



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, March 26, 2019

7:00 PM

Council Chambers

WCCG TV-7 Now on Channel 1303

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 19-061](#) To approve the Minutes of the February 26, 2019 Council meeting.

Attachments: [Minutes-Town Council-2-26-2019](#)

[CD 19-080](#) To approve the Minutes of the March 12, 2019 Council meeting.

Attachments: [Minutes-Town Council-3-12-2019](#)

[CD 19-079](#) To approve the Minutes of the March 19, 2019 Council Workshop meeting.

Attachments: [Minutes-Town Council-3-19-2019](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. PUBLIC HEARINGS.

None.

VI. CONSENT AGENDA.

[19-051](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Erik's Church, LLC for a renewal Liquor License.

Attachments:

[19-051 Cover Sheet](#)

[Erik's Church renewal Liquor Licence](#)

[19-052](#) To approve an application submitted by Ken Cianchette d/b/a Erik's Church located at 824 Roosevelt Trail for a renewal Special Amusement permit.

Attachments:

[19-052 Cover Sheet](#)

[Erik's Church renewal Spec. Amusement](#)

VII. UNFINISHED BUSINESS & GENERAL ORDERS.

[19-020](#) To receive public comment and act on proposed amendments to Town of Windham Land Use Ordinance, Chapter 140, Section 800 Site Plan Review Committee and Section 900 Subdivision Review, related to Independent Review of development in watersheds of a lake most at risk from new development.

Attachments:

[19-020 Cover Sheet](#)

[TC memo Independent Review 02-26-19](#)

[Independent Review Amendments 2019-02-26](#)

[Dennis Brown Independent Review Comments 2019-02-27](#)

[TC packet PB recommend Independent Review 02-05-19](#)

Public Comments were received on 3/12/2019. Council action required.

[19-025](#) To refer proposed amendments to the Land Use Ordinance, Chapter 140 of the Code of the Town of Windham, with regard to construction services in the Commercial-3 (C-3) zone, to the planning board for review and recommendation.

Attachments:

[19-025 Cover Sheet](#)

[TC packet Construction Services Amendment 3-22-19.pdf](#)

[Construction Contractor Services in C-3 03-14-19.pdf](#)

[TC memo Construction Services in C3 January 2019](#)

[Contractor services yards in C-3 02-21-19](#)

Legislative History

[19-047](#) To approve an agreement between the Town of Windham and the Maine Department of Transportation (MDOT) to issue a construction overlimit permit to the contractor providing construction services for proposed projects located on Route 302.

Attachments: [19-047 Cover Sheet](#)
[MDOT Construction](#)

[19-048](#) To approve an application of the Kenison-Hooper, Post 128, American Legion, for licenses to conduct beano and games of chance at the Windham Veteran's Center from May 1, 2019 through October 31, 2019.

Attachments: [19-048 Cover Sheet](#)
[Bingo-Beano-Kenison-Hooper Post 128](#)

[19-049](#) To approve an application submitted by Consolidated Communications of Northern New England Company LLC and Central Maine Power Company to locate one (1) utility pole and cables and wires there on River Road, approximately 400 feet Northerly of the intersection with center line of Pamela Drive.

Attachments: [19-049 Cover Sheet](#)
[Pole Perm-River Rd](#)

[19-050](#) To proclaim April as "Windham Volunteer Month."

Attachments: [19-050 Cover Sheet](#)
[Proclamation 19-050 for Windham Volunteer Month](#)

[19-037](#) To refer the Town Manager's proposed budget for fiscal year 2019-2020 to the town Council's Finance Committee for review and recommendation(s).

Attachments: [19-037 Cover Sheet](#)
[Budget Schedule 4.4 and 4.6](#)
[Manager's Proposed Budget Summary](#)

VIII. Discussion Items.

None.

IX. Council Correspondence.

[CD 19-077](#) Hall Road - Letter from Gorill Palmer

Attachments: [Hall Road Conditions](#)

[CD 19-072](#) Fire-Rescue Department Monthly Report - February 2019

Attachments: [February 2019 Monthly Report](#)

[CD 19-073](#) Parks and Recreation Monthly Report - February, 2019

Attachments: [Parks & Recreation Monthly Report Feb 2019](#)

[CD 19-074](#) Windham Public Library Monthly Report - February 2019

Attachments: [February 2019](#)

[CD 19-075](#) Assessing & GIS Department Report for February 2019

Attachments: [Assessing & GIS Department February 2019](#)

[CD 19-076](#) Windham Police Department Monthly Report

Attachments: [February](#)

[CD 19-081](#) Financial Reports as of 02/28/19

Attachments: [Expenses thru 02-28-19](#)

[Revenues thru 02-28-19](#)

X. Town Manager's Report.

XI. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.

2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.

2. Parks & Recreation Advisory Committee.

3. Windham Economic Development Corporation.

4. Highland Lake Leadership Team.

5. Shared Maintenance Facility Joint Project Team.

6. Private Roads ad hoc Committee.

7. Natural Resources Advisory Committee.
8. Retail Adult Use & Medical Marijuana Task Force.

[CD 19-078](#) Committee Activity

Attachments: [RAUMMTF draft minutes 2-25-2019](#)
[RAUMMTF minutes 3-11-2019](#)
[RAUMMTF agenda 3-25-2019](#)

XII. Councilors' Comments.

XIII. Agendas & Scheduling.

[CD 19-082](#) Agenda Items.

Attachments: [Future Items](#)

XIV. ADJOURN.