



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

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Tuesday, September 23, 2014

7:00 PM

Council Chambers

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#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

#### III. Minutes to be Approved:

[CD 14-325](#) To approve the minutes of the Council meeting of September 9, 2014.

**Attachments:** [Council Meeting Minutes of 9-9-2014](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. Councilors' Comments.

#### VI. Council Correspondence.

[CD 14-287](#) Planning Board Agenda - August 25, 2014

**Attachments:** [Planning Board Agenda - August 25, 2014](#)

[CD 14-323](#) Planning Board Agendas - September 8 & 22, 2014

**Attachments:** [September 8, 2014 meeting agenda](#)  
[September 22, 2014 meeting agenda](#)

[CD 14-333](#) Letter from Senator King's Office

**Attachments:** [Your Government, Your Neighborhood Initiative - letter of thanks](#)

[CD 14-334](#) The Opportunity Alliance - Fall 2014 Newsletter

**Attachments:** [Fall 2014 Publication](#)

[CD 14-336](#) Proposed Automobile Auction Facility standards

**Attachments:** [PB toTC Auto Auction combined 09-12-14](#)

[CD 14-340](#) Cumberland County Commissioners' Meeting Minutes

**Attachments:** [Agenda - Minutes of 8-18-14](#)

[CD 14-274](#) Windham Public Library Monthly Report - July 2014

**Attachments:** [July 2014](#)

[CD 14-321](#) Planning Department Monthly Report - August 2014

**Attachments:** [Planning Report 08-2014](#)

[CD 14-322](#) Windham Public Library Monthly Report - August 2014

**Attachments:** [Library Monthly Report - August 2014](#)

[CD 14-326](#) Public Works Monthly Report - August 2014

**Attachments:** [Public Works Monthly Report - August 2014](#)

[CD 14-328](#) Town Clerk's monthly report for August 2014

**Attachments:** [Town Clerk's Monthly Report - August 2014](#)

[CD 14-329](#) Code Enforcement Monthly Report July 2014

**Attachments:** [Code Enforcement Report July 2014](#)

[CD 14-330](#) Social Services Report - August 2014

**Attachments:** [Social Services Report - August 2014](#)

[CD 14-335](#) Monthly Financial Reports

**Attachments:** [Appropriation & Revenue Control reports through 9/11/14](#)

[CD 14-338](#) Fire-Rescue Performance and Activity Reports - August 2014

**Attachments:** [Fire-Rescue Performance Report - August 2014](#)  
[Fire-Rescue Activity Report - August 2014](#)

[CD 14-339](#) Police Department - Monthly Report for August

**Attachments:** [Police Monthly Report August 2014](#)

[CD 14-341](#) Parks and Recreation Monthly Report - August 2014

**Attachments:** [Monthly Report August](#)  
[Day Camp Survey Results](#)  
[Dundee Park Survey Results](#)

[CD 14-342](#) Woodfords Family Services Newsletter

**Attachments:** [Summer 2014 Edition](#)

## **VII. Town Manager's Report.**

[CD 14-345](#) Town Manager's Report

**Attachments:** [Town Manager's Report 20140919](#)  
[Town Manager's Report Supplement 20140923](#)

## **VIII. Committee Reports.**

### **A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

### **B. Other Committees.**

1. Land Use Ordinance Committee.
2. Public Easement Advisory Committee/Roads Policy Task Force.
3. Windham Economic Development Corporation
4. Wastewater Management Planning Advisory Committee.

## **IX. PUBLIC HEARINGS.**

[CD 14-324](#) To receive public comment relative to the issuance of licenses for junkyard/automobile graveyards in the Town of Windham.

