/child
	All Seniors (55+)	\$4 anytime
	After 5:00 pm	\$3/adult; kids FREE
	Concert nights	FREE after 5:00pm
	Group Rates	\$3/person
POLICE DEPARTMENT		
	Report Records - Paper*	\$0.10 per page for standard 8 1/2 x11 inch black and white copy of record
	Report Records - CD/DVD	\$10 per disc
	Crash Reports (state form 1320)	\$20 or \$15 by obtaining this online at buycrash.com
	Reports requiring extensive preparation*	\$25 per hour after 2nd hour (estimates available upon request)
	<i>*These fees are subject to change in accordance to MRSA Title 1 Chapter 13 Section 408-a Subsection 8</i>	
PUBLIC WORKS DEPARTMENT		
	Street and Driveway Permits	\$100 per permit
	Street Signs	Varies by style
	Street Sign Post & Hardware	\$40.45
	Recycling Bins (available at town hall)	\$10 each
	Trash Bags (available at town hall)	\$13.50 per roll

TAX COLLECTION / MOTOR VEHICLE REGISTRATION		
	Demand+PO (Charged for lien notices)	\$3 plus cost of certified mail
	Insurance Fax	\$1
	Lien Fees	Cost at Registry of Deeds + Postage for certified mail
	Notary Service	\$5 per seal
	Passport Fees [Fees set by the US Department of State]	
	Recreational Vehicle Registrations (ATV, Snowmobiles, Boats) [Fees set by Department of Inland Fisheries pursuant to Title 12, Ch 933 §13003 as amended]	
	Vehicle Registrations [Fees set by the Secretary of State's Office, Department of Motor Vehicles pursuant to Title 29-A, §2 as amended]	
TOWN CLERK'S OFFICE		
	Dedimus Justice Service	Donation
	Genealogy Search	\$3 per record
	Marriage Ceremony	Donation
	Notary Service	\$5 per seal
	Photo Copies	\$.50 per page
	Voter Registration List [Fees set by the Secretary of State's Office Division of Corporations, Elections, & Commissions pursuant to Title 21-A]	