

## October - December 2025

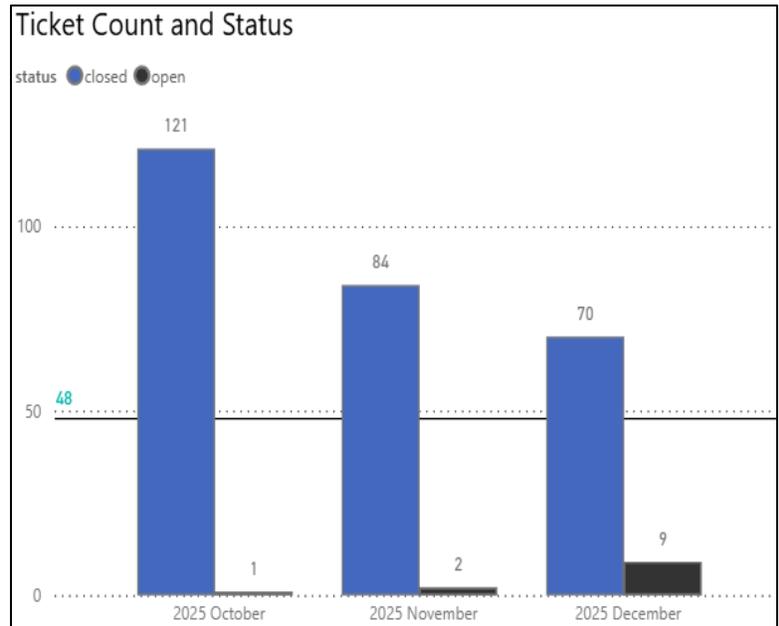
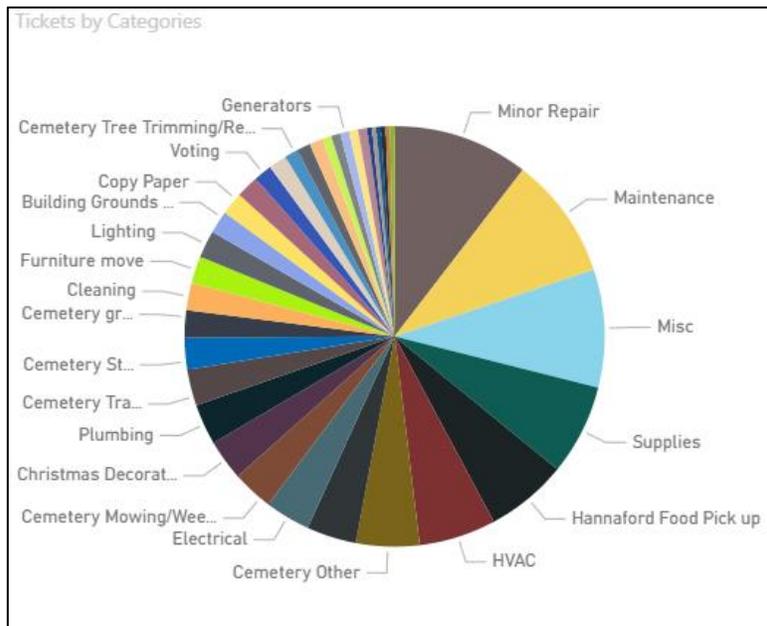
### ADMINISTRATIVE:

- Fielded 1,093 phone calls (\*excluding dates/times Administrative Assistant was out of office)

Row Labels	Count of Category	Count of Category2
transfer	64	6%
trash inquiry	75	7%
safety	79	7%
trash	465	43%
misc	55	5%
leaf and brush	25	2%
cemetery	31	3%
animal	33	3%
road maint	86	8%
toters	96	9%
plowing	28	3%
salt/sand	56	5%
<b>Grand Total</b>	<b>1093</b>	<b>100%</b>

