



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, August 28, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 18-249](#)

To approve the minutes of the August 7, 2018 Council meeting.

Attachments:

[Minutes-Town Council-8-7-18](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 18-244](#)

Southern Maine Agency on Aging Correspondence

Attachments: [SMAA Letter of Thanks](#)

[CD 18-252](#) The Opportunity Alliance - Letter of Appreciation

Attachments: [The Opportunity Alliance Letter of Thanks](#)

[CD 18-253](#) SARSSM Letter of Appreciation

Attachments: [SARSSM Letter of Thanks](#)

[CD 18-254](#) MaineHealth Care at Home Letter of Appreciation

Attachments: [MaineHealth Care at Home Letter of Thanks](#)

[CD 18-255](#) The Archangel Committee Newsletter

Attachments: [The Archangel Committee - Summer 2018 Newsletter](#)

[CD 18-256](#) Maine State Housing Authority Program Communication

Attachments: [Maine Housing Arsenic Abatement Program](#)

[CD 18-257](#) VNA Home Health Hospice Letter of Appreciation

Attachments: [VNA Home Health Hospice Thank You](#)

[CD 18-242](#) Town Clerk's Monthly Report - July 2018.

Attachments: [Town Clerk's Report-July 2018](#)

[CD 18-245](#) Fire-Rescue Department Monthly Report - July 2018

Attachments: [Fire-Rescue Monthly Report July 2018](#)

[CD 18-246](#) Windham Police Department Monthly Report - July 2018

Attachments: [Police Department Report - July 2018](#)

[CD 18-247](#) Public Works Department Monthly Report - July 2018

Attachments: [Public Works Monthly Report - July 2018](#)
[July 2018 Mission.Success.Measurement Table](#)

[CD 18-248](#) Parks and Recreation Department Monthly Report - July, 2018

Attachments: [Parks and Recreation Monthly Report July2018](#)

[CD 18-251](#) Windham Public Library Monthly Report - July 2018

Attachments: [Library Monthly Report - July 2018](#)

[CD 18-258](#) Assessing & GIS Department Monthly Report - July 2018

Attachments: [Assessing & GIS Department July 2018](#)

[CD 18-260](#) Code Enforcement Monthly Report - July 2018

Attachments: [Monthly Report for July 2018](#)

VII. Town Manager's Report.

[CD 18-261](#) Town Manager's Report.

Attachments: [Town Manager's Report 20180824](#)

[Projects & Issues List 20180828](#)

[Projects & Issues Sheets 20180828](#)

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.

[CD 18-250](#) Parks and Recreation Advisory Committee Minutes - August, 2018

Attachments: [Parks & Rec Advisory Minutes August 13 2018](#)

3. Highland Lake Leadership Team.

Meeting of August 23 postponed; being rescheduled to September.

4. Shared Maintenance Facility Joint Project Team.

5. Windham Economic Development Corporation

Board meeting September 12, 2018.

6. Mineral Extraction Committee.

[CD 18-263](#) Mineral Extraction Committee meeting agenda - August 23, 2018

Attachments: [MEC Agenda 2018-08-23](#)

7. Private Roads ad hoc Committee.

[CD 18-264](#) Private Roads ad hoc Committee meeting agenda - August 15, 2018

Attachments: [PRC Ad Hoc 8-15-2018 with minutes](#)

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

[18-156](#) To approve an application for a renewal motion picture theater license submitted by Smitty's Cinema-Windham LLC at 795 Roosevelt Trail.

Attachments: [Cover Sheet 18-156](#)
[Smitty's Motion Picture renewal](#)

[18-157](#) To approve an application submitted by the Lake Region Eagles Aerie #4352 located at 456 Roosevelt Trail for a renewal Special Amusement permit.

Attachments: [Cover Sheet 18-157](#)
[Lake Region Eagles-Renwal Sp. Amuse](#)

[18-158](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Lake Region Eagles #4352 for a renewal Liquor License.

Attachments: [Cover Sheet 18-158](#)
[Lake Region Eagles-Renewal Liquor Lic](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-151](#) To approve applications for property tax assistance pursuant to Chapter 112 of the Code of the Town of Windham, "Property Tax Assistance."

Attachments: [Cover Sheet 18-151](#)
[8 2018 Participants](#)
[Chapter 112 - Property Tax Assistance ADOPTED 20171010](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 18-259](#) Sprinkler System Requirements: State Regulations and Local Ordinances.

Attachments: [Cover Sheet CD 18-259](#)
 [Sprinkler System Requirements Memo](#)
 [Fire Prevention Code - Chapter 95 \(2010\)](#)
 [Fire Prevention Code - Chapter 95](#)

7:45 p.m.

Public Comment.

XIII. Agendas & Scheduling.

[CD 18-262](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 20180828](#)
 [Agenda Items to be Scheduled 20180828](#)
 [Projects & Issues List 20180828](#)
 [Projects & Issues Sheets 20180828](#)

XIV. ADJOURN.