



Town of Windham

Town Offices
8 School Road
Windham, Maine

Cover Sheet

File Number: 24-156

Agenda Date: 9/10/2024

Version: 1

Status: Agenda Ready

In Control: Town Council

File Type: Order

Agenda Number:

I. Council Action Requested.

To award a bid to HP Fairfield for the purchase of a budgeted 2024 Trackless Sidewalk Tractor and related attachments (PW-2024-005) at cost of \$238,151 to be paid with a lease purchase agreement as budgeted in the debt service new leases account 19500-47531.

II. Basis for Council Action.

Council approval of this item is required because:

- a. The Council has the authority to enter into contracts as the legislative body of the Town pursuant to Article II, Section 3(1) of the Charter, and
- b. The purchase involves lease-purchase financing, requiring Council approval in accordance with Section 5.4 of the Town of Windham Purchasing Policies (2024), as amended.

III. Issue Summary.

See the attached materials.