



Town of Windham

Substance Prevention Grant Program

PROGRAM BACKGROUND	The purpose of the Substance Prevention Grant Committee shall be to identify and make recommendations on distributing license fee funds for public health and safety programs that promote prevention, education, and positive choices in reducing youth substance use within Windham.
FUNDING & APPLICATION DEADLINE	Applications will be accepted at The Town Manager's Office any time during the year while funds are still available. Incomplete applications will not be accepted or considered.
FUNDING AWARD & DISBURSEMENT	The Town's Substance Prevention Grant Committee will review applications and select funding recipients. Applicants will be notified of the Committee's decision in a timely manner. The Committee reserves the right to grant all, or any part, of the total amount requested.
APPLICANT DELIVERABLES	Fund recipients will be required to submit a Progress and Final Report to ensure completion of all project activities. The progress report shall update the project timeline and ensure project completion. The progress report will be submitted to the Town's Substance Prevention Grant Committee, or designee, mid-way through the project timeline after receiving funds. The Final Report will be submitted in a timely manner after project completion.

I. APPLICANT INFORMATION		
DATE SUBMITTED	PROGRAM NAME	
12/13/24	Windham High School Student Council RSVP Training	
APPLICANT NAME	APPLICANT ADDRESS	
Vanessa Fournier	406 Gray Road Windham, Maine 04062	
APPLICANT PHONE	EMAIL	FAX
207-892-1810 ext. 2160	vfournier@rsu14.org	207-892-1813
AFFILIATE ORGANIZATION (if any)	ORGANIZATION ADDRESS	
Ntl. Assoc. of Student Councils	1904 Association Drive Reston, VA 20191-1537	
LOCATION OF PROGRAM	LOCATION ADDRESS	
Windham High School	406 Gray Road Windha, Maine 04062	
FISCAL OFFICER (if different from applicant)	ADDRESS	
FISCAL OFFICER PHONE	EMAIL	FAX
ANTICIPATED # PARTICIPANTS	TOTAL PROJECT COST	FUNDING REQUESTED
100	\$2,400	\$1,500



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II. PROGRAM INFORMATION – PLEASE PROVIDE: (Attach additional pages if necessary.)

<p>A. A STATEMENT OF THE EDUCATIONAL VALUE OF PROGRAM</p>	<p>The WHS Student Councils wants to bring an in person trainer from the National Association of Student Councils to do a Leadership Training for 100 students to learn how to facilitate student summits-Raising Student Voice & Participation (RSVP). This program will provide more opportunities for all students to be active members in our school community by learning that they can share their voice and that real change is possible through this process.</p>
<p>B. THE PROGRAM GOALS & OBJECTIVES</p>	<p>"The RSVP program creates a foundation of continual student engagement and follow-through, allowing each student to see how his or her opinions are heard—and how real change can happen." This will help establish a way for WHS to include more student voice (the sharing of suggestions, ideas, and opinions of the student body) and help make productive changes within our school community.</p>
<p>C. THE PROGRAM CREATOR & TARGET AUDIENCE</p>	<p>This training program for students and then the summit process was developed by the National Association of Student Councils. This is for high school students to facilitate student summits so students can share their voice and the real impacts this has on making positive changes in our school.</p>
<p>D. HOW THE PROGRAM IS MONITORED FOR SUCCESS. WHO IS RESPONSIBLE?</p>	<p>Once students complete the facilitator training with the NASC, the WHS Student Council and the WHS Administration will work to incorporate some time for students to engage in the summit process. The WHS Student Councils advisors and administration will monitor the process.</p>
<p>E. ADDITIONAL FUNDING RESOURCES FOR YOUR PROGRAM</p>	<p>The Student Council has been working on fundraising this year through some bake sales and a winter raffle. We are hoping to get some support through a PTA grant also so that we can reserve some of our funds to attend the spring State Student Council Conference in Bangor this year.</p>
<p>F. ADDITIONAL PARTNERS PARTICIPATING IN THE PROGRAM & WHAT THEIR ROLES ARE</p>	<p>The training will be done by a trainer from the National Association of Student Councils. This training would include students from the Student Council, Civil Rights Team, JMG classes, JMG leadership, Black Student Union, Social Justice League, She Speaks Power, Gay Straight Alliance.</p>
<p>G. THE PROPOSED TIMELINE FOR THE PROGRAM</p>	<p>End of March 2025-NASC trainer trains 100 students at Windham High School May 2025-Organize a practice summit on a school topic for facilitator feedback School Year 2025-2026: Follow the RSVP process with 3 summits and a civic action plan. Then make this something that is done annually.</p>



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III. BUDGET OVERVIEW – Attach additional pages if necessary.

EXPENSES	AMOUNT	FUNDING SOURCES	AMOUNT
In person NASC RSVP training	\$2,400	PTA grant	TBD
		Student Council Funds	TBD
		Substance Prevention Grant	\$1,500
TOTAL	\$2,400	TOTAL	
NET FUNDING REQUESTED			\$1,500

Programming can be for all ages, singular or multiple events, presentations, speakers, media campaigns, collaborations with other entities, etc. Please attach additional information that you feel is pertinent to your application.

The objective of any programming is to instill healthy (mental, physical and social) decision making skills with supporting educational materials as necessary (written, verbal, visual) concerning substance abuse. The programming method may incorporate hands-on, visual, academic, or other know learning modalities.

Grant funds can only be used for the educational programming that is specified in the grant request. Applicants may be required to meet with the Substance Prevention Grant Committee to provide further details.

Businesses, individuals, and affiliates that have contributed to the Educational Fee Fund are exempt from receiving funds.

The Substance Prevention Grant Committee will review applications at the beginning of each month.

Applications that are denied will need to wait six months before reapplying.

All programs are public information. Availability of funds for programming is set by the committee.