



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Minutes - Draft

Town Council

Thursday, June 11, 2026

6:00 PM

Council Chambers

Election Day falls on Tuesday, June 9th.

I. Roll Call of Members.

Councilor Jones did not enter until 6:20 PM.

Present: 7 - David Nadeau, Brett Jones, Mark Morrison, William Reiner, Margaret Terry, Douglas Fortier and Katie Cook

II. Pledge of Allegiance.

Council-Chair Morrison led the pledge of allegiance.

III. Minutes to be Approved:

[CD 26-111](#) To approve the Minutes of the May 26, 2026 Council Meeting.

Attachments: [DRAFT-TC-Minutes-May 26, 2026](#)

A motion was made by Councilor Nadeau, seconded by Councilor Terry, that the Minutes be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook

Absent: 1 - Councilor Jones

[CD 26-114](#) To approved the Minutes of the June 3, 2026 Town Council Special Meeting.

Attachments: [TC-Sp-Meeting-Minutes-June-3-2026-DRAFT](#)

A motion was made by Councilor Nadeau, seconded by Councilor Terry, that the Minutes be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook

Absent: 1 - Councilor Jones

IV. Adjustments to the Agenda.

VI. Public Participation.

Parks and Recreation Director Linda Brooks said that Summerfest would be happening

in just over a week. Maine Community Bank, Cross Insurance, and Great Falls Construction have stepped in to sponsor the Town's first drone show, which will be put on by Sky Elements. The Summerfest Committee also wished to thank Windham Economic Development Director Thomas Bartell for this work in setting this up. Sky Elements recommended that the best viewing place for the show is the field where the main stage is located, the normal gathering place for Summerfest. The drone launching site will be closed off to the public for safety purposes. The fireworks are brought by Central Maine Pyrotechnics, and have been fully sponsored by a local business, J. Wolfe this year, for the first time ever. The Refuge Church is also thanked for providing the inflatable playground and the staff to supervise it.

Barbara Maurais, a member of the Summerfest Committee, stated that they have 21 community vendors, 32 vendor crafters, and 16 food vendors including the famous Windham Drifter's Chicken. The parade will begin at noon time and will take a right at 202 and head towards the high school. Musicians include Candy Fossett, Fire in the Hole, and Cousin It, featuring Jeff Neal of Windham High School and Dr. Rick Nickerson. There will be a veterans ceremony at 6:00 PM. The drone show will begin at 9:00 PM, you will want to turn towards the primary school while standing in the field. The George Hall Memorial Stage will feature the band Landline sponsored by the Windham Democratic Committee, the Stellar Maine Twirlers, and musician Tyler Dome. Additional events throughout the day include a roaming magician, Spark U with Science Experiments, a basketball tournament coordinated by Jacob Chenard, bingo, roaming party entertainers, and a rockwall.

Karen Rumo, the 2026 Hometown Hero, wanted to thank all committee members, sponsors, and looked forward to seeing everyone there.

VII. Councilors' Comments.

Councilor Nadeau wished to thank Town Clerk Anthony Blasi and his staff for a job well done at the June 9, 2026 election, seconded by Council-Chair Morrison.

Councilor Terry wished to thank the Summerfest Committee for their hardwork.

VIII. PUBLIC HEARINGS.

26-119

To receive public comment and act on an application submitted by Travis Mathieu d/b/a Bob's Seafood for a renewal Special Amusement Permit.

Attachments: [26-119 Cover Sheet.pdf](#)

[Bob's Seafood Special Amusement Renewal](#)

A motion was made by Councilor Nadeau, seconded by Councilor Terry, that the Order be approved. The motion carried by the following vote:

- In Favor:** 6 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook
- Absent:** 1 - Councilor Jones

IX. CONSENT AGENDA.

X. UNFINISHED BUSINESS & GENERAL ORDERS.

26-112

To authorize the disbursement of up to \$34,000 from the Federal Opioid Distribution Fund (1000-4008) for the purchase of medication vaults for Central and North Stations, each ambulance and tracking software to safeguard controlled substances and medications we must now purchase in response to the Drug Enforcement Administration's (DEA) draft rule change and Maine Health's cessation of providing the town with these needed medicines.

Attachments: [26-112 Cover Sheet.pdf](#)
[Chief Libby Memo and Materials.pdf](#)
[Substance Prevention Grant meeting minutes 6.2.2026.pdf](#)

Town Manager Robert Burns stated that Fire Chief Brent Libby was here to answer any questions that might arise, though this was discussed in detail at the last meeting. The Substance Prevention Committee met on June 2 and fully endorsed the plan to use the funds for this purpose.

