



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Cover Sheet

File Number: 20-002

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**Agenda Date:** 1/14/2020

**Version:** 1

**Status:** Agenda Ready

**In Control:** Town Council

**File Type:** Order

**Agenda Number:**

I. Council Action Requested.

To set the base salary of the Assessor to step M3-E, \$84,715.99, in accordance with the eligibility timing on the management pay scale and to maintain the G.I.S. stipend at \$17,500.

II. Basis for Council Action.

Council approval of this item is required because;

- a. Pursuant to Article II, Section 4(B) of the Charter, the Town Council "by order shall fix the salaries of officials appointed by the Town Council," and
- b. Pursuant to Article II, Section 3(B) of the Charter, the Town Council appoints the town assessor.

III. Issue Summary.

As a direct appointee of the Town Council, the assessor's salary and benefits are set by the Council. The Assessor's performance evaluation was conducted on January 7, 2020 and the anniversary date of original appointment is December 23rd.