



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

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Official correspondence

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November 16, 2016

Mr Anthony T Plante
Town Manager
Town of Windham
8 School Rd
Windham, ME 04062-4899



Dear Mr Plante,

We are pleased to enclose your annual Membership Report as a participant in the MMA Workers Compensation Fund. Participation in the Fund provides significant benefits to members beyond meeting their statutory obligations under the Workers Compensation Act.

The Membership Report provides information about several important components of this program:

- The Dividend distribution amount received by your entity in 2016. Dividends are voted upon by the Board of Trustees and paid to members who meet the established criteria.
- The number and total value of hours spent by Loss Control personnel assisting you with safety issues and in staff training.
- The value and number of the Online Safety courses provided assisting you with safety and human resources issues and staff training.
- The total value of approved Safety Grants and Scholarships awarded to your entity in 2016, if applicable.

We are proud that the Fund continues to be an example of Maine local governmental cooperation. Please find your Value of Membership Report enclosed. For your convenience we have enclosed five copies for your key officials. We would be happy to provide you with any additional information or answer any questions about the enclosed report. Please feel free to contact Michelle Pelletier, Marcus Ballou, or me, at 1-800-590-5583, or locally at 626-5583, at any time.

Sincerely,

Patricia Kablitz, CPCU, ARM
Director, Risk Management Services

PARTNERSHIP

SERVICE

PERFORMANCE

The Value of Membership



Maine Municipal Association
Risk Management Services

Public Entity risk management
is what we do and all we do.

PARTNERSHIP | SERVICE | PERFORMANCE

2016 Workers Compensation Fund Benefits for Town of Windham

DIVIDENDS	<p>The governing board of the Workers Compensation Fund voted dividends to be distributed in 2016. Dividends are not guaranteed year-to-year.</p> <p>Dividends PAID to the <i>Town of Windham</i>: \$13,904</p>
SAFETY GRANTS & SCHOLARSHIPS	<p>The Safety Enhancement Grant and Scholarship Grant program offers financial incentives to your Entity as a member of the Workers Compensation Fund. Grants are awarded to assist in reducing the frequency and severity of your workplace injuries.</p> <p>Grants and Scholarships Awarded: \$2,698</p>
LOSS CONTROL	<p>In the last year, Loss Control staff visited your entity and provided services which may include training, consultation & safety surveys resulting in <u>10.88</u> service hours with a value of <u>\$1,034</u>. Your entity also utilized <u>207</u> online safety training courses valued at <u>\$2,070</u>.</p> <p>The estimated value of these services are: \$3,104</p>

THE TOTAL VALUE OF BENEFITS FOR THE 2016 YEAR:

\$19,705*

*This is NOT a bill.

The Maine Municipal Association Workers Compensation Fund created by you for you.



Membership is the difference

ADVANTAGES:

- A Partnership of Maine Communities grouping together to fund The Workers Compensation Fund
- Public Entity risk management is what we do and all we do
- Specialized comprehensive coverage designed for Maine Communities
- Providing rate stability for our members

Loss Control:

- Experienced, designated Loss Control Consultants
- MMA staff provides all services with no additional fees
- Partnering with you to provide inspections, training and consultation, specific to municipal exposures that prevent injuries and accidents and help you control your costs
- Safety Committee Assistance
- Safety grants and scholarships
- Online training and website resources
- Provide guidance establishing safety programs, policies and procedures

Claims Management:

- In State claims handlers
- Online, fax or paper claims reporting
- Direct access to your assigned Claims Handler
- Claims review meetings are encouraged and available at your request/location

Member Services/Underwriting:

- On-site visits at your convenience
- Direct access to your underwriter to answer coverage questions
- New and renewal application assistance
- Itemized breakdowns of contributions available
- We offer Transitional Return To Work and Preferred Provider assistance