

## Tammy Hodgman

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**From:** Tammy Hodgman  
**Sent:** Tuesday, September 2, 2025 7:50 AM  
**To:** Abbas Khan  
**Subject:** RE: FW: Purchase Record Request-Town of Windham , Maine

Hello,

My response is the same. We are not required to generate a report that we do not typically generate in the course of our normal business process.

Have a good day.

### Tammy Hodgman

Executive Assistant and Website Coordinator | [tahodgman@windhammaine.us](mailto:tahodgman@windhammaine.us)

Town of Windham | Office of the Town Manager

8 School Road | Windham, ME 04062 | [www.windhammaine.us](http://www.windhammaine.us)

Ph. 207.892.1907 | Fax 207.892-1910

**PUBLIC HOURS:** Monday 7:00-5:00 Tuesday 7:00-6:00 Wednesday 7:00-5:00 Thursday 7:00-4:00



NOTICE: Under Maine's Freedom of Access ("Right to Know") law, documents – including emails – in the possession of public officials about town business are considered public records. This means if anyone asks to see it, we are required to provide it. There are very few exceptions. We welcome citizen comments and want to hear from our constituents, but please keep in mind that what you write in an email is not private and will be made available to any interested party.

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**From:** Abbas Khan <[abbas.pr1@inovo.ai](mailto:abbas.pr1@inovo.ai)>  
**Sent:** Friday, August 29, 2025 11:28 AM  
**To:** Tammy Hodgman <[tahodgman@windhammaine.us](mailto:tahodgman@windhammaine.us)>  
**Subject:** Re: FW: Purchase Record Request-Town of Windham , Maine

### Warning: Unusual sender <[abbas.pr1@inovo.ai](mailto:abbas.pr1@inovo.ai)>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Hi,

Thank you for your response, I am requesting a standard report that can be generated relatively quickly from the bookkeeping system. The report must include vendor name, purchase description, purchase date and total price paid for all purchases, similar to what many towns, counties and schools share. For your reference I have attached few samples,

<https://drive.google.com/drive/u/0/folders/1Ro7cUhm-5XYkWjq7vEkSDCPfwrfkpvpx>

Please let me know if this data is available on your website in agenda packet. If the cost exceeds \$100, please proceed to close this request.

Thank you for your time and assistance.

Regards,

Abbas Khan

On Wed, Aug 27, 2025 at 8:48 PM Tammy Hodgman <[tahodgman@windhammaine.us](mailto:tahodgman@windhammaine.us)> wrote:

Good morning,

This email serves as both acknowledgement and response to your request for information.

Be advised that in this instance, requests will not be fulfilled by a query of raw data from our software. The report being requested does not exist as a pre-existing document. You are asking the Town to generate a new report by running the software—essentially asking for the creation of a compilation of data that is not otherwise available. FOAA does not require the Town to do this. The request is exempt under 1 M.R.S. § 408-A(6) because fulfilling it would require the creation of a record that does not currently exist (a specific report).

Sincerely,

**Tammy Hodgman**

Executive Assistant and Website Coordinator | [tahodgman@windhammaine.us](mailto:tahodgman@windhammaine.us)

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**From:** Levi Robinson <[ltrobinson@windhammaine.us](mailto:ltrobinson@windhammaine.us)>  
**Sent:** Wednesday, August 27, 2025 7:03 AM  
**To:** Tammy Hodgman <[tahodgman@windhammaine.us](mailto:tahodgman@windhammaine.us)>  
**Subject:** Fw: Purchase Record Request-Town of Windham , Maine

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**From:** Abbas Khan <[abbas.pr1@inovo.ai](mailto:abbas.pr1@inovo.ai)>  
**Sent:** Wednesday, August 27, 2025 6:31:03 AM  
**To:** Levi Robinson <[ltrobinson@windhammaine.us](mailto:ltrobinson@windhammaine.us)>  
**Subject:** Purchase Record Request-Town of Windham , Maine

**Warning: Unusual sender <[abbas.pr1@inovo.ai](mailto:abbas.pr1@inovo.ai)>**

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To Whom It May Concern:

Civic IQ Inc. is initiating a request under Maine Freedom of Access Act (FOAA) for all purchasing records from 01/01/2022 to date for all departments under your jurisdiction.

We seek access to electronic records that can be provided without the necessity for hardcopy duplication, scanning, or any physical handling of documents.

We are interested in the following details for purchases from your record keeping system for the given period. This data can be quickly exported in a purchase order or vendor history report from the accounting system by your finance team.

We are interested in the following details for all purchases from your record keeping system:

- Vendor Number or Vendor ID
- Vendor Name
- Identifier for each purchase, such as purchase order number(PO#) or, alternatively, an invoice or check number
- Purchase Date
- Line item details or description of each purchase
- Line item quantity
- Line Item price

Additionally, if there are any fees associated with processing this request, please inform me in advance if the costs will exceed "\$100". Let us know if samples are needed.

Please do not hesitate to reach out to me if you have any questions.

Regards,

Abbas Khan

CEO, Civic IQ Inc.

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