



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, September 8, 2020

6:30 PM

Virtual Meeting via Zoom

In accordance with Public Law Chapter 617 adopted as emergency legislation by the Maine State Legislature on March 17, 2020 and signed into effect by Governor Mills, 1 MRSA § 403-A permits public proceedings through remote access during the declaration of state of emergency due to COVID-19.

Zoom will be the meeting platform used by both the Council and the public. Information about using Zoom is available at <https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee->.

To join the meeting remotely, use this link: <https://zoom.us/j/81718444541>. You may also call 1-646-558-8656 and enter meeting ID: 817 1844 4541.

*Please note that members of the public will need to use the raise your hand feature in Zoom or type *9 on the phone to be called on and heard during the public testimony portion of the agenda.*

If you prefer, you may also email the Council at TownCouncil@windhammaine.us prior to the meeting with your thoughts on an issue and if you would like, please note that you would like the email read into the record during public participation or during that agenda item. Please keep in mind we request stated comments to be three minutes or less.

The meeting will be recorded and broadcast live on WindhamTV (Channel 1303 or Channel 7) and the Town's Facebook page.

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 20-162](#) To approve the Minutes of the August 11, 2020 Council meeting.

Attachments: [Minutes-Town Council-8-11-2020](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Maine Association of Planners Award.

VI. Councilors' Comments.

VII. PUBLIC HEARINGS.

[20-174](#)

To receive public comment and act on a proposed amendment to the Elected Officials Compensation Ordinance, Chapter 2, of the Code of the Town of Windham, to compensate councilors a quarter of the approved budgetary allocation on a quarterly basis.

Attachments:

[20-174 Cover Sheet](#)

[Chapter 2 - Elected Officials Compensation DRAFT AMENDMENT](#)

[20-183](#)

To receive public comment and act on a new application submitted by Stockhouse Restaurant & Sandbar Pub, and to find that the requirements of 28-A M.R.S.A. § 653 have been met for a new Liquor License.

Attachments:

[20-183 Cover Sheet](#)

[Stockhouse Restaurant New Liquor Lic](#)

VIII. CONSENT AGENDA.

None.

IX. UNFINISHED BUSINESS & GENERAL ORDERS.

- [20-167](#) To create a Marijuana Business License Fee Committee assigned to disburse collected application fees to identified public health and safety programs.
- Attachments:** [20-167 Cover Sheet](#)
[Marijuana Business License Committee Charge DRAFT](#)
- [20-179](#) To appoint two Councilors to the Marijuana License Fee Committee.
- Attachments:** [20-179 Cover Sheet](#)
- [20-175](#) To create a Smith Cemetery Committee assigned to research and explore access and expansion options for Smith Cemetery.
- Attachments:** [20-175 Cover Sheet](#)
[Smith Cemetery Committee Charge DRAFT](#)
- [20-180](#) To appoint two Councilors to the Smith Cemetery Committee.
- Attachments:** [20-180 Cover Sheet](#)
- [20-177](#) To approve an application submitted by Consolidated Communications of Northern New England Company, and Central Maine Power Company to locate two (2) utility poles and cables and wires there on Nash Road, approximately 345 feet Northeasterly of the intersection with center line of Windham Center Road.
- Attachments:** [20-177 Cover Sheet](#)
[Nash Rd-Pole Location](#)
- [20-178](#) To approve a new Victualer's permit application submitted by Danny Drouin d/b/a Stockhouse Restaurant & Sandbar Pub, located at 4 Turning Leaf Drive.
- Attachments:** [20-178 Cover Sheet](#)
[New Victualer's-Stockhouse Restaurant](#)

X. Council Correspondence.

- [CD 20-161](#) Through These Doors Correspondence.
- Attachments:** [Through These Doors - Thank You](#)
- [CD 20-163](#) Northern Light Health Correspondence.
- Attachments:** [Northern Light Health Letter of Thanks](#)

[CD 20-167](#) Junkyard inspection reports.

The Council will review the inspection report from the CEO for the Town's currently licensed junkyards. A public hearing on the license renewals is scheduled for the meeting for September 22, 2020.

Junkyards and automobile graveyards are not permitted uses under Windham's Land Use Ordinance. The junkyards licensed by the Town are grandfathered (i.e. existed before the town adopted zoning in the 1970's) and operating under permits granted by the Council under the provisions of Maine statute.

See attached report.

Attachments: [Junkyard Inspection memo\(1\)](#)

XI. Town Manager's Report.

XII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation
4. Highland Lake Leadership Team.
5. Natural Resources Advisory Committee.
6. Public Easement Advisory Committee.
7. Public Dirt Road Sub-Committee.

XIII. Discussion Items.

[CD 20-164](#) Personal Property Tax Collection Policy.

If the Council is inclined to use a collection agency for past due personal property taxes, our attorney will review the final draft of the draft policy prior to Council action.

Attachments: [Personal Property Tax Collection Policy DRAFT](#)

XIV. Agendas & Scheduling.

XV. ADJOURN.