

Town of Windham

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To : Town Council
Through: Tony Plante
From: Brian Wolcott *B. Wolcott*
Date: October 1, 2014
Re : Quotes on Lease/Purchase of (2) cardiac monitors, (5) defibrillators, & (1) 2013
dump truck and plow gear

We solicited **five** quotes for the proposed financing of the equipment listed above for Fire/Rescue and Public Works. The plow truck and related gear was approved by the Town Council on July 22, 2014 council order # 14-206. The Fire/Rescue equipment was approved on August 26, 2014 council order # 14-308.

We received three responses to our request for bids.

The principal amount of \$232,051 would be financed by a tax-exempt lease purchase agreement over a period of either three or five years, with annual payments in arrears. The initial payment would be due in the second quarter of 2015 (FY '16).

In the capital budget, lease payments are allocated over 3 years beginning in FY '16 for the monitors and defibrillators at \$26,500 per year. For the dump truck, payments are spread over 5 years beginning in FY '16 at \$45,404. Total annual payments are budgeted at \$71,904.

We have combined the purchases to reduce legal fees. We recommend granting the award to TD Equipment Finance for 3 years (annual payment of \$80,857). If the desire is to spread the purchase over 5 years, we would suggest the offer from Tax-Exempt Leasing (annual payment of \$50,078).

Please see the attached sheet which summarizes the offerings.

Town of Windham
 Rate Quotes on Lease/Purchase of fire/rescue equipment & 2013 dump truck & plow gear
 10/1/2014

	<i>Androscooggin Bank</i>		<i>Tax-Exempt Leasing</i>		<i>TD Equipment Finance</i>		<i>People's United Bank</i>		<i>GUD Capital</i>	
	3 Years	5 Years	3 Years	5 Years	3 Years	5 Years	3 Years	5 Years	3 Years	5 Years
Total financed	232,051	232,051	232,051	232,051	232,051	232,051	232,051	232,051		
Interest Rate	2.47%	2.81%	2.49%	2.59%	2.25%	2.64%				
Annual Payments	81,206	50,398	81,234	50,078	80,857	50,150				
Documentation fee	-	-	-	-	150	150				
Total Payments & fees	243,618	251,989	243,702	250,390	242,721	250,899				

Town of Windham, Maine
Capital Improvement Plan

FY 15 thru FY 24

SOURCES AND USES OF FUNDS

Source	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
Capital Equipment Replacement Fund										
Beginning Balance	38,176	(33,101)	(6,707)	(63,681)	36,866	107,276	340,186	670,205	997,857	1,355,409
<u>Revenues and Other Fund Sources</u>										
Revenue										
General Fund	625,000	700,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000
<i>Total</i>	625,000	700,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000
Total Revenues and Other Fund Sources	625,000	700,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000
Total Funds Available	663,176	666,899	768,293	711,319	811,866	882,276	1,115,186	1,445,205	1,772,857	2,130,409
<u>Expenditures and Uses</u>										
<i>Capital Projects & Equipment</i>										
Code Enforcement (CE)	0	0	0	0	(46,000)	0	0	0	0	0
Code Enforcement Vehicle Replacement	0	0	0	0	(46,000)	0	0	0	0	0
<i>Total</i>	0	0	0	0	(46,000)	0	0	0	0	0
<u>Fire-Rescue (FR)</u>										
Rescue 1	(37,427)	(37,427)	0	0	0	0	0	0	0	0
Rescue 2	(37,427)	(37,427)	0	0	0	0	0	0	0	0
SCBAs and Cylinders	(70,551)	(70,551)	(70,551)	0	0	0	0	0	0	0
Extrication System Replacement	(12,339)	(12,339)	(12,339)	0	0	0	0	0	0	0
Engine 6	0	0	(86,625)	(86,625)	(86,625)	(86,625)	(86,625)	0	0	0
E-7 and L-4 Engine Rebuilds	(50,000)	0	0	0	0	0	0	0	0	0
Cardiac Monitors	0	(26,500)	(26,500)	(26,500)	0	0	0	0	0	0
Rescue 1	0	0	0	0	(40,425)	(40,425)	(40,425)	(40,425)	(40,425)	0

