

Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Minutes - Draft

Town Council

Tuesday, February 10, 2026

6:00 PM

Council Chambers

I. Roll Call of Members.

Present: 4 - David Nadeau, Mark Morrison, Margaret Terry and Katie Cook

Absent: 3 - Brett Jones, William Reiner and Douglas Fortier

II. Pledge of Allegiance.

Council-Chair Morrison led the Council in the pledge of allegiance.

III. Minutes to be Approved:

[CD 26-018](#) To approve the Minutes of the January 27, 2026 Council meeting.

Attachments: [TC-MINUTES-1-27-2026-DRAFT](#)

A motion was made by Councilor Nadeau, seconded by Councilor Terry, that the Minutes be approved. The motion carried by the following vote:

In Favor: 4 - Councilor Nadeau, Councilor Morrison, Councilor Terry and Councilor Cook

Absent: 3 - Councilor Jones, Councilor Reiner and Councilor Fortier

[CD 26-019](#) To approve the Minutes of the January 27, 2026 Council Special Meeting.

Attachments: [TC-MINUTES-Executive-1-27-2026-DRAFT](#)

A motion was made by Councilor Nadeau, seconded by Councilor Terry, that the Minutes be approved. The motion carried by the following vote:

In Favor: 4 - Councilor Nadeau, Councilor Morrison, Councilor Terry and Councilor Cook

Absent: 3 - Councilor Jones, Councilor Reiner and Councilor Fortier

IV. Adjustments to the Agenda.

VI. Public Participation.

[CD 26-020](#) Police Promotion Announcement.

Chief Kevin Schofield of the Windham Police Department announced a promotion for one of his officers. Captain Jason Andrews of the Support Services Division retired after over twenty-five years of distinguished service to the Town of Windham. After a rigorous process, it was decided to promote Captain Eugene Gallant to fill the position. His

position oversees the department's investigation bureau and also deals with accounting and the school resource officer program and is one of senior management.

Captain Gallant began his police career in 1996 with the Buxton Police Department and came to the Town of Windham in 1999. He was assigned to the patrol division for fifteen years and was one of the first field-training officers within the department. He was chosen to be a cadre at the Police Academy to train recruits from across the State. In 2014 he joined the Evidence Bureau where he worked as an evidence technician. He and Captain Burke co-authored a drone program to assist in crash reconstruction and search-and-rescue missions. This program was the first municipal-level drone program in the State of Maine. He is a member of the Department's Honor Guard, and recently led them in honoring the life of Windham's late Chief Richard Lewsen.

Captain Gallant's wife Phaedra, their sons Connor and Colby, and his brother Captain Michael Gallant of the Scarborough Fire Department were in attendance. Captain Gallant remarked that coming to work for Windham was the best decision he ever made, and that he has enjoyed every one of his twenty-seven years here. He thanked Chief Schofield for his trust in placing him in this new position. He also thanked the Council and Town Manager Robert Burns for honoring him and his family at this meeting. He proceeded to shake the hands of the Council, Manager Burns, and Town Clerk Anthony Blasi.

Chief Schofield thanked the council for their time. Councilor Morrison noted that the promotion was well deserved, and that they thanked him for his past and future service.

VII. Councilors' Comments.

Councilor Morrison welcomed Amanda Lessard as the Assistant Town Manager.

VIII. PUBLIC HEARINGS.

None.

IX. CONSENT AGENDA.

X. UNFINISHED BUSINESS & GENERAL ORDERS.

26-017

To appoint a Councilor to the East Windham Steering Committee.
(Meeting schedule to be determined.)

Attachments: [Steering Committee Description and Potential Members2027.pdf](#)

Manager Burns noted that Councilor Fortier had expressed interest in serving in this role. Councilor Morrison noted he had told him the same.

A motion was made by Councilor Nadeau, seconded by Councilor Terry, that Councilor Fortier be appointed to the committee. The motion carried by the following vote:

In Favor: 4 - Councilor Nadeau, Councilor Morrison, Councilor Terry and Councilor Cook

Absent: 3 - Councilor Jones, Councilor Reiner and Councilor Fortier

XI. Council Correspondence.

CD 26-017 Department Quarterly Reports.

Attachments: [Public Works Oct, Nov, Dec 2025 Quarterly Report.pdf](#)

CD 26-021 Maine Municipal Association - 2026 Strategic Business Plan.

Attachments: [MMA Annual Memo.pdf](#)
[2026 MMA Dues.pdf](#)
[2026 Strategic Business Plan.pdf](#)

CD 26-022 Spectrum-Charter Communications.

Attachments: [2026.02.05 Charter Programming Notice \(HOLA TV continue carriage\) ME NH.pdf](#)

XII. Town Manager's Report.

Manager Burns stated that he had met with all the Town departments in regards to the future budget. Each of their presentations was detailed and that there were some funding requests that the Finance Committee will see shortly. He stated that he has some work ahead of him to prepare a budget that is representative of what the Town needs to advance into Fiscal Year 2027.

