

Town Clerk's Quarterly Report
January 2025 – March 2025
Submitted by: Linda Morrell, Clerk

Monthly State Reports

Inland Fisheries-Animal Welfare-Vital Statistics-Concealed Weapons

- Hunting & Fishing licenses: 114
- Dog licenses: 952
- Concealed Weapons: 28
- Vital Records: 125 Birth certificates
84 Marriage certificates
13 Marriage licenses
177 Death certificates
38 Burial Permits
4 Weddings

Meetings

- I participated in a Zoom class for the new State Dog Program January 14.
- Anthony participated in a Zoom class for the new State Dog Program January 21.
- I participated in a Zoom NEACTC Board meeting on January 22.
- I attended, with Anthony, the CCMCA meeting on January 23.
- I attended my budget meeting with the Manager & Staff on January 28.
- I attended a Zoom class for Motor Vehicle on January 29.
- Judy & Anthony attended a Zoom class for Motor Vehicle on February 12.
- I with Kim Dubay the new Admin to the Superintendent to go over and explain what she needs to do and what I do to prepare for the School's June Budget Validation Referendum.

Other Quarterly Activity

- Mailed out annual reminder notices to businesses that have their current town business license coming up for renewal.
- Phone calls were made to delinquent dog owners in hopes of them coming in by January 31 to avoid the \$25.00 late fee.
- As of March 31 we still had 594 unlicensed dogs for 2025.
- Sent our reminder letters and applications to all Marijuana Businesses that would be expiring in the next 90 days.
- In January I brought in an election worker to help get all of the dogs entered into the new Animal Welfare Dog Licensing Program. She worked 4 hours per day all month, along with both Anthony and me entering dogs. We did not beat the January 31 deadline.
- Judy Vance came back to work the first week of February after 15 weeks at home with her husband. We were so glad to have her back!
- February 13 I had my budget with the Finance Committee.
- Clerk Staff has completed all of our safety training classes.
- Seeking a new recipient for the Boston Post Cane.
- The SOS's Office notified us that we could begin scanning in all the new voter registration cards from the November 5, 2025, election and filing them.