



Town of Windham
Office of the Town Manager
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MEMORANDUM

To : Town Council
From : Barry Tibbetts
Date : July 23, 2024
Re : Four Windham Projects RFQ/RFP Award

Hello,

We have discussed and budgeted preliminary design/costing numbers for four new potential projects (conversion of old Middle School, conversion of North Windham Fire station, new North Windham Fire Station and modifications to Town Hall). An interview committee was established representing the various interests in these projects. The interview team was comprised of:

Councilor,	William Reiner
Councilor,	Dave Nadeau
Resident (retired Municipal Professional)	Peter Crighton
Code Enforcement Director,	Jon Rioux
Parks and Recreation Director,	Linda Brooks,
Library Director,	Jen Alvino Wood
Economic Development Director,	Tom Bartell
Fire Chief,	Brent Libby
Facilities Manager,	Brian Morin
Assistant Town Manager,	Robert Burns
Town Manager,	Barry Tibbetts

The Committee reviewed the various vendor submissions and chose the top candidate for Town to begin the process of determining design and cost estimates for Council and voter approval in the future. After interviews and submission reviews the Committee has unanimously selected Great Falls Construction to move these projects to the next level. The committee's recommendation is to award the bid to Great Falls Construction and authorize the Town Manager to execute necessary contracts to determine the final designs, options/phases and cost per project.