



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Cover Sheet

File Number: 24-156

**Agenda Date:** 9/10/2024

**Version:** 1

**Status:** Agenda Ready

**In Control:** Town Council

**File Type:** Order

**Agenda Number:**

I. Council Action Requested.

To award a bid to HP Fairfield for the purchase of a budgeted 2024 Trackless Sidewalk Tractor and related attachments (PW-2024-005) at cost of \$238,151 to be paid with a lease purchase agreement as budgeted in the debt service new leases account 19500-47531.

II. Basis for Council Action.

Council approval of this item is required because;

- a. The Council has the authority to enter into contracts as the legislative body of the Town pursuant to Article II, Section 3(1) of the Charter, and
- b. The purchase involves lease-purchase financing, requiring Council approval in accordance with Section 5.4 of the Town of Windham Purchasing Policies (2024), as amended.

III. Issue Summary.

See the attached materials.