



Town of Windham

Town Offices
8 School Road
Windham, Maine

Cover Sheet

File Number: 19-154

Agenda Date: 8/13/2019

Version: 1

Status: Agenda Ready

In Control: Town Council

File Type: Order

Agenda Number:

I. Council Action Requested.

To approve the proposed revisions to the non-exempt and exempt pay scales.

II. Basis for Council Action.

Council approval of this item is required because;

Article II, Section 4 (C) of the Charter states, "Salaries of the appointees of the Town Manager shall be fixed by the Town Manager subject to the approval of the Council.", and

Article V, Section 1 of the Town Personnel Policy states, "The Town Manager shall propose annually a Pay Plan which shall be presented for approval and adoption by the Town Council."

III. Issue Summary.

Please see the attached memo from Phyllis Moss, HR Director.