

Highland Lake Leadership Team

Purpose:

The purpose of the Highland Lake Leadership Team (HLLT) shall be for the [Towns of Falmouth](#) and Windham, the [Highland Lake Association \(HLA\)](#), the [Department of Environmental Protection \(DEP\)](#), and [Cumberland County Soil and Water Conservation District \(CCSWCD\)](#) to work together to improve and maintain the water quality of Highland Lake for the benefit of the residents, the Towns, and future generations

Membership:

The members of the HLLT shall be representatives of the Town of Falmouth, the Town of Windham, and the HLA, numbering five (5) to eleven (11) and appointed as follows:

1. Up to three (3) but not less than one (1) representative(s) appointed by the Town of Falmouth.
2. Up to three (3) but not less than one (1) representative(s) appointed by the Town of Windham.
3. Up to five (5) but not less than three (3) representatives appointed by the HLA

Representatives shall be appointed according to the procedures deemed appropriate by the Towns and the HLA, and shall serve terms of two (2) years each, or unless and until their successors are qualified and appointed.

The HLLT shall elect a Chair and Vice-Chair annually, at its first regular meeting or as soon as possible thereafter, from within its membership.

The HLLT may establish such subcommittees and working groups as may be needed to complete its charge; however, each such subcommittee or working group shall have at least one (1) HLLT member in its membership whose responsibility shall include reporting on the activities of the subcommittee or working group to the HLLT.

Windham Membership

- David Nadeau, Town Councilor
- Barry Tibbetts, Town Manager
- Mary Wicklund, Environmental & Sustainability Coordinator

Meetings and Procedures:

The HLLT shall elect a Chair from its membership, as indicated above. The Chair shall have the authority to convene meetings of the HLLT, which shall be conducted in accordance with Maine's "Freedom of Access" law (1 MRSA § 401 et. seq.), with due notice to the members. The HLLT shall adopt such other reasonable rules of procedure as may be necessary for the efficient conduct of its business while allowing for public input, accountability, and due process. A quorum of the HLLT shall be defined as a majority of those appointed to the HLLT but in no case shall the HLLT hold a meeting with fewer than five (5) members.