Source FY 15 FY 16 FY 17 FY 18 FY 19 FY 20 FY 21 FY 22 FY 23 FY 24

Capital Equipment Replacement Fund

	Total	(150,090)	(206,090)	(133,472)	(98,034)	(98,034)	(8,579)	(8,579)	(8,579)	(8,579)
Public Works (PW)										
Truck 06	PW-2010-001	(32,528)	0	0	0	0	0	0	0	0
Truck 07	PW-2010-002	(32,528)	0	0	0	0	0	0	0	0
Trackless 24	PW-2010-003	(25,029)	0	0	0	0	0	0	0	0
Truck 02	PW-2011-001	(32,681)	(32,681)	(32,681)	0	0	0	0	0	0
Truck 03	PW-2011-002	(32,681)	(32,681)	(32,681)	0	0	0	0	0	0
Truck 12	PW-2011-003	(12,186)	(12,186)	0	0	0	0	0	0	0
Truck 01	PW-2012-001	(39,300)	(39,300)	0	0	0	0	0	0	0
Sweeper 23	PW-2012-003	(58,613)	(58,613)	0	0	0	0	0	0	0
Truck 08	PW-2013-001	(32,682)	(32,682)	(32,682)	0	0	0	0	0	0
Skidsteer 28	PW-2013-003	0	(11,739)	(11,739)	(11,739)	(11,739)	(11,739)	0	0	0
Truck 09	PW-2014-001	0	(45,404)	(45,404)	(45,404)	(45,404)	0	0	0	0
Loader 25	PW-2014-002	0	(48,725)	(48,725)	(48,725)	(48,725)	0	0	0	0
Truck 10	PW-2016-001	0	0	(29,900)	(29,900)	(29,900)	(29,900)	(29,900)	0	0
Truck 11	PW-2016-002	0	0	(36,544)	(36,544)	(36,544)	(36,544)	0	0	0
Truck 05	PW-2017-001	0	0	0	(36,544)	(36,544)	(36,544)	(36,544)	(36,544)	0
Loader 27	PW-2018-001	0	0	0	0	0	(48,725)	(48,725)	(48,725)	(48,725)
Grader 26	PW-2020-001	0	0	0	0	0	(57,750)	(57,750)	(57,750)	(57,750)
Total		(298,228)	(302,272)	(338,369)	(270,356)	(208,856)	(221,202)	(172,919)	(143,019)	(106,475)
Town Mgr/Finance (TM)										
Financial System Upgrade/Replacement	TM-2009-001	0	0	(71,500)	(71,500)	(71,500)	0	0	0	0
Multifunction Device Replacements	TM-2018-001	0	0	(30,000)	(30,000)	0	0	0	0	0
Multifunction Device Replacements	TM-2019-001	0	0	0	0	(30,000)	0	0	0	0
Total		0	0	(71,500)	(101,500)	(101,500)	0	0	0	0

Total Expenditures and Uses (696,277) (673,606) (831,974) (674,453) (704,590) (542,090) (444,981) (447,348) (417,448) (300,054)

Capital Improvement Plan
Town of Windham, Maine

FY 15 *thru* FY 19

Department Fire-Rescue (FR)
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority 1 Critical
Status Active

Project # FR-2015-003
Project Name Cardiac Monitors

Total Project Cost: \$79,500

Description
 Replacement of cardiac monitors. Estimated at \$75,000 at 3% over three years in a municipal lease-purchase agreement.

Justification

Expenditures	FY 15	FY 16	FY 17	FY 18	FY 19	Total
Equip/Vehicles/Furnishings	0	26,500	26,500	26,500		79,500
Total	0	26,500	26,500	26,500		79,500

Funding Sources	FY 15	FY 16	FY 17	FY 18	FY 19	Total
Capital Equipment Replacement Fund	0	26,500	26,500	26,500		79,500
Total	0	26,500	26,500	26,500		79,500

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 15 *thru* FY 19

Department Public Works (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important
Status Active

Project # PW-2014-001
Project Name Truck 09

Total Project Cost: \$227,020

Description
 Replacement of 2004 International 7600 10-wheel dump truck at an estimated cost of \$180,000 financed through a municipal lease-purchase agreement over five years at 3.5%. Rescheduled to FY 2015 as part of 2014 budget planning. Price increased to \$205,000.

Justification

Expenditures	FY 15	FY 16	FY 17	FY 18	FY 19	Total	Future
Equip/Vehicles/Furnishings	0	45,404	45,404	45,404	45,404	181,616	45,404
Total	0	45,404	45,404	45,404	45,404	181,616	Total

Funding Sources	FY 15	FY 16	FY 17	FY 18	FY 19	Total	Future
Capital Equipment Replacement Fund	0	45,404	45,404	45,404	45,404	181,616	45,404
Total	0	45,404	45,404	45,404	45,404	181,616	Total

Budget Impact/Other