

Town Clerk's Quarterly Report
April 1, 2024 – June 30, 2024
Submitted by: Linda Morrell, Clerk

Monthly State Reports
Inland Fisheries-Animal Welfare-Vital Statistics-Concealed Weapons

- Hunting & Fishing licenses: 212
- Dog licenses: 137
- Concealed Weapons: 26
- Vital Records:
 - 92 Birth certificates
 - 61 Marriage certificates
 - 28 Marriage licenses
 - 183 Death certificates
 - 66 Burial Permits
 - 5 Weddings

Election Preparations for the June 11 State Primary

- I held the workshop for my election workers the end of May. I hired 23 election workers, with some working a full day and others working a half a day.
- Absentee voting began on May 6 in person and by mail.
- Conducted absentee voting at our state licensed facilities in Windham.
- We tested all style ballots and memory sticks, everything was good.
- The clerk's office stayed open late (until 7pm) on June 6, the last day people could absentee vote.
- Monday June 10 Judy and I, along with the town maintenance crew and my warden set up the polling place.
- Election day Judy and I arrived at town hall at 5:30 a.m. and headed to the polls at 6:00 a.m. and remained there until 9:30 p.m. We left town hall at 10:30 p.m. after unloading election supplies and reporting election results to those waiting.
- The day after the election I reported my "Official" election results to the Secretary of State's Office.

Meetings

I attended the April annual Cumberland County Clerk's meeting in Yarmouth along with my three deputies.

Staff Trainings

Judy Vance and I attended a two-day Motor Vehicle Training class at Scarborough Town Hall.

Other Quarterly Activity

- Mailed out annual reminder notices to businesses that have their current town business license coming up for renewal.
- We are working with our ACO keeping her up to date with residents who have come in and licensed their "late" dogs. She is going around making house visits to people who still need to license their dogs.
- I went to Dolby's Funeral Home in April to swear the staff in as my Sub-Registrars for signing death certificates.
- We sent out reminders to the committee members on the Planning Board, ZBA and Assessment Review Board to stop by the Clerk's Office to update their Ethic's forms.
- Prepared for Town Meeting on June 15th.