Councilor Nadeau stated that this was a change that came from the Federal level.

A motion was made by Councilor Nadeau, seconded by Councilor Reiner, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook

Absent: 1 - Councilor Jones

26-120

To approve one (1) application submitted by Kerri Aguiar d/b/a Wicked Smaht Chourico Caht (Kerri's One Night Stand) for a new Mobile Food Service Unit License.

Attachments: [26-120 Cover Sheet.pdf](#)
[Wicked Smaht New Mobile Food](#)

A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook

Absent: 1 - Councilor Jones

26-122

To approve one (1) application submitted by Tidewalker Ventures, LLC d/b/a Meet on the Street for a new Mobile Food Service Unit License.

Attachments: [26-122 Cover Sheet.pdf](#)
[Meet on the Street new Mobile Food](#)

A motion was made by Councilor Nadeau, seconded by Councilor Fortier, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook

Absent: 1 - Councilor Jones

XI. Council Correspondence.

[CD 26-106](#) Correspondence from Anonymous Resident.

Attachments: [Resident Complaints 5.26.26.pdf](#)

[CD 26-107](#) MDOT Highway Bridge Inspection Report.

Attachments: [MDOT 2025 Bridge Inspection Report Letter.pdf](#)
[Jones Bridge Highway Bridge Inspection 11.21.2025.pdf](#)
[Varney Mill Bridge Highway Bridge Inspection 4.17.2025.pdf](#)

[CD 26-108](#) Little Sebago Lake Association's 2026 Newsletter.

Attachments: [2026 LSLA Newsletter.pdf](#)

[CD 26-112](#) FOAA Activity.

Attachments: [Environmental Site Assessment Request 5.15.2026.pdf](#)

[CD 26-113](#) CMP Structure Replacement Program Notification.

Attachments: [CMP Notification.pdf](#)

[CD 26-115](#) MMA Nominating Committee - Proposed MMA VP and Executive Committee Candidates.

Attachments: [Proposed 2027 MMA VP and Exec Committee Members.pdf](#)

XII. Town Manager's Report.

Manager Burns stated that Town Meeting would be held Saturday, June 13, at 10:00 AM at the Windham High School Auditorium.

XIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.

Council-Chair Morrison wished to bring attention to the attached list of committee vacancies. He had Assistant Town Manager Amanda Lessard describe the kind of work that the Comprehensive Plan Steering Committee will be engaged in.

[CD 26-116](#) Current Board and Committee Vacancies.

Attachments: [Committee Vacancies 6.8.26.pdf](#)

2. Finance Committee.

Has a meeting coming up on June 18 at 5:00 PM.

3. Ordinance Committee.

The meeting scheduled for June 17 at 4:00 PM has been canceled.

B. Other Committees.

1. Parks & Recreation Advisory Committee.

Nothing to report.

2. Windham Economic Development Corporation.

Councilor Terry said they would be looking at basic elements to improve WEDC.

3. Natural Resources Advisory Committee.

Councilor Cook said they would be meeting on Wednesday, June 17.

4. Greater Portland Council of Governments (GPCOG).

Council-Chair Morrison stated they met recently and discussed improving communications with citizens and promoting engagement, and the possibility of a local sales tax to offset property tax costs.

Councilor Jones entered the meeting at this time.

5. ecomaine.

The annual summer meeting is coming up.

Also, the Windham Middle School Repurpose Advisory Committee met recently to go over new information that would come in. They will also be meeting again soon and plan on holding a public hearing in the summertime.

XIV. Discussion Items.

XV. Agendas & Scheduling.

XVI. Executive Session.

26-125

To enter into executive session pursuant to Title 1 M.R.S.A. §405(6)(E), for "consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, [or] pending or contemplated litigation.

Councilor Nadeau moved to enter into Executive Session, seconded by Councilor Jones.

The vote was unanimous.

Council-Chair Morrison moved to return from Executive Session, seconded by Councilor Nadeau. The vote was unanimous.

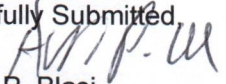
XVII. ADJOURN.

The meeting was adjourned at 7:48 PM

A motion was made by Councilor Terry, seconded by Councilor Jones, that the be adjourned. The motion carried by the following vote:

In Favor: 7 - Councilor Nadeau, Councilor Jones, Councilor Morrison, Councilor Reiner, Councilor Terry, Councilor Fortier and Councilor Cook

Respectfully Submitted,


Anthony P. Blasi
Town Clerk, BA, CCM.