



Monthly Department Report – September 2018

FY19 Numbers at a Glance

Comparisons for time period of 7/1/18 – 10/12/18 vs. 7/1/17 –10/12/17:

Total Registrations:	642	318
Total First Time Registrations:	264	103
Activities Running:	81	73
Total # of Transactions:	725	439

Monthly Numbers Report Summary from 09/1/18 to 9/30/18

Number of Accounts Created Res/NonRes	17	6
Number of Members Created Res/NonRes	35	10
Number of Registrations Res/NonRes	100	27
Total Income	\$10,741.35	
Number of Activities Run	3	
Number of Reservations	8	

Monthly Numbers Report Summary from 09/01/17 to 09/30/17

Number of Accounts Created Res/NonRes	16	7
Number of Members Created Res/NonRes	33	9
Number of Registrations Res/NonRes	100	12
Total Income	\$5,490.00	
Number of Activities Run	4	
Number of Reservations	1	

Program Updates

- Senior Trips/ Programs:

Mystery Lunch – The mystery was a trip to Bay Haven in Cornish for terrific seafood and a scenic ride

- Youth Programs:

Registration began for youth After School Enrichment programs: Lego Brick by Brick, Mad Science for grades K-3 and for Pre-school Programs: Happy Hearts Creative Movement and Kiddie & me Seasonal Creations

- Family Programs:

Paw Patrol Live: The Great Pirate Adventure – Offered discount tickets for a block of seats so that Windham families can sit together

Maine Mariners Hockey– Began selling discount tickets for specialty games taking place in October, November and December

Special Events Update

Plans underway for 2nd Annual Arts in the Park, Annual Halloween Adventure and “Send it Sunday”

Facility Updates

- Community Park –
Anticipate final approval at Planning Board meeting in October
- Dundee Park –
Closed for the season on September 3rd
- Mountain Division Trail –
Resurfaced trail from South Windham to the trestle; New kiosk doors installed to facilitate ease for posting fliers and other information

Staffing Levels

- Year-Round Staff – 3 Full-time, 1 Part-time, 3 Per Diem – Van Driver/Programmer/Gym Supervisor
Park/Trail Maintenance Staff – 1 Full-time
- Seasonal – 1 Part-time Park/Trail Maintenance;

Organization/Town Meetings

Parks and Recreation Advisory Committee: The committee continues to seek ways to enhance our department offerings and increase recreational resources. Major goals continue to be development of Community Park, and advancement of the pre-development phase of the Community Center. Local skatepark enthusiasts attended the August meeting to discuss plans for an event at the skatepark intended to build interest and inform users of the plans for the skatepark

Community Center Ad Hoc Committee:

Held 1st Community Forum on Monday, September 24; Had 27 people in attendance

Be the Influence:

Working in partnership with BTI to offer Early Release Day Programs for Middle School youth; created a video in collaboration with Officer Matt Cyr and Eliza Adams, WMS Health Teacher regarding importance of youth engagement

Amazing Chase: Held 3rd annual Amazing Chase on Saturday, September 22nd

Monthly department staff meetings

Future Event Dates

- Saturday, October 13th – Arts in the Park
- Saturday, October 27th – Annual Halloween Adventure and Trunk-or-Treating
- Sunday, October 28th – “Send it Sunday” at the Skatepark