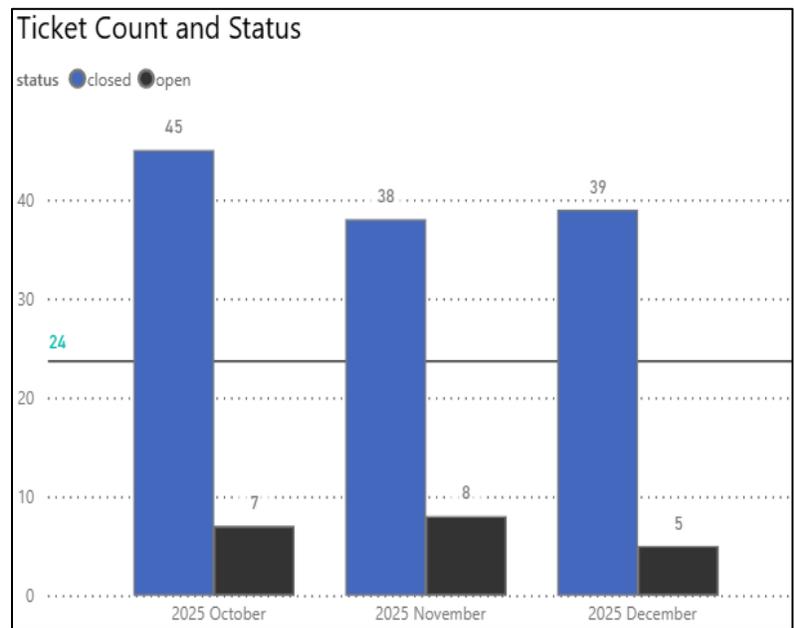
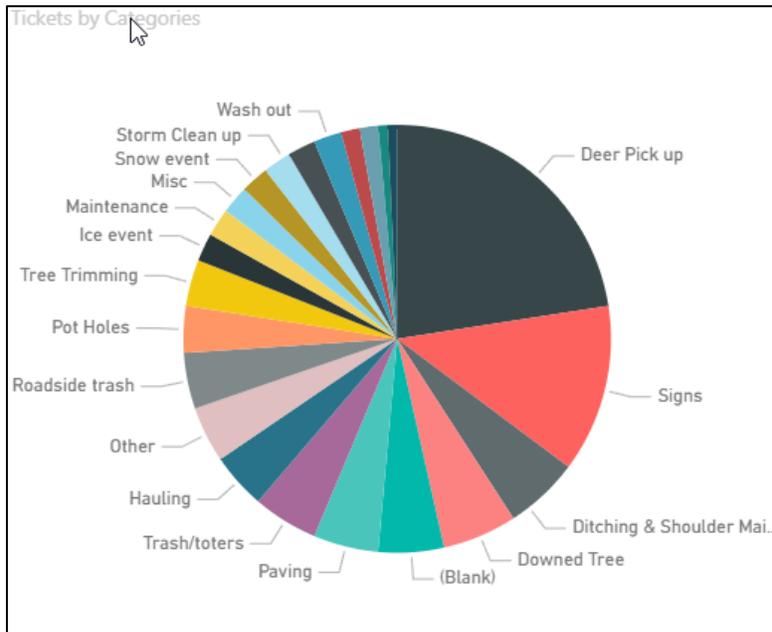
### BUILDING/GROUNDS:

- Responded to 287 Building Maintenance Tickets



## HIGHWAY:

- Responded to 142 Highway Tickets



- Undercoated all dump body plow trucks
- Built a secondary salt bin the salt shed
- Assisted in building the new calcium outdoor shed
- Relocated the calcium tank
- Trained new drivers
- Hauled winter sand
- Repaired a sinkhole on Rt 202
- 10 storm events in December
- Testing out a new HVAC company

## VEHICLE MAINTENANCE:

- Performed 14 Maine State Inspections on all town vehicles due during quarter.
- Performed 18 routine maintenance services & tire changes on all town vehicles & equipment due during quarter.
- Performed 67 repairs on all town vehicles.
- Hired two new mechanics.
- Began tear down on Truck #16 to begin the process of converting it into a water truck.
- Re-assembled Truck #17 after welding repairs were completed. Completed multiple additional welding repairs in-house in Truck #17.

- Maintained all normally stocked parts.
- Completed the remainder of fall maintenance and repairs on highway department trucks and equipment.
- Paid all parts and outside labor invoices that were received during quarter.
- Fabricated wing slide brackets in-house due to lack of availability of new parts from the vendor.