



Town of Windham

Town Offices
8 School Road
Windham, Maine

Cover Sheet

File Number: 19-056

Agenda Date: 4/9/2019

Version: 1

Status: Agenda Ready

In Control: Town Council

File Type: Order

I. Council Action Requested.

To authorize the purchase of a new phone system from Consolidated Communications in the amount of \$44,160 and a call recording server from Exacom in the amount of \$17,290.80 as described in a memorandum from Information Services Manager Brett Burwell dated March 27, 2019.

II. Basis for Council Action.

Council approval of this item is required because;

Pursuant to Section 5.4 of the town's purchasing policies "The Town Council shall approve and authorize any purchase beyond the amount provided for such purchase within the municipal operating budget or approved capital equipment replacement plan, and all purchases which are proposed to be funded through a lease-purchase agreement, the issuance of bonds or notes, or any other kind of credit financing".

III. Issue Summary.

Capital project IS-2018-001 included phone system replacement, security cameras and MDT replacements. The remaining balance of the account after security cameras and MDT project purchases is \$80,595.

The total cost for the phone system replacement is \$61,450.80, which is within the approved budget.