**Attachments:** [Junkyards 2015 report](#)  
[Junkyards 2014 2015](#)

## X. CONSENT AGENDA.

[14-368](#) To approve the application of Lewis Weatherby d/b/a Atlas Auto Parts for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-368 CoverSheet](#)  
[Atlas Auto Parts permit](#)

[14-369](#) To approve the application of Jack and Albert Bazinet d/b/a Auto & Truck Inc. for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-369 CoverSheet](#)  
[Auto & Truck Recyclers permit](#)

[14-370](#) To approve the application of Robert Wolstenhulme d/b/a Bob's Salvage Yard for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-370 CoverSheet](#)  
[Bob's Salvage Yard permit](#)

[14-372](#) To approve the application of Roy Thistle and Anna DiSanto for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-372 CoverSheet](#)  
[A and R Properties permit](#)

[14-373](#) To approve the application of Peter A. Bailey, Jr. d/b/a Pete's Auto Body for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-373 CoverSheet](#)  
[Pete's Auto permit](#)

[14-374](#) To approve the application of Stephen Rogers d/b/a Serv-U-Garage for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-374 CoverSheet](#)  
[Serv-U-Garage permit](#)

[14-375](#) To approve the application of Jeff Whitney d/b/a Whitney's for a permit to operate a junkyard/automobile graveyard.

**Attachments:** [14-375 CoverSheet](#)  
[Jeffrey Whitney permit](#)

**XI. UNFINISHED BUSINESS & GENERAL ORDERS.**

[14-285](#) To adopt a resolution in support of the “Be the Influence” community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.

**Attachments:** [14-285 CoverSheet](#)  
[Resolution 14-285 in Support of the Be the Influence Community Collaborative](#)

[14-355](#) To make appointments to boards and committees.

**Attachments:** [14-355 CoverSheet](#)

[14-366](#) To appoint a voting delegate and an alternate voting delegate to the Maine Municipal Association annual business meeting.

**Attachments:** [14-366 CoverSheet](#)  
[Voting Credentials for MMA Annual Business Meeting](#)

[14-371](#) To approve a Joint Funding Agreement with the U.S. Geological Survey (USGS) in the amount of \$16,000 for continued water quality monitoring in the well network in North Windham, funding for which shall come from the Roosevelt Promenade TIF fund.

**Attachments:** [14-371 CoverSheet](#)  
[Email from USGS regarding groundwater monitoring agreement](#)  
[USGS Agreement](#)

[14-381](#) To provide policy guidance to staff in the implementation of the General Assistance Ordinance that for the purposes of determining eligibility for assistance, immigration status not be considered.

**Attachments:** [14-381 CoverSheet](#)  
[Memo G.A. Policy Guidance](#)

**XII. Discussion Items.**

*(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)*

[CD 14-305](#) Lake Region Bus Update

**Attachments:** [RTP council update](#)  
[RTPLRB RackCard](#)  
[RTP Update Presentation](#)

8:00 p.m.

*Dan Goodman from RTP will provide an update on the Lake Region Bus service.*

*Public Comment.*

[CD 14-303](#) Facilities Master Planning: Establishing Top Level Priorities

**Attachments:** [SMRT Space Needs & Facilities Master Plan Final Report](#)

8:30 p.m.

*The Council will continue its review of facilities space needs and options. The intent of this discussion is to establish top level priorities as to which space needs to address in priority order, then to begin identifying which options to use for developing a draft capital facilities investment plan.*

*Public Comment.*

[CD 14-302](#) Strategic Planning: Draft Mission, Vision, and Values Statements

**Attachments:** [Vision, Mission, and Values 20140825](#)  
[Vision, Mission, and Values 20140905](#)  
[Email to Council on DRAFT Mission, Vision, and Values 20140912](#)

9:30 p.m.

*The Council will review and discuss the drafts developed by staff and identify any suggested changes in anticipation of action at an upcoming meeting.*

*Public Comment.*

### **XIII. Agendas & Scheduling.**

[CD 14-344](#) Agenda Items Report

**Attachments:** [Agenda Items Report 20140919](#)

### **XIV. ADJOURN.**