

# Town of Windham


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## MEMO

To : Town Council  
From : Anthony T. Plante, Town Manager   
Date : August 22, 2014  
Re : Manager's Memo

### Schedule.

T	August 26	6:00 p.m.	Council Special Meeting – Dundee Park Advisory Committee update (not televised)
T	August 26	7:00 p.m.	Council Meeting (time approximate following meeting at Dundee Park)
M	September 1		Offices Closed (Labor Day)
T	September 9	7:00 p.m.	Council Meeting
T	September 23	7:00 p.m.	Council Meeting
M	October 13		Offices Closed (Columbus Day)
T	October 14	7:00 p.m.	Council Meeting
T	October 28	7:00 p.m.	Council Meeting
T	November 4		Election Day
T	November 11		Offices Closed – No Meeting (Veterans Day)
T	November 18	7:00 p.m.	Council Meeting (Council Rules Section 1)
T	November 25	7:00 p.m.	Council Meeting
Th	November 27		Offices Closed – Thanksgiving Day
F	November 28		Offices Closed – Thanksgiving Observance

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**Scheduling Notes.**

On Tuesday, August 26<sup>th</sup>, at 6:00 p.m. the Council will meet at Dundee Park for a cookout and an update on park operations from park staff and the Dundee Park Advisory Committee.

**Report.**

*Monthly Reports.*

Departmental monthly reports, which would have appeared in correspondence for the August 26, 2014 Council meeting, are still in the works. With the start of a new fiscal year, we will be doing more to report on the things we said in the budget about what each department's mission is, how it defines success at that mission, and how it will demonstrate (i.e. measure) success.

*Goals Update.*

Speaking of goals, an update on the status of the Council's goals is attached to this memo.

Please let me know if you have any questions.