The Town has sent out its sewer connection letter packets to the businesses in Town that will be served by the new sewer. They contain information about the process, forms, and an easement agreement.

The Parks and Recreation Department's SOOFA electronic kiosks will be coming in on the 13th. One will be outside of Town Hall, and the other will be located in the Lowell Preserve. These are electronic kiosks that allow Parks and Recreation to change the messages and update information more frequently.

There will be a presentation on our athletic facilities assessment that Sebago Technics had been working on. The presentation will be on March 11.

It is encouraged that the public attend the Glowdance at the Windham Middle School on March 13. This is a fundraiser for the Parks and Recreation Department.

The Town has received several complaints about microphone access in the audience section of the Council Chambers. Communications Director Roger Cropley has been working with Headlight Audio-Visual to add additional microphones into that space.

Assistant Manager Lessard attended the meeting of Presumpscot 2040 last Monday. This is coordinated by the Casco Bay Estuary Partnership. She is on the Steering Committee representing municipal interests in the watershed of the river from Sebago Lake to Casco Bay, including the interests of six towns. There are representatives from the Presumpscot Regional Land Trust, Friends of the Presumpscot River, Maine Department of Environmental Protection, and the Casco Baykeeper. They are all trying to come up with a vision of the future of the river and the watershed, especially want people want to see as far as recreational opportunities, fish passage, wildlife habitat, water quality, and economic development. There were two sessions, with the daytime one having about seventy people in attendance and forty in the evening. Much was learned

about the history of dams and fish passages. There is an open survey from Friends of the Presumpscot River to hear comments from locals. The survey will be made available on the Town website and can be completed for one more week. Councilor Nadeau asked if there were more fish passages proposed to keep existing dams, to which Ms. Lessard said a number of options were being discussed. He expressed concern that the Town might lose the beach at Dundee.

The deadline date for dog registration has passed and 100% compliance has not been achieved. Manager Burns encouraged those who had not yet done so to please register your dog.

Manager Burns said that Maine emergency bill LD 2173 would make adjustments to LD 1829 but the Town still has concerns. A public hearing was supposed to be held at 1PM today which he attended via Zoom. He submitted testimony for the Council including the recent letter drafted by them. Unfortunately the hearing was cancelled due to weather concerns and other factors. He plans on attending the next public hearing when it is rescheduled. Councilor Morrison proposed that a councilor join him in that venture if possible.

XIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.

Councilor Morrison stated that committee met tonight to interview a candidate for Parks and Recreation. The candidate will be discussed next and will potentially be moved forward.

2. Finance Committee.

Has not met.

3. Ordinance Committee.

Has not met.

B. Other Committees.

1. Parks & Recreation Advisory Committee.

Assistant Manager Lessard used this space to speak about the Forbes Lane Ad-Hoc Committee. Councilor Morrison stated that the Forbes-Misty Pocket Park Committee has been working to put a proposal to the Council for a small (1 acre) park that shares Forbes and Misty lanes. A survey is on the Town's website for the public to provide feedback. A number of members went door-to-door this past weekend to distribute surveys despite the cold. An open house will be held on February 19 from 5:30PM to 7:00PM to discuss what the park would look like.

2. Windham Economic Development Corporation.

One of tonight's discussion items.

3. Natural Resources Advisory Committee.

Councilor Cook said that no meeting was held in February and that they are currently collecting applications for the 2026 grant.

4. Greater Portland Council of Governments (GPCOG).

Has not met.

5. ecomaine.

Has not met.

6. Windham Middle School Repurpose Advisory Committee.

They have met, and at the next council meeting Barry Tibbetts will provide an update. There have been productive meetings with the architect and Town staff as well. Manager Burns feels that excellent progress has been made in the past three weeks.

XIV. Discussion Items.

CD 26-015 Department Update - Economic Development.

CD 26-016 Charter Amendment - Proposed Change to Method of Voting at Town Meeting.

Attachments: [Charter excerpt May 27 2025 Council Discussion Item.pdf](#)
[Attorney Guidance June 12 2025 Council Discussion Item.pdf](#)
[Sample Ballot for Annual Town Budget Vote July 8 2025 Council Discussion Item.pdf](#)

XV. Agendas & Scheduling.

XVI. ADJOURN.

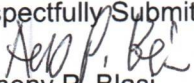
The meeting adjourned at 7:53PM.

A motion was made by Councilor Terry, seconded by Councilor Cook, that the be adjourned. The motion carried by the following vote:

In Favor: 4 - Councilor Nadeau, Councilor Morrison, Councilor Terry and Councilor Cook

Absent: 3 - Councilor Jones, Councilor Reiner and Councilor Fortier

Respectfully Submitted,


Anthony P. Blasi
Town Clerk, BA